

BOARD OF PUBLIC WORKS & SAFETY
August 04, 2017
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, August 4, 2017 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members George Clemens, Jeff Grose, and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Michael Valentine, City Planner Jeremy Skinner, Fire Territory Chief Mike Wilson, Police Chief Scott Whitaker, Police Captain Kip Shuter, Street Superintendent Jeff Beeler, WWTU Superintendent Brian Davison, City Engineer James Emans, Human Resource Director Jennifer Whitaker, Aviation Manager Nick King, Police Officers Jacob D. Metzger and Clayton N. Rieder and their family, friends, and co-workers, others as noted on the attendance sheet, InkFree News reporter Maggie Kenworthy, and Times-Union reporter David Slone.

ABSENT: None

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the July 21, 2017 Regular Session were presented for approval. Motion to approve the minutes was made by Mr. Grose, seconded by Mr. Clemens, motion carried by unanimous vote.

RECOGNITION OF VISITORS-

POLICE OFFICERS SWORN-IN/WPD-

Police Chief Scott Whitaker introduced police officers Jacob D. Metzger and Clayton N. Rieder. Mayor Thallemer administered the Oaths of Office as Police Officers for the City. (Copy of oaths attached to minutes).

NEW BUSINESS-

ROAD CLOSURE/WCS-

Police Captain Kip Shuter requested that part of Logan Street be closed on Saturday September 9, 2017 from 6:30a.m. - 1:00 p.m. Warsaw Community Schools will be hosting a Cross Country Invitational around their campus area that day. Motion made by Mr. Grose to approve the closure, seconded by Mr. Clemens, carried by unanimous vote.

GRANT APPLICATION/FY2018/POLICE-

Police Captain Kip Shuter requested permission to apply for the following grant provided from the National Highway Transportation Safety Administration (NHTSA) and the Indiana Criminal Justice Institute (ICJI).

1. FY2018 Non-Motorists- approximately \$10,000.00.

Motion made by Mr. Clemens approving the requests, seconded by Mr. Grose, carried by unanimous vote.

STREET SEALANT/STREET-

Street Superintendent Jeff Beeler requested permission for Rejuvtec, Inc. to furnish and apply Reclamite Preservative Seal to various streets around the City. Total cost of the service will be \$102,775.00. Motion made by Mr. Grose to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

OSBORN STORMWATER PUMP STATION IMPROVEMENTS/SELGE/PAY APP #1-

City Engineer James Emans requested the first payment application to Selge Construction Company for the Osborn Stormwater Pump Station Improvements. The amount of the payment is \$184,870.00. Motion made by Mr. Clemens to approve Pay Application #1, seconded by Mr. Grose, carried by unanimous vote.

EISENHOWER BASIN PHASE 1 AGREEMENT/G&G HAULING AND EXCAVATING-

Wastewater Utility Manager Brian Davison presented an agreement with G&G Hauling and Excavating to complete work on the Eisenhower Basin Phase 1 project. Amount for the work listed on the agreement is \$399,149.95. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote.

FAMILY SAFETY DAY AGREEMENT/WWFT-

The following agreement was presented for activities for Family Safety Day:

1. Shutter Blast Photo Booth Rental - \$625.00

Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote.

KOSCIUSKO COUNTY CONVENTION & VISITORS BUREAU/AD FOR VISITORS GUIDE-

Mayor Thallemer provided the Board with a contract for a 1/6-page vertical "City of Warsaw" advertisement to be placed in the 2018 Kosciusko County Convention and Visitors Bureau Annual Visitors Guide. A 1/12-page advertisement will also be included for the campground. Total price for both advertisements will be \$896.00. Motion made by Mr. Clemens approving the contract, seconded by Mr. Grose, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth four (4) travel requests was submitted for approval: Police-1; WWFT-1; Mayor-2.

Motion made by Mr. Grose approving the travel requests, seconded by Mr. Clemens, carried by unanimous vote. (Info. attached to minutes).

NEW HIRES/CHANGE IN PAYROLL REPORT-

A new hire/change in payroll report was provided for approval: Police-2; HR-1; Street-1, and more specifically set forth on the list attached to minutes. Motion made by Mr. Clemens to approve the new hires/changes in payroll, seconded by Mr. Grose, carried by unanimous vote. (List attached to minutes).

CLAIM DOCKETS-

The following claim dockets were presented for approval.

Regular Docket - \$1,322,822.49

End of the Month Docket - \$578,330.41

Fire & Police Pension Docket - \$40,964.87

Motion made by Mr. Grose to approve all claims for payment, seconded by Mr. Clemens, motion carried by unanimous vote.

OTHER MATTERS-

-Aviation Manager Nick King reported that the plane rides scheduled for tonight at the airport have been cancelled due to weather. They will resume on Saturday the 5th.

-Mayor Thallemer extended his appreciation to Staci Young and Karen Smith for their work on the employee picnic that was recently held.

-Local citizen Kyle Babcock commented on the alley improvements, trash cans, and asked when the bathrooms in the plaza area are open.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen
Clerk-Treasurer