

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY
March 7, 2017
4:00 P.M.
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, March 7, 2017 at 4:00 P.M. in the 2nd Floor Conference Room at City Hall. The following persons were noted as present or absent:

PRESENT: Board Members Sheila Burner, Gordon Nash, Mike Klondaris and Joe Streeter.
Also present Fire Territory Attorney Andrew Grossnickle, Fire Chief Michael Wilson and Recording Secretary Shirley Fetrow

ABSENT: Mayor Joseph Thallemer

Board Member Klondaris called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Board Member Klondaris noted a quorum.

MINUTES –

After no additions or corrections were noted, Board Member Streeter made a motion to accept the February 7, 2017 Minutes as written; seconded by Board Member Nash. No further discussion. All members present were in favor.

RECOGNITION OF VISITORS – Board Member Klondaris noted no visitors were in attendance.

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORT – JANUARY 2017 – Chief Wilson summarized the monthly response report for January 2017. (Documentation attached to Minutes).

Chief Wilson mentioned that the Warsaw-Wayne Fire Territory hosted, and the State of Indiana Fire Marshal's Office sponsored, an open forum for new fire chiefs. Three forums were held located in north, central and southern Indiana. Chief Wilson stated the forum was held in the Justice Building with approximately 75 in attendance.

MONTHLY EXPENDITURE REPORTS – JANUARY 2017 – Chief Wilson summarized the monthly Operating Fund and Equipment Replacement Fund expenditure reports for January 2017. (Documentation attached to Minutes).

UNFINISHED BUSINESS –

NEW BUSINESS –

CUMMINS CROSSPOINT YEARLY GENERATOR MAINTENANCE AGREEMENT – Chief Wilson indicated this is a yearly agreement for the stations' backup generator preventative maintenance. This year the police department, for cost-saving purposes, also contracted with Cummins Crosspoint; therefore, both the police and fire departments combined for one contract. The Agreement breaks out the costs for Station 1, Station 2 and the Police Station. Fire Territory Attorney Grossnickle has reviewed and approved the agreement noting his approval to opt out of the automatic renewal. Board Member Klondaris entertained a motion to approve the Agreement. Board Member Burner made the motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

PAC-VAN SEARCH AND RESCUE TRAINING PROP PURCHASE AGREEMENT – Chief Wilson noted that in 2016 permission was granted to accept a \$75,000 grant from the State of Indiana for infrastructure maintenance for the training facility. This agreement with Pac-Van is the first portion of the grant in the amount of \$46,500 for the construction of a live fire search and rescue training prop. This prop will replace a 1979 mobile home donated to the department in 2009 and will resemble a ranch-style home. The agreement was approved at the Board of Works on March 3, 2017. Fire Territory Attorney Grossnickle has reviewed and approved the agreement. Board Member Streeter made a motion to approve the agreement; seconded by Board Member Burner. No further discussion. All members present were in favor. (Documentation attached to Minutes).

TRAVEL REQUESTS –

1. Marion Body Works Final Truck Inspection
2. ICS / NIMS 300
3. Pre-Hospital Trauma Life Support
4. ICS / NIMS 400
5. Indiana River Rescue School
6. Fire Department Instructors Conference
7. Lightweight Building Construction

Chief Wilson summarized the travel requests as listed on the WWFT Travel Requests spreadsheet and made available further documentation for board members' review. Chief Wilson entertained a motion to approve the travel requests. Board Member Nash made a motion to approve all travel requests as presented; seconded by Board Member Klondaris. No further discussion. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

STATION 3 UPDATE – Chief Wilson received an email today (March 7th) from Aimee Shimasaki at Martin Riley providing the anticipated schedule and phases of Station 3. The design development is now through the week of May 1, 2017; construction documents through the week of June 26, 2017; bidding and negotiations through the week of July 24, 2017; and construction administration through the week of July 30, 2018.

TRUCK 13-1 (LADDER TRUCK) – Chief Wilson noted that the 2005 ladder truck with 32,000 miles is currently at Clarke Power Service in Fort Wayne. A new gear box was installed; however, it did not line up correctly. The truck was then taken to Clarke Power Service and it was determined that the transmission needed to be replaced at a cost of \$12,540.40. Chief Wilson noted that replacement of the ladder truck is not on his 5-year replacement plan and it is currently projected for replacement in 2021 or 2022.

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

A list of today's guests is attached.

ADJOURNMENT –

Board Member Klondaris entertained a motion to adjourn. Board member Burner made the motion to adjourn; seconded by Board Member Streeter.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Joseph Streeter, Board Member

Dr. Joseph Thallemer, Board Member