

City of Warsaw Traffic Safety Commission

Wednesday, August 3, 2016

1:00 p.m.

A regular scheduled meeting of the Warsaw Traffic Safety Commission was held Wednesday, August 3, 2016, at 1:00 p.m. at the Warsaw Police Department Training Center.

Voting members in attendance were: Joel Beam, Jeff Beeler, Cindy Dobbins, Dirk Felger, Connie Fribley, Kip Shuter, Jeremy Skinner, and Jack Wilhite.

Voting members not in attendance were: Steve Foster.

Ex-Officio members in attendance were: James Emans, Mayor Joe Thallemer, and Chief Scott Whitaker.

Also in attendance was David Slone (Times-Union), Michelle Reed (Ink Free News), Richard Hebard (Architect Hebard & Hebard - 1st Source Bank), Steven Bush (Senior Project Manager – 1st Source Bank), Mike Klondaris (City Councilman), Ron Shoemaker (City Councilman), Jerry Frush (City Councilman), Mike Wilson (WWFT Fire Chief).

A quorum was present.

Kip Shuter called the meeting to order.

ORAL or WRITTEN COMMUNICATIONS:

1. Minutes of the June 1, 2016, traffic commission meeting were approved. Joel Beam made motion, seconded by Dirk Felger.
2. Kip Shuter provided a letter he drafted on behalf of the city regarding commercial delivery vehicles from Freedom Express (801 E. Center St.) utilizing Main Street causing damage to new curbing and ADA handicap ramps. The letter requests delivery companies enter and exit to Center Street. Greg Cobb (owner) is receptive and has made contact with the delivery companies who also are receptive and with a few changes to the north side of the building, should be able to maneuver around the building. The letter and photos are attached.

NEW BUSINESS:

1. **1st Source Bank – Right In Only from Buffalo Street:** Richard Hebard and Steven Bush presented a request for a right in only for southbound Buffalo Street north of Winona Avenue. Diagrams were provided (attached). Due to the requested cut location, multiple other entry locations, and safety for the traveling public, Joel Beam made a motion to deny the request, second by Cindy Dobbins. Motion passed unanimously.
2. **Golf Cart Ordinance:** The commission was provided with an ordinance draft and cover sheet from Council members Mike Klondaris and Ron Shoemaker. Lengthy discussion of ordinance. Multiple concerns for; enforcement, requiring valid driver's license, requiring current insurance; penalties for no insurance; should operation on

bike paths or sidewalks be prohibited?; types of golf carts (by definition I.C. 9-13-2-69.7); types of golf carts (electric or gas); requiring safety equipment; specifying which highways the city does not want a golf cart operated on; liability to the City for inspecting a golf cart (Section 11); is inspection appropriate?; proper city department for issuance of permits and decals; and, level of penalties for violation of the ordinance. Mayor Thallemer suggested the commission look at what other Class 3 cities do.

UNFINISHED BUSINESS:

- 1. Construction Project Updates:** Jeff Beeler reported that the Main Street project is on schedule. Jeremy Skinner reported that all right-of-way has been obtained and will be approved by the Board of Public Works later this week.
- 2. Main at Indiana:** Kip Shuter presented the commission with crash and traffic count data as requested in the June 2016 meeting. In the prior two (2) years, three (3) crashes have occurred at the intersection, with one of those reported as having the view obstructed by parking on the southeast corner. Traffic count data showed westbound Main Street traffic at 1631 ADT (74%) and northbound at 430 ADT (26%). MUTCD stop warrant requires >6,000 vehicles per day, and crash records require three (3) or more crashes in a 12 month period, or five (5) or more in a 2-year period. Data does not support either of these warrants. Jerry Frush reported that many close calls occur at the intersection. Jack Wilhite motioned to remove two (2) parking spaces from the southeast corner, seconded by Cindy Dobbins. Motion passed unanimously.
- 3. Detroit at Pope – All-way stop:** Kip Shuter reported that we are waiting for traffic counts after school is back in session.
- 4. Main at Bronson – All-way stop:** Kip Shuter reported that we are waiting for traffic counts after the Main Street construction is complete and traffic has resumed to normal.
- 5. New Access Road – Harrison Elementary School:** Warsaw Schools plans to have the new road open when school starts. A stop sign is needed on the northeast corner of Glad Street and Flora Avenue as school traffic exits south. Jeff Beeler motioned to present an ordinance to the city council to authorize a stop sign at the northeast corner of Glad Street and Flora Avenue, second by Kip Shuter. Motion passed unanimously.

BoardPaq training scheduled for after the meeting was cancelled.

The next regular scheduled meeting is September 7, 2016 at 1:00 p.m.

Kip Shuter adjourned the meeting.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Kip L. Shuter". The signature is stylized and written in cursive.

Kip L. Shuter