

BOARD OF PUBLIC WORKS & SAFETY
APRIL 21, 2017
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday April 21, 2017 at 10:30 A.M. in the Council Chambers at City Hall. Board Member Jeff Grose presided and the following persons were noted as present or absent:

PRESENT: Board Members Jeff Grose and George Clemens. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, WWTU Manager Brian Davison, Street Superintendent Jeff Beeler, City Planner Jeremy Skinner, Police Captain Kip Shuter, City Engineer James Emans, HR Director Jennifer Whitaker, Jerry Frush, InkFree News reporter Maggie Kenworthy, and Times-Union reporter David Slone.

ABSENT: Mayor Joseph Thallemer.

The meeting was called to order by Mr. Grose, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the April 10, 2017 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

REPORTS/ORAL & WRITTEN COMMUNICATION-

None presented

NEW BUSINESS-

REQUEST TO PURCHASE NEW VEHICLES/POLICE-

Police Captain Kip Shuter requested to seek sealed quotes to purchase two (2) new police vehicles. He would like to purchase two (2) Ford Police Interceptor Utility Vehicles. Motion made by Mr. Clemens to accept the request, seconded by Mr. Grose, carried by unanimous vote. (Information attached).

PAY APPLICATION #1/LPA VOUCHER (CE) #1/HUSKY TRAIL PROJECT/B&P-

City Planner Jeremy Skinner presented a Pay Application to A&Z Engineering, LLC in the amount of \$18,217.04. Also included was LPA Voucher (CE) #1 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State from the 80/20 grant for Construction Engineering (CE). Motion made by Mr. Clemens to approve the Pay Application and LPA Voucher (CE) #1, seconded by Mr. Grose and carried by unanimous vote. (Information attached).

SOUTH INDIANA STREETScape PROJECT/B&P-

Mr. Skinner presented a quote from Clounie Landscaping, Inc. for a streetscape project in the 100 block of S. Indiana Street. The quote is \$68,700.00 which includes an alternate bid of \$3,776.00 for concrete work for a total of \$72,476.00. Lake City Bank will reimburse the City for half the total cost. Mr. Skinner requested quotes from three contractors, but only Clounie replied. Motion made by Mr. Clemens to approve the quote, seconded by Mr. Grose, carried by unanimous vote. (Information attached to minutes).

PAYMENT REQUEST #18/BUFFALO STREET REDEVELOP. PROJECT/REDEVELOP. AUTHORITY/ B&P-

Mr. Skinner presented a payment request to Huntington National Bank in the amount of \$9,750.24 to American Structurepoint, Inc. for various services concerning the Buffalo Street Redevelopment Project. This is the eighteenth payment request presented to the Board from bond funds received and held at Huntington Bank for the Redevelopment Authority Lease Rental Revenue Bonds 2015. Motion made by Mr. Clemens to approve the request, seconded by Mr. Grose, carried by unanimous vote. (Information attached).

TRAVEL REQUESTS-

A list setting forth eight (8) travel requests was presented for approval: Police-two (2); Mayor- one (1); HR-one (1); Clerk/Treasurer- four (4). Motion made by Mr. Clemens to approve all travel requests, seconded by Mr. Grose, carried by unanimous vote. (Info. attached to minutes).

NEW HIRES/CHANGE IN PAYROLL REPORT-

A list of three (3) payroll changes was presented for approval: Park - one (1); Police - one (1); Street - one (1). Motion made by Mr. Clemens to approve the payroll changes, seconded by Mr. Grose, carried by unanimous vote. (List attached to minutes).

CLAIMS-

The following claims docket was presented for approval:

Regular Docket - \$1,694,153.65

Motion was made by Mr. Clemens to approve all claims for payment, seconded by Mr. Grose, carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer