

BOARD OF PUBLIC WORKS & SAFETY  
OCTOBER 25, 2017  
9:30 A.M.  
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Wednesday, October 25, 2017 at 9:30 A.M. in the Council Chambers at City Hall. Board member Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

**PRESENT:** Board members Jeff Grose and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, City Planner Jeremy Skinner, Fire Territory Chief Mike Wilson, Police Captain Joel Beam, Park Recreation Director Sheila Wieringa WWTU Manager Brian Davison, Jerry Frush, InkFree News reporter Maggie Kenworthy, and Times-Union reporter David Slone.

**ABSENT:** Board member George Clemens.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

**MINUTES-**

The minutes from the October 6, 2017 Regular Session were presented for approval. Mayor Thallemer made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

**NEW BUSINESS-**

**2017 AGREEMENT/KOSCIUSKO COUNTY HISTORICAL SOCIETY-**

An agreement with the Kosciusko County Historical Society was presented for approval. The agreement provides \$1,000.00 in funding for 2017. Motion made by Mr. Grose to approve the agreement for 2017, seconded by Mayor Thallemer, motion carried by unanimous vote.

**PAY APPLICATION /LPA VOUCHER (CE) #7/HUSKY TRAIL PROJECT/B&P-**

City Planner Jeremy Skinner presented a pay application to A&Z Engineering, LLC in the amount of \$25,868.58 for work on Husky Trail. Also included was LPA Voucher (CE) #7 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State from the 80/20 grant for Construction Engineering (CE). Motion made by Mr. Grose to approve the Pay Application and LPA Voucher (CE) #7, seconded by Mayor Thallemer and carried by unanimous vote.

**SEWER INSPECTION FEE WAIVER REQUEST/B&P-**

Mr. Skinner requested that a sewer inspection fee be waived. Pam Kennedy from Warsaw Housing Authority advised that a homeowner on S. Scott Street, whose income is below the area median income, has received funding for repairs through the Home of Your Own (HOYO) Program. An unexpected repair on the sewer line between the house and the street has added extra cost to the total repairs for the homeowner. The sewer inspection fee is \$250.00 and Mr. Skinner is asking for that fee to be waived to help out the home owner. Motion made by Mr. Grose to approve the request, seconded by Mayor Thallemer, carried by unanimous vote.

**EPA BROWNFIELDS ASSESSMENT GRANT/B&P-**

In conjunction with the Michiana Area Council of Governments (MACOG), Mr. Skinner requested permission to seek an EPA Brownfield Assessment Grant in a proactive effort to restore environmentally impaired sites in our area. Areas under consideration include the Tinkey site, Arnolt Building, and 2208 E. Durbin Street (lots west of the Gatke Building). Motion made by Mr. Grose to approve the request, seconded by Mayor Thallemer, carried by unanimous vote.

**PERFORMANCE BOND RELEASE/B&P-**

Mr. Skinner requested approval for the release of the Mariners Drive performance bond. The City has held the bond until completion of the construction of the road to Parkview Warsaw Medical Center. The City has inspected and approved the road. Motion made by Mr. Grose to approve the release, seconded by Mayor Thallemer, carried by unanimous votes.

**BUFFALO STREET REDEVELOPMENT PROJECT/CONTRACT APPROVAL/SELGE CONSTRUCTION-**

Bids were recently solicited and awarded for the Buffalo Street reconstruction project. Selge Construction was awarded the bid, and the contract was presented for approval today. Motion made by Mr. Grose to approve the contract with Selge Construction, seconded by Mayor Thallemer, carried by unanimous vote.

**CHANGE ORDER #1/BUFFALO STREET REDEVELOPMENT PROJECT-**

Change order #1 was presented for the Buffalo Street Reconstruction Project. The change order deducts \$424,343.83 from the original contract price of \$2,594,189.94 with Selge Construction, for a new total of \$2,169,846.11. Motion made by Mr. Grose to accept the change order, seconded by Mayor Thallemer, carried by unanimous vote.

**PAYMENT APPLICATION #2/EISENHOWER BASIN PHASE 1-**

Pay application #2 for the Eisenhower Basin Phase 1 project was presented for approval. G&G Hauling and Excavating is requesting payment of \$185,265.16 for work that has been satisfactorily completed. Motion made by Mr. Grose to approve pay application #2, seconded by Mayor Thallemer, carried by unanimous vote.

**UNITED STATES DEPARTMENT OF THE INTERIOR/US GEOLOGICAL SURVEY (USGS)/PIKE LAKE LEVEL GAUGE/STORMWATER UTILITY-**

Wastewater Utility Manager Brian Davison presented a Joint-Funding Agreement between the City and the US Department of Interior/U.S. Geological Survey, to monitor water levels at Pike Lake. The USGS has offered the chance for the City to continue with the service at a cost of \$4,000.00 for one year. Motion made by Mr. Grose approving the agreement, seconded by Mayor Thallemer, carried by unanimous vote.

**PARK CONTRACT-**

Parks Recreation Director Sheila Wieringa requested approval of the following park contract:

1. Lake City Media – partnership in conjunction with 2018 Rockin’ for Riley and Country Concert for St. Jude.

Motion made by Mr. Grose to approve the contract, seconded by Mayor Thallemer, carried by unanimous vote.

**TRAVEL REQUEST-**

A list setting forth one (1) travel request: WWFT-1, was submitted for approval. Motion made by Mr. Grose approving the travel request, seconded by Mayor Thallemer, carried by unanimous vote.

**CLAIM DOCKET-**

The following claim docket was presented for approval:

Regular Docket - \$2,029,220.91

Motion made by Mr. Grose to approve all claims for payment, seconded by Mayor Thallemer, motion carried by unanimous vote.

**OTHER MATTERS-**

**GRANT ACCEPTANCE/DUI TASKFORCE/POLICE-**

Police Captain Joel Beam reported the following grant had been awarded to the Police Department through the National Highway Traffic Safety Administration in conjunction with the Winona Lake Police Department, and Kosciusko County Traffic Safety Partnership,

1. DUI Taskforce - approximately \$7,000.00

This item was walked-in and not listed on the agenda. Motion made by Mr. Grose to accept the grant, seconded by Mayor Thallemer., carried by unanimous vote. (Letters attached to minutes).

**FOX FARM ROAD DAM REMOVAL/CHANGE ORDER #1-**

Mr. Davison presented for approval Change Order #1 for the Fox Farm Road Dam Removal project with Flatland Resources, LLC. The change order adds \$9,420.00 to the original contract. This item was walked-in and not listed on the agenda. Motion made by Mr. Grose to approve the change order, seconded by Mayor Thallemer.

**EAST MARKET STREET NOTICE TO PROCEED/B&P-**

Mr. Skinner presented a Notice to Proceed on the East Market Street Phase 2 project (Bronson Street to Hickory Street). The Notice is the LPA Consulting Contract between the City and VS Engineering for right-of-way services. This item was walked-in and not listed on the agenda. Motion made by Mr. Grose to approve the notice, seconded by Mayor Thallemer , carried by unanimous vote. (Information attached to minutes).

**CANAL STREET UTILITY EASEMENT-**

Mr. Skinner presented an easement agreement between Northern Indiana Public Service Company (NIPSCO) and the City. NIPSCO is asking for an easement along the north side of Canal Street for “gas

facilities". This item was walked-in and not listed on the agenda. Motion made by Mr. Grose to approve the easement, seconded by Mayor Thallemer, carried by unanimous vote.

**STREET CLOSURE/REX'S RENDEZVOUS-**

A representative of Rex's Rendezvous requested the closure of a portion of the 200 block of South Buffalo Street. They are requesting the street be closed from Market Street to the east-west railroad tracks on Saturday November 4, 2017 for a benefit. The street will be closed from 3:00 p.m. until 12:00 a.m. This item was not listed on the agenda. Motion made by Mr. Grose to approve the closing, seconded by Mayor Thallemer, carried by unanimous vote.

**ADJOURN-**

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

**ATTEST:**

**Lynne Christiansen, Clerk-Treasurer**