

BOARD OF PUBLIC WORKS & SAFETY  
NOVEMBER 17, 2017  
3:00 P.M.  
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, November 17, 2017 at 3:00 P.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

**PRESENT:** Board members George Clemens and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, City Planner Jeremy Skinner, Wastewater Superintendent Brian Davison, City Engineer James Emans, Park Superintendent Larry Plummer, Fire Territory Chief Mike Wilson, H/R Director Jennifer Whitaker, InkFree News reporter Lauren Prater, and Times-Union reporter Dan Spaulding.

**ABSENT:** Board Member Jeff Grose.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

**MINUTES-**

The minutes from the November 3, 2017 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mayor Thallemer, carried by unanimous vote.

**NEW BUSINESS-**  
**SPECIAL CLAIMS-**

Clerk's office submitted a list of special claims for approval totaling \$11,385.00. Motion made by Mr. Clemens approving the claims for payment, seconded by Mayor Thallemer, carried by unanimous vote. (List attached).

**CLAIM DOCKET-**

The following claim docket was presented for approval:

Regular Docket - \$2,388,565.95

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mayor Thallemer, motion carried by unanimous vote.

**BID AWARD/PHASE 1 SEWER REHABILITATION PROJECT/WWTU-**

Bids were received and opened during the November 3, 2017 meeting for various projects related to Phase 1 of the Sewer Rehabilitation Project. After review, the below listed companies were the lowest responsive/responsible bidder for each project:

1. **Sewer Replacement Project:** - Selge Construction Company - \$1,004,807.29

Motion made by Mr. Clemens to approve the bid but withdrew the motion and made another motion to approve the bid contingent on financing, seconded by Mayor Thallemer, carried by unanimous vote.

2. **Small Diameter  $\leq$  15" Project** - Layne Inliner, LLC - \$3,313,874.50

Motion made by Mr. Clemens to approve the bid contingent on financing, seconded by Mayor Thallemer, carried by unanimous vote.

3. **Large Diameter  $\geq$  18" Project** - Layne Inliner, LLC - \$2,391,345.50

Michaels Corporation was the lowest bidder, however, their bid package was missing several forms, most notably Bid Form 96, which is a required form. After discussion, a motion was made by Mr. Clemens to approve the bid contingent on financing, seconded by Mayor Thallemer, carried by unanimous vote.

**UNDERBILLINGS/WWTU-**

A letter was presented addressing under-billings for property located in the 900 block of E. Garfield Street. It was recently discovered and confirmed that the property has never been billed for City Wastewater/Stormwater Utilities. Any under-billings can only be retroactive six years with no interest or charges, making the total due \$2,471.10. After discussion, Mayor Thallemer made a motion to forgive the amount due going back six years and to start billing the residence on the next billing cycle, seconded by Mr. Clemens, carried by unanimous vote.

**HOUSING OPPORTUNITIES OF WARSAW/RELEASE OF MORTGAGE-**

Pam Kennedy from Housing Opportunities of Warsaw requested a release of mortgage for the following property:

1. Ruth Howard, 415 N. Union Street, recorded document #201111152.

Motion made by Mr. Clemens to approve the release, seconded by Mayor Thallemer, carried by unanimous vote.

**H.J. UмбаUGH/ADVISORY & ACCOUNTING SERVICES/2017 SEWAGE WORKS REVENUE BONDS-**

An agreement from H.J. Umbaugh and Associates was presented for approval. The Agreement is for work that Umbaugh will perform in regards to the SRF Revenue Bonds for Phase #1 of the Sewer Rehabilitation Project. Motion made by Mr. Clemens to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote.

**PARKS DEPARTMENT CONTRACTS-**

(1) The Whisnants - Central Park Concert Series - August 24, 2018 - \$2,000.00.

Motion made by Mr. Clemens to approve the contract seconded by Mayor Thallemer, carried by unanimous vote.

**TRADEMASTER, INC./MOBILE EYES INSPECTION PROGRAM/WWFT-**

Fire Chief Mike Wilson asked for approval for the Fire Inspections and Occupancy program known as Mobile Eyes. It will be used with the updated Emergency Reporting program used at the Fire Territory. A one-time cost of \$4,147.00 with a yearly cost of \$2,098.00 for a total of \$6,245.00 will be the price of the program initially. Motion made by Mr. Clemens to approve the request, seconded by Mayor Thallemer, carried by unanimous vote.

**CHANGE ORDER #2/EISENHOWER BASIN PROJECT/PHASE 1 -**

Wastewater Treatment Facility Manager Brian Davison requested approval of Change Order #2 for the Eisenhower Basin Phase 1 project. The change order will deduct \$2,084.23 to the existing contract price of \$406,377.95 for a final price of \$404,293.72. Motion made by Mr. Clemens to approve the change order, seconded by Mayor Thallemer, carried by unanimous vote.

**PAYMENT APPLICATION #3/EISENHOWER BASIN/PHASE 1-**

Pay application #3 for the Eisenhower Basin Phase 1 project was presented for approval. G&G Hauling and Excavating is requesting payment of \$37,426.19 for work that has been satisfactorily completed. Motion made by Mr. Clemens to approve pay application #3, seconded by Mayor Thallemer, carried by unanimous vote.

**PAYMENT APPLICATION #4/EISENHOWER BASIN/PHASE 1-**

Pay application #4 for the Eisenhower Basin Phase 1 project was presented for approval. G&G Hauling and Excavating is requesting payment of \$40,429.41 for work that has been satisfactorily completed. This is the final pay application for phase 1 of this project. Motion made by Mr. Clemens to approve pay application #4, seconded by Mayor Thallemer, carried by unanimous vote.

**MARKET STREET PHASE 2/PLAN APPROVAL-**

City Planner Jeremy Skinner requested approval of the Market Street Phase 2 plan. The approved plan will be sent to the Indiana Department of Transportation (INDOT) for final approval. Motion made by Mr. Clemens to approve the plan, seconded by Mayor Thallemer, carried by unanimous vote.

**NEW HIRE/CHANGE IN PAYROLL REPORT-**

Human Resources Director Jennifer Whitaker requested that this item be tabled. Motion made by Mayor Thallemer to table the report, seconded by Mr. Clemens, carried by unanimous vote.

**TRAVEL REQUEST/HR-**

A list setting forth one (1) travel request was presented for approval: Fire-one (1). Motion made by Mr. Clemens approving the travel request, seconded by Mayor Thallemer, carried by unanimous vote.

**ADJOURN-**

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

**ATTEST:**

Lynne Christiansen, Clerk-Treasurer

