

BOARD OF PUBLIC WORKS & SAFETY
June 19, 2017
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Monday June 19, 2017 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members George Clemens and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, City Planner Jeremy Skinner, Police Chief Scott Whitaker, Police Captain Kip Shuter, City Engineer James Emans, Wastewater Utility Supervisor Brian Davison, HR Director Jennifer Whitaker, Pam Kennedy from Warsaw Housing Authority, Aaron Hooks from Bethany Fellowship Church, Cindy Dobbins, Jerry Frush, reporter Maggie Kenworthy from InkFree News, and Times-Union reporter Dan Spaulding.

ABSENT: Board member Jeff Grose.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the June 2, 2017 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mayor Thallemer, motion carried by unanimous vote.

RECOGNITION OF VISITORS-

FIREFIGHTERS SWORN-IN/WWFT-

Firefighters Quinten Stamper and Joel Shilling were scheduled to take their Oaths of Office today, however, the oaths have been postponed until the July 7, 2017 meeting.

NEW BUSINESS-

ROAD CLOSURE REQUEST/BETHANY FELLOWSHIP-

Police Captain Kip Shuter requested that Pine Street, between Market Street and Center Street, be closed on Sunday July 23, 2017 from 10:00 a.m. - 3:00 p.m. Bethany Fellowship Church, which is located at 522 W. Market Street, will be having a picnic at their location on that day and wish to use Pine Street for their activity. Motion made by Mr. Clemens to approve the closure, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

HOUSING OPPORTUNITIES OF WARSAW/RELEASE OF MORTGAGE-

Pam Kennedy from Housing Opportunities of Warsaw requested a release of mortgage for the following property:

1. Judith Zorn, recorded document #2014061048

Motion made by Mr. Clemens to approve the release, seconded by Mayor Thallemer carried by unanimous vote. (Documentation attached to minutes).

REQUEST TO WRITE-OFF STORMWATER FEES-

WWTU Payment Office Supervisor Rebecca Jenkins requested permission to write-off fees for a property located at 616 Simmons Street. The property has never been billed for Stormwater fees since their implementation in July of 2014. The underbilled amount is \$103.25 from July of 2014 until May of 2017. Motion made by Mr. Clemens to approve the write off of \$103.25, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

WARSAW-WAYNE FIRE TERRITORY VOLUNTEER FIRE AGREEMENT-

The 2017 Agreement with the Warsaw-Wayne Fire Territory Volunteer Fire Department was presented for approval. The agreement is for a fixed term of six (6) months. City agrees to pay \$15,000.00 for the six month period of July 1, 2017 thru December 31, 2017. Motion was made by Mr. Clemens to accept the agreement, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached).

G&G HAULING/CENTER LAKE STORMWATER OUTFALL CONSTRUCTION/CONTRACT-

A bid from G&G Hauling for work on the Center Lake Stormwater Outfall Construction was reviewed and accepted during the May 22nd meeting. The board approved the price of \$119,529.38 during the May meeting and the contract price is shown in section 4.1 of the contract as "See Itemized Bid Proposal Page(s) B-8 inclusive". Motion made by Mr. Clemens to approve the contract, seconded by Mayor Thallemer, carried by unanimous vote. (Documentation attached to minutes).

NEW HIRES/CHANGES IN PAYROLL-

A new hire/change in payroll report was provided for approval listing twelve (12) new hires/changes in payroll: Fire-five (5); Police-three (3); WWTU-three (3); and Park-one (1). Motion made by Mr. Clemens to approve the new hires/changes in payroll, seconded by Mayor Thallemer, carried by unanimous vote. (List attached to minutes).

TRAVEL REQUEST-

A list setting forth one (1) travel request: Christopher Brown-Police was presented for approval. Motion was made by Mr. Clemens to approve the travel requests, seconded by Mayor Thallemer, carried by unanimous vote. (List attached).

CLAIM DOCKETS-

The following claim dockets were presented for approval.

Regular Docket - \$2,559,904.82

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mayor Thallemer, motion carried by unanimous vote.

OTHER MATTERS-

LEASE TERMINATION AGREEMENT-

The City has received a Lease Termination Agreement from LSC Communications US, LLC (as successor-in-interest to R.R. Donnelley & Sons Company). The City-County Athletic Complex (CCAC) is in the process of purchasing the leased land, as described in the agreement, so the lease will not be needed after the closing date of the purchase. The document presented had several blank space areas that were not filled in. Mr. Clemens made a motion to accept the agreement and for the Mayor to sign the agreement once the blanks were completed, seconded by Mayor Thallemer, carried by unanimous vote. (Copy attached to minutes).

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

**Lynne Christiansen
Clerk-Treasurer**