

BOARD OF PUBLIC WORKS & SAFETY
JANUARY 23, 2017
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Monday, January 23, 2017 at 10:30 a.m. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose, George Clemens, and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, WWTU Manager Brian Davison, City Engineer James Emans, City Planner Jeremy Skinner, Police Chief Scott Whitaker, Police Captain Kip Shuter, Park Superintendent Larry Plummer, Park Recreation Director Sheila Wieringa, Street Superintendent Jeff Beeler, HR Director Jennifer Whitaker, Jennifer Lucht from Warsaw Breakfast Optimist, Jerry Frush, InkFree News reporter Maggie Kenworthy, and Times-Union reporter David Slone.

ABSENT: None noted.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the January 6, 2017 Regular Session were presented for approval. Motion made by Mr. Grose to approve the minutes as presented, seconded by Mr. Clemens, carried by unanimous vote.

NEW BUSINESS-

FIRST FRIDAY/OTHER EVENTS/2017 STREET CLOSURES-

Police Captain Kip Shuter requested that the following streets be closed for all First Friday events in 2017: Center Street between Lake and Indiana Streets, and Buffalo Street between Main and Market Streets and on June 4 for the Optimist Car Show, as well as the Central Park horseshoe and Canal Street on July 7th, plus the 100 block of East and West Market Streets and the 200 block of South Buffalo Street in August, and for October's Spooktacular. Motion made by Mr. Clemens to approve the closures for First Friday and other events, seconded by Mr. Grose, carried by unanimous vote. (Copy of map attached).

KOSCIUSKO COUNTY COMMUNITY FOUNDATION/GRANT AWARD/PARK-

Parks Activity Director Sheila Wieringa announced to the Board that the Park received notification from the Kosciusko County Community Foundation that the City was awarded \$5,480.00 for support of the 2017 Summer Central Park Concert Series. Mr. Grose made a motion to accept the grant, seconded by Mr. Clemens, carried by unanimous vote. (Documentation attached to minutes).

PARK CONTRACTS-

Ms. Wieringa requested approval of the following activity contract:

1. LIGHT UP THE NIGHT:
 - a. Mellow Productions- balloon artist- \$400.00

Motion made by Mr. Clemens to approve the contract, seconded by Mr. Grose, carried by unanimous vote. (Documentation attached to minutes).

MARKET STREET IMPROVMENTS PHASE 2/PAY APPLICATION #16 /B&P-

Pay Application #16 was presented for Phase 2 of the Market Street Improvements. VS Engineering is requesting a payment of \$5,584.90. Also included was LPA Voucher #16 to INDOT for Preliminary Engineering for 80% reimbursement. Motion made by Mr. Clemens to approve Pay Application #16 and LPA Voucher (PE) #16, seconded by Mr. Grose, carried by unanimous vote. (Information attached to minutes).

LPA VOUCHER #20 (RW Acq)/HUSKY TRAIL PROJECT/B&P-

City Planner Jeremy Skinner presented LPA Voucher #20 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State from the 80/20 grant for property recently purchased for right-of-way purposes along Husky Trail and totaling \$41,910.00. Motion made by Mr. Grose to approve LPA Voucher (RW Acq.) #20, seconded by Mr. Clemens and carried by unanimous vote. (Information attached).

AMERICAN STRUCTUREPOINT/BUFFALO STREET REDEVELOPMENT PROJECT/AMENDMENT #4/B&P-

Mr. Skinner presented an Amendment to the contract with American Structurepoint in regards to the Buffalo Street Redevelopment Project. The amendment has been added to finish the final roadway and infrastructure plans. Cost of the additional work will be \$15,500.00 which will be paid from bond proceeds held at Huntington Bank. Motion made by Mr. Clemens to approve the amendment, seconded by Mr. Grose, carried by unanimous vote. (Contract worksheet attached to minutes).

JOHN KIMPEL & ASSOCIATES/BUILDING & PLAN-

Mr. Skinner submitted a 2017 rate schedule for survey work to be performed by John Kimpel & Associates for the Building & Plan Department and other departments as needed. Motion made by Mr. Grose to approve the new rate schedule, seconded by Mr. Clemens, carried by unanimous vote. (Copy attached to minutes).

LOCAL ROADS AND BRIDGES-COMMUNITY CROSSINGS GRANT AGREEMENT-

Street Superintendent Jeff Beeler presented a grant agreement between the City and the Indiana Department of Transportation (INDOT) for the Local Road and Bridge Matching Grant. The grant will pay up to fifty percent (50%) of eligible project costs, with the allocated amount from the State of up to \$720,346.00. Motion made by Mr. Clemens, to approve the agreement, seconded by Mr. Grose, carried by unanimous vote. (Copy attached to minutes).

CENTER LAKE DIKE/CONSULTING ENGINEERING SERVICES/LAWSON-FISHER ASSOC.-

An agreement from Lawson-Fisher Associates P.C. was presented for approval. The agreement states that Lawson-Fisher will evaluate existing conditions, formulate construction solutions, and prepare a design memorandum for possible reconstruction of an earthen dam located on the northwest side of Center Lake. Cost of the services will be \$4,700.00. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote. (Copy attached to minutes).

MEDSTAT AGREEMENT FOR WORKER'S COMPENSATION INJURY CARE SERVICES-

Human Resource Director Jennifer Whitaker presented a rate change with MedStat Urgent Care and Occupational Health. The rates are for various services as needed. Motion made by Mr. Grose to approve the adjustment from the original three year agreement, seconded by Mr. Clemens, carried by unanimous vote. (Copy attached to minutes).

NEW HIRES/CHANGE IN PAYROLL REPORT-

A list of five (5) payroll changes was presented for approval: Street - two (2); Police - three (3). Motion made by Mr. Grose to approve the payroll changes, seconded by Mr. Clemens, carried by unanimous vote. (List attached).

TRAVEL REQUESTS-

A list setting forth seven (7) travel requests were presented: Police-five (5); Clerk-one (1); B/P-one (1). Motion made by Mr. Grose to approve the travel requests, seconded by Mr. Clemens, carried by unanimous vote. (List attached to minutes).

CLAIM DOCKETS-

The following claim docket was presented for approval.

Regular Docket-\$2,747,424.49

Motion made by Mr. Grose to approve the claims for payment, seconded by Mr. Clemens, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer

