

BOARD OF PUBLIC WORKS & SAFETY
APRIL 10, 2017
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Monday, April 10, 2017 at 10:30 a.m. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose, and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Planner Jeremy Skinner, Warsaw Park Superintendent Larry Plummer Jr., Park Recreation Director Sheila Wieringa, Fire Territory Administrative Assistant Shirley Fetrow, Police Captain Kip Shuter, Warsaw Street Department Superintendent Jeff Beeler, WWTU Manager Brian Davison, City Engineer James Emans, Greg Ramos from Warsaw Car Meets, Dugan Julian from Lilly Center for Lakes and Streams, reporter Maggie Kenworthy from InkFree News, and reporter David Slone of the Times-Union.

ABSENT: Board member George Clemens, City Attorney Mike Valentine.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the March 17, 2017 Regular Session were presented for approval. Mr. Grose made a motion to accept the minutes as presented, seconded by Mayor Thallemer, motion carried by unanimous vote.

REPORTS/ORAL & WRITTEN COMMUNICATIONS-

-Safe Place Program-WWFT

UNFINISHED BUSINESS-

None noted.

NEW BUSINESS-

STREET CLOSURE/WARSAW CAR MEETS-

Greg Ramos made a request for a portion of Market and Johnson Streets be closed on Saturday, May 13, 2017 from 6:00 p.m. to 10:00 p.m. for the Warsaw Car Meets that will also include several contests. Motion made by Mr. Grose to approve the street closures, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

LAKES FESTIVAL/STREET CLOSURE-

Dugan Julian from Lilly Center for Lakes & Streams requested that Canal Street between Detroit and Indiana Streets be closed from Saturday, May 27th at 9:00 a.m. until Sunday, May 28th at 5:00 p.m. for the 2017 Lakes Festival. Motion made by Mr. Grose to approve the closing, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

LINKO TECHNOLOGY, INC., SOFTWARE SUPPORT/WWTU-

WWTU Manager Brian Davison presented a five-month agreement (March 1, 2017 thru July 31, 2017) with Linko Technology, Inc. for software upgrades at a fee of \$1,200.00. Motion made by Mr. Grose to approve the agreement, seconded by Mayor Thallemer carried by unanimous vote. (Copy attached).

WASTEWATER SOLUTIONS, INC./WWTU UPGRADE SUPPORT SERVICES/WWTU-

An agreement from Wastewater Solutions, Inc. was presented for approval. They will offer upgrade support services during the pending plant upgrade. 3 tasks were listed as design and process input at \$64,800.00, operation manual development at \$160,000.00, and two workshops at \$30,000.00 for a total amount of \$254,800.00. Motion made by Mr. Grose to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote. (Contract attached to minutes).

WESSLER ENGINEERING, INC./SEWER REHABILITATION 2017/WWTU-

An agreement from Wessler Engineering, Inc. was presented for approval. The agreement states that Wessler Engineering, Inc., will provide preliminary engineering report(s), design, and bid and construction services for the sanitary sewer rehabilitation 2017. Cost of the services will be \$628,200.00. Motion made by Mr. Grose to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote. (Contract attached to minutes).

PARK CONTRACTS-

Park Recreation Director Sheila Wieringa requested approval of the following activity contracts:

1. National Concerts:
 - a. Blues Deville, opening act for Blues & BBQ - \$600.00.

Mr. Grose made a motion to approve the contract, seconded by Mayor Thallemer, carried by unanimous vote. (Contract worksheet attached to minutes).

2. Event Cancellation Insurance
 - a. Showstoppers (Aon Association Services)- \$1,165.58

Mr. Grose made a motion to approve the contract, seconded by Mayor Thallemer, carried by unanimous vote.

HUSKY TRAIL ROAD PROJECT/CHANGE ORDERS #1 & #2/B&P-

City Planner Jeremy Skinner presented Change Orders #1 and #2 for the Husky Trail Road Project. Change Order #1 deducts \$31,801.86 from the original contract due to switching the planned phases from five (5) to two (2). Change Order #2 increases the amount by \$37,595.17 due to additional underdrains along the curb that were inadvertently left out of the plans material computations. The total contract project cost is now \$5,794.11 more than the original price. Motion made by Mr. Grose to approve the Change Orders, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

PAYMENT REQUEST/BUFFALO STREET REDEVELOPMENT PROJECT/REDEVELOPMENT AUTHORITY-

City Planner Jeremy Skinner presented a payment request to Huntington National Bank in the amount of \$10,198.10 to American Structurepoint, Inc. for various services concerning the Buffalo Street Redevelopment Project. This is the seventeenth (17th) payment request presented to the Board from bond funds received and held at Huntington Bank for the Redevelopment Authority Lease Rental Revenue Bonds 2015. Motion made by Mr. Grose to approve the request, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached).

DEMOLITION OF 502 W. WINONA AVE./832 E. MARKET ST./B&P-

This item was removed from the agenda.

DEMOLITION OF GARAGE/117 E. FORT WAYNE ST./B&P-

This item was removed from the agenda.

EMERGENCY REPORTING SYSTEM/ON-LINE TRAINING/WWFT-

Fire Territory Administrative Assistant Shirley Fetrow requested approval of an agreement with Emergency Reporting. They will provide an on-line training class for the recently installed software at a cost of \$625.00. Motion made by Mr. Grose to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

2017 KUBOTA SKID STEER/STREET-

Street Department Superintendent Jeff Beeler requested permission to purchase a 2017 Kubota SVL95-2SHFC Skid Steer from More Farm Store. The price of the equipment is \$6,186.99 which includes a trade-in of a 2014 Bobcat S550 skid loader and a 2013 Bobcat S650 skid loader. Mr. Beeler received the quote through the National Joint Powers Alliance (NJPA). Motion made by Mr. Grose to approve the purchase, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

TRAVEL REQUESTS-

A list setting forth five (5) travel requests was presented for approval: Police-two (2); Fire-two (2); Stormwater-one (1). Motion made by Mr. Grose to approve all travel requests, seconded by Mayor Thallemer, carried by unanimous vote. (Info. attached to minutes).

SPECIAL CLAIMS-

Clerk's office submitted a listing of claims for approval of payment. The claims total was \$36,922.74. Motion was made by Mr. Grose to approve the claims for payment, seconded by Mayor Thallemer. Motion carried by unanimous vote. (List attached to minutes).

CLAIM DOCKETS-

The following claim dockets were presented for approval:

- Regular Docket - \$1,927,760.41
- End of the Month Docket - \$403,484. 87.
- Pension Docket - \$41,502.66

Motion made by Mr. Grose to approve all claims for payment, seconded by Mayor Thallemer, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer