



MINUTES

**City of Warsaw
Parks and Recreation Board
Regular Meeting (Parks)
Tuesday, October 17, 2017, 5:15 pm - 6:15 pm
Pete Thorn Youth Center**

In Attendance

Bill Baldwin; Diane Quance; Heather Frazier; Jill Beehler; Larry Ladd; Larry Plummer;
Shaun Gardner; Sheila Wieringa; Steve Haines

Not In Attendance

Joe Thallemer; Michelle Boxell

I. CALL TO ORDER

Board President Steve Haines called the meeting to order.

II. APPROVAL OF PREVIOUS MEETING'S MINUTES

The September 2017, minutes were approved on a motion by Board Member Baldwin, seconded by Board Member Beehler.

Move: Bill Baldwin Second: Jill Beehler Status: Passed

III. UNFINISHED BUSINESS

1. *Review Rates for Facilities & Rentals*

Superintendent Plummer opened the discussion about current rental fees and asked that Board what their thoughts were on adjusting the fees. Most

Park rental fees have not been changed in over 10 years with some dating back 15 years. The Board was provided a list of current rental fees for the parks and was also provided some information about other similar rentals within the community. Superintendent Plummer reiterated that although our goal is not to make a profit, we do need to at least cut even with our rentals, building costs & repairs, labor, table & chair replacement, and cleaning supplies.

The Park Board went through each rental individually and decided on the following fees:

Pavilion: Weekly: \$175

Weekend: \$400

A motion to change the rental fees for the Center Lake Pavilion weekly rate from \$125 to \$175 and the weekend rate from \$300 to \$400 for 2018, was approved on a motion by Board Member Ladd, seconded by Board Member Beehler.

Firemens: Weekly: \$150

Weekend:\$200

A motion to change the rental fees for the Firemen's Building weekly rate from \$125 to \$150 and the weekend rate from \$150 to \$200 for 2018, was approved on a motion by Board Member Ladd, seconded by Board Member Baldwin.

Nye Youth Cabin: Weekly: \$75

Weekend: \$100

Damage Deposit: \$100

A motion to change the rental fees for the Nye Youth Cabin weekend rate from \$75 to \$100 and change the damage deposit from \$56 to \$100 for 2018, was approved on a motion by Board Member Ladd, seconded by Board Member Beehler.

Lucerne Park Cabins: \$50

A motion to change the rental fees for Lucerne Park Rental Cabins from \$25 to \$50 for 2018, was approved on a motion by Board Member Ladd, seconded by Board Member Baldwin.

Amphitheater: \$25

A motion to change the rental fees for Lucerne Park Amphitheater from \$10 to \$25 for 2018, was approved on a motion by Board Member Ladd, seconded by Board Member Beehler.

Plaza:

Rates stay the same

Shelters: \$35

A motion to change the rental fees for Park Shelters (Bixler, Beyer, Kelly, Richardson-Dubois, East & West Shelters) from \$25 to \$35 for 2018, was approved on a motion by Board Member Ladd, seconded by Board Member Baldwin.

Picnic Tables:

In town: \$10

Wayne Township: \$15

A motion to change the rental fees for picnic table deliveries within City limits from \$5 to \$10 and delivery within Wayne Township from \$8 to \$15 for 2018, was approved on a motion by Board Member Ladd, seconded by Board Member Baldwin.

Picnic Tables in the Park: \$3

A motion to change the rental fees for picnic table rentals in the parks from \$2 to \$3 for 2018, was approved on a motion by Board Member Ladd, seconded by Board Member Beehler.

Sawhorse Tables:

In Town: \$8

Wayne: \$12

A motion to change the rental fees for sawhorse table deliveries within City limits from \$3 to \$8 and delivery within Wayne Township from \$5 to \$12 for 2018, was approved on a motion by Board Member Ladd, seconded by Board Member Baldwin.

Wheelbarrow: \$10

A motion to change the rental fees for a wheelbarrow load of campfire wood at the campgrounds from \$5 to \$10 for 2018, was approved on a motion by Board Member Ladd, seconded by Board Member Beehler.

Campground Docks:

\$: Keep the same

Campground Guest:

\$: Keep the Same

Campground:

Nightly: \$32

Weekly: \$192

Monthly: \$490

Seasonal: \$1900

A motion to change the rental fees for the campground for nightly rentals at \$32, weekly rates at \$192, monthly rates at \$480 and seasonal rates at \$1900 for 2018, was approved on a motion by Board Member Ladd, seconded by Board Member Beehler.

Superintendent Plummer asked the board for approval to honor 2017 rental fees for those who have made reservations in 2018 but have already submitted payment in 2017. A motion to honor the leases for 2018, whom have already submitted payment based off of 2017 rates was approved by Board Member Baldwin, seconded by Board Member Ladd.

IV. NEW BUSINESS

1. *KCCAA 2018 Lease*

David Neff from KCCAA informed the board that they would like to continue to rent the Senior Activities Center from the Park's Department for 2018. David Neff advised that due to community involvement, a solid rental location, and their volunteers they have been able to grow their program substantially. Superintendent Plummer advised that the KCCAA is able to fill a void for senior programming and along with collaboration from the Wayne Township, who helps off set the building costs, he would like to see the KCCAA continue their use of the building.

The KCCAA 2018 rental lease was approved on a motion by Board Member Ladd, seconded by Board Member Baldwin.

2. *Maintenance Report*

Maintenance Director Gardner informed the board that the sledding hill at Kelly park has been seeded and grass is starting to sprout on it. The purpose of doing this is to make it easier for those who opt to use it as a sledding hill this winter.

Continued work on improving the campgrounds has occurred such as updating the restrooms and sewer repairs. The Richardson-Dubois restroom foundation has been poured and blocks will be started (weather permitting) tomorrow (10/18/17). During bad weather or during the winter, staff will be continuing to update LED lights at PTYC.

Most restrooms have been winterized and picnic tables have been picked up from most park locations. Christmas lights will be started prior to the end of the month and ready for Light Up The Night on December 2, 2017.

3. *Recreation Report*

Sheila Wieringa

Recreation Director Wieringa stated that Fall Family Fun last Friday (10/13/17) was a huge success and had a large turnout. Upcoming big events include Light up the Night in conjunction with the Holiday Light Display on December 1, 2017. She is still looking for some volunteers.

V. OTHER MATTERS TO COME BEFORE THE BOARD

Superintendent Plummer informed the Park Board that Cottage Watchmen will be performing some camera repair and new camera installation within the next few days. Some vending machines and lights were vandalized a few days ago, so these new camera should help us see the area more. Additional cameras will be placed at the Biblical & Maish Gardens, which we will have access to as well.

Asphalt repair has begun at the Nye Youth Cabin and Indiana parking lot in Central Park.

VI. MEETING REVIEW

VII. ADJOURNMENT

There being no further matters to come before the Board, the meeting was adjourned.

Move: Bill Baldwin Second: Jill Beehler Status: Passed