

## WARSAW PLAN COMMISSION

May 09, 2016

**Present:** Tom Allen, Rick Keeven, Jim Gast, Dave Baumgartner, James Emans (City Engineer), Dan Stevens, Rick Paczkowski, Diane Quance, Jeremy Skinner (City Planner), Tim Dombrosky (Assistant City Planner), Kim Arnold (Recording Secretary)

**Absent:** Jeff Grose, Mike Valentine (City Attorney),

### Call to Order

Allen called the meeting to order.

**Approval of Minutes-** The March 14, 2016 meeting minutes were reviewed and presented for approval. Keeven made a motion to approve the March 14, 2016 meeting minutes. Gast seconded the motion. The motion carried unanimously.

### Oral and Written Reports

None

### Unfinished Business

None

### New Business

Permission To Vacate – 985 N Lake St. - Harvey Hayes - Allen turned the meeting over to City Planner Skinner for a brief explanation of the request. Mr. Hayes is requesting to vacate an undeveloped street on their property at 985 N Lake St. City Planner Skinner and City Engineer Emans require an easement be added to the paperwork for existing sewer lines on the westerly side of the area to be vacated.

Allen opened the meeting to any person wishing to speak in favor or against the petition. Attorney Richard Helm was present to represent the owner Harvey Hayes. He explained the request in detail to the Commission members. He answered questions of members. Discussion followed.

Allen closed the meeting to the public, as there was no other person to speak in favor or against the petition.

Gast made a favorable recommendation to forward the vacation request, with a twenty foot easement, parallel to the man holes and on the westerly side of the vacated property, to the

Common Council for approval. Baumgartner seconded the favorable recommendation. The recommendation passed unanimously.

**Adjourn-**

With no further business to come before the Commission, Keeven made a motion to adjourn the meeting; Baumgartner seconded the motion. The motion passed unanimously.

**OTHER MATTERS THAT MAY COME BEFORE THE BOARD**

- The next regularly scheduled meeting will be Monday, June 13, 2016 at 7:00 p.m.

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Tom Allen, President

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Kim Arnold, Recording Secretary