

BOARD OF PUBLIC WORKS & SAFETY

July 7, 2017

10:30 A.M.

REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday July 7, 2017 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose, George Clemens, and Mayor Joseph M. Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, Assistant City Planner Justin Taylor, Fire Chief Mike Wilson, Police Chief Scott Whitaker, Police Captain Kip Shuter, WWTU Manager Brian Davison, Park Recreation Director Sheila Wieringa, HR Director Jennifer Whitaker, Aviation Manager Nick King, Pam Kennedy from Warsaw Housing Authority, firefighters Joel Shilling and Quinten Stamper and their families, friends, and co-workers, Chris Lake from Lake City Media, Jared Burkholder, Jerry Frush, Cindy Dobbins, Chad Zartman, InkFree News reporter Maggie Kenworthy, and Warsaw Times-Union reporter David Slone.

ABSENT: None noted.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the June 19, 2017 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

RECOGNITION OF VISITORS-

FIREFIGHTERS SWORN-IN/WWFT-

Fire Territory Chief Mike Wilson introduced firefighters Joel Shilling and Quinten Stamper. Mayor Thallemer administered the Oaths of Office as Firefighters for the City. (Copy of oaths attached to minutes).

NEW BUSINESS-

HOUSING OPPORTUNITIES OF WARSAW/RELEASE OF MORTGAGE-

Pam Kennedy from Housing Opportunities of Warsaw requested a release of mortgage for the following property:

1. Angie Horn, 1115 E. Market Street, recorded document #2016091256.

Motion made by Mr. Grose to approve the release, seconded by Mr. Clemens, carried by unanimous vote. (Documentation attached to minutes).

HOUSING OPPORTUNITIES OF WARSAW/CLAIM REQUEST #2-

Housing Opportunities of Warsaw (HOW) presented a request to approve Claim #2 from the match for HD-015-008 Owner Occupied Rehab. Ms. Kennedy is requesting \$13,564.19. Motion made by Mr. Grose to approve the claim, seconded by Mr. Clemens, carried by unanimous vote. (Information attached).

STREET CLOSURE/ST. JUDE RESEARCH HOSPITAL FUNDRAISER-

Kris Lake from Lake City Media Group/Willie 103.5 FM, requested that the 200 block of West Market Street be closed on September 16, 2017 between 7:00 a.m. and 11:00 p.m. The purpose of the closure is to raise funds for St. Jude Research Hospital, with events happening throughout the day. Motion made by Mr. Clemens to approve the closure, seconded by Mr. Grose, carried by unanimous vote. (Information attached to minutes).

STREET CLOSURE/NEIGHBORHOOD BLOCK PARTY-

A request was made for the north half of the 200 block of N. Maple Avenue be closed from 5:00 p.m. to 10:00 p.m. on Friday, October 20, 2017 for a neighborhood block party. Motion made by Mr. Grose to approve the closure, seconded by Mr. Clemens, carried by unanimous vote. (Information attached to minutes).

GRANT APPLICATIONS/FY2017/POLICE-

Police Captain Kip Shuter requested permission to apply for the following grants provided from the National Highway Transportation Safety Administration (NHTSA), Indiana Criminal Justice Institute (ICJI), U.S. Department of Justice- Bureau of Justice Assistance, and the Kosciusko County Traffic Safety Partnership.

1. FY2018 DUI Task Force Indiana- approximately \$7,000.00

Motion made by Mr. Clemens approving the request, seconded by Mr. Grose, carried by unanimous vote.

2. FY2018 Operation Pull Over - approximately \$12,000.00

Motion made by Mr. Clemens approving the request, seconded by Mr. Grose, carried by unanimous vote.

3. 2017 BVP Bulletproof Vest Partnership- approximately \$8,400.00

Motion made by Mr. Grose approving the request, seconded by Mr. Clemens, carried by unanimous vote. (Letters attached to minutes).

LASSUS BROTHERS OIL, INC./FUEL PURCHASE-

Police Chief Scott Whitaker presented an agreement with Lassus Brothers Oil for fuel purchase. The cost is \$1.9200 for 87 octane unleaded fuel, and diesel fuel (cetane rating of 45) will be purchased as needed at whatever the current price is at the date of purchase. Seventy-five thousand (75,000) gallons of combined unleaded gasoline and diesel fuel must be purchased. This agreement is for the time period of January 1, 2019 thru December 31, 2019. Motion made by Mr. Grose to approve the agreement, seconded by Mr. Clemens, carried by unanimous vote. (Information attached to minutes).

SCHOOL RESOURCE OFFICERS INTERLOCAL AGREEMENT/WCS/POLICE-

Chief Whitaker presented an interlocal agreement/contractual price adjustment between Warsaw Community Schools and the City to provide Resource Officers. The City will provide four (4) officers to rotate between various schools and the school system will reimburse the City and provide funds for two of those officers in an amount stated in the document. Motion made by Mr. Clemens to accept the adjustment, seconded by Mr. Grose, carried by unanimous vote. (Copy attached).

PERMISSION TO APPLY FOR MULTIPLE GRANTS/WWFT-

Fire Chief Mike Wilson requested permission to apply for several grants to fund heavy rescue extrication equipment. He is seeking grants from: K-21 Foundation-\$64,912.00; Kosciusko Community Foundation - \$18,628.00; and Indiana Homeland Security-\$4,000.00. Motion made by Mr. Clemens to approve the application, seconded by Mr. Grose, carried by unanimous decision. (Information attached to minutes).

PARK CONTRACTS-

The following contracts for various Park activities were presented for approval:

- Party Lane, 2 superhero characters - \$200.00

Motion made by Mr. Grose to approve the contract, seconded by Mr. Clemens, carried by unanimous vote.

- Darlene McCartney, caricature artist - \$195.00
- Kenneth Ersberger, balloon artist - \$225.00
- Mary Dickison, face painting - \$500.00
- Randy Martin, caricature artwork - \$240.00
- Steve Belliveau, science show - \$450.00
- Sweetcakes Entertainment, magic/comedy show, - \$250.00

Motion made by Mr. Clemens to approve the contracts, seconded by Mr. Grose, carried by unanimous vote. (Information attached to minutes).

WASTEWATER SOLUTIONS, INC./ANNUAL WASTEWATER TRAINING 2017/WWTU-

Utility Manager Brian Davison provided an agreement with Wastewater Solutions, Inc. for wastewater training. The agreement will provide four (4) half-day professional development training sessions for the staff at the WWTU, at a cost of \$14,960.00. Motion made by Mr. Grose approving the training, seconded by Mr. Clemens, carried by unanimous vote. (Copy attached).

EISENHOWER BASIN PHASE 1 PROJECT AWARD-

Bids were recently opened for the Eisenhower Basin Phase 1 project. G&G Hauling and Excavating presented the lowest bid at \$399,149.95. City Engineer James Emans is recommending the bid be awarded to G&G Hauling and Excavating. Motion made by Mr. Clemens to approve the

recommendation, seconded by Mr. Grose, carried by unanimous vote. (Information attached to minutes).

AMERICAN STRUCTUREPOINT/AMENDMENT TO BUFFALO STREET ENGINEERING CONTRACT-

Assistant City Planner Justin Taylor presented an amendment to the Buffalo Street Engineering contract with American Structurepoint. The amendment is for additional engineering for utility relocation with an added cost of \$10,600.00. Motion made by Mr. Grose to approve the amendment, seconded by Mr. Clemens, carried by unanimous vote. (Information attached to minutes).

CR 300 N PROJECT/PAY APPLICATION #1-

Mr. Taylor presented Pay Application #1 for the CR 300 N Road Project for approval. G&G Hauling and Excavating is requesting a payment of \$143,174.60 and the pay application has been reviewed by the City Engineer. Motion made by Mr. Clemens to approve Pay Application #1 for the CR 300 N Project, seconded by Mr. Grose, carried by unanimous vote. (Information attached to minutes).

PAYMENT REQUEST #20/BUFFALO STREET REDEVELOP. PROJECT/REDEVELOP. AUTHORITY/ B&P-

Mr. Taylor presented a payment request to Huntington National Bank in the amount of \$8,402.68 for American Structurepoint, Inc. in regards to various services concerning the Buffalo Street Redevelopment Project. This is the twentieth (20th) payment request presented to the Board from bond funds received and held at Huntington Bank for the Redevelopment Authority Lease Rental Revenue Bonds 2015. Motion made by Mr. Clemens to approve the request, seconded by Mr. Grose, carried by unanimous vote. (Information attached).

TRAVEL REQUESTS-

A list setting forth two (2) travel requests for the Police Department was presented for approval. Motion made by Mr. Grose to approve the travel requests, seconded by Mr. Clemens, carried by unanimous vote. (Info. attached to minutes).

SPECIAL CLAIMS-

Clerk's office submitted a special claim totaling \$13,564.49. Motion made by Mr. Grose to approve the claim for payment, seconded by Mr. Clemens, motion carried by unanimous vote. (List attached to minutes).

CLAIM DOCKETS-

The following claim dockets were presented for approval.

Regular Docket - \$1,644,071.30

Pension - \$40,530.13

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

**Lynne Christiansen
Clerk-Treasurer**