



MINUTES

**City of Warsaw
Parks and Recreation Board
Monthly Park Board Meeting
Tuesday, September 20, 2016, 5:15 pm - 6:15 pm
Firemen's Building**

In Attendance:

Bill Baldwin; Heather Frazier; Larry Ladd; Larry Plummer; Michelle Boxell;
Rick Paczkowski; Sheila Wieringa; Steve Haines

Not In Attendance:

Diane Quance; Joe Thallemer; Shaun Gardner

I.CALL TO ORDER

Board President Steve Haines called the meeting to order.

II.APPROVAL OF PREVIOUS MEETING'S MINUTES

1.Approval of July 2016 Minutes

The July minutes were approved on a motion by Board Member Bill Baldwin, seconded by Board Member Michelle Boxell.

Move: Bill Baldwin Second: Michelle Boxell Status: Passed

2.Approval of August 2016 Minutes

Board Member Ladd addressed the Board and asked if the verbage to the August 2016 minutes could be cleared up. Ladd

informed the Board that it could be confusing to those who were not at the meeting and thought that by changing it, there could be some clarification.

A motion to approve the August 2016, minutes with noted changes was approved by Board Member Baldwin, seconded by Board Member Ladd.

A motion to approve the August 2016, minutes with noted changes was approved by Board Member Baldwin, seconded by Board Member Ladd.

Move: Bill Baldwin Second: Larry Ladd Status: Passed

III.UNFINISHED BUSINESS

1.Update on 5 Year Master Plan

Pat Brown from SITESCAPES, Inc., informed the Board that we are still on track with the timeline initially proposed for the 5-year Master Plan. Moving forward, at least until December, the process may be a little different from the previous 5-Year Master Plans due to the possibility of being a recipient of the OCRA Grant, which will be determined in December. The reason the process may differ is the Park's Department will be preparing multiple drafts, including a draft if the Park's Department is awarded the grant and one draft if the Park's Department is not.

No matter the outcome to the OCRA Grant, the final draft will be due no later than April 15, 2017.

IV.NEW BUSINESS

V.OTHER MATTERS TO COME BEFORE THE BOARD

Superintendent Plummer informed the Board that the roof over the Apollo Exercise Equipment at Lucerne Park is almost completed. This will help shade the equipment during times of excessive sun exposure. As part of the Parks Department involvement in the Bicentennial Celebration, the torch will pass through Central Park on Thursday, September 29, 2016. After the ceremony at Central Park, the torch will then continue to North Webster and into Syracuse.

Superintendent Plummer further informed the Board that on the evening of September 29, 2016, the Walk-N-Wander statues by American Sculptor Seward Johnson will be picked up.

Recreation Director Wieringa advised that due to weather, the free movie night at Central Park was moved to September 24, 2016. On Friday, September 16, 2016, was the 2nd coffee and canvas event, which was again filled to capacity. Due to the great outcome and positive feedback, Wieringa is looking at adding several more coffee and canvas classes for next year!

VI.MEETING REVIEW

VII.ADJOURNMENT

There being no further matters to come before the board, the meeting was adjourned.

Move: Rick Paczkowski Second: Larry Ladd Status: Passed