

BOARD OF PUBLIC WORKS & SAFETY
JUNE 3, 2016
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, June 3, 2016 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Mayor Joseph M. Thallemer, Jeff Grose, and George Clemens. Also present, Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, City Planner Jeremy Skinner, Fire Territory Chief Mike Wilson, Recreation Director Sheila Wieringa, Wastewater Utility Director Brian Davison, H/R Director Jennifer Whitaker, City Engineer James Emans, Jerry Frush, InkFree News reporter Deb Patterson, and Times-Union reporter David Slone.

ABSENT: None

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the May 20, 2016 Regular Session were presented for approval. Board member Clemens made a motion to accept the minutes as presented, seconded by Board member Grose, motion carried by unanimous vote.

NEW BUSINESS-

MARKET STREET IMPROVEMENTS PHASE 2/PAY APPLICATION #9/B&P-

City Planner Jeremy Skinner presented Pay Application #9 for Phase 2 of the Market Street Improvements. VS Engineering is requesting a payment of \$11,658.57. Also included was LPA Voucher #9 to INDOT for Preliminary Engineering, for 80% reimbursement. Motion made by Mr. Clemens to approve Pay Application #9 and LPA Voucher (PE) #9, seconded by Mr. Grose, carried by unanimous vote. (Information attached to minutes).

PAY APP #14/HUSKY TRAIL PROJECT/RIGHT-OF-WAY ACQUISITION/B&P-

Mr. Skinner presented Pay Application #14 totaling \$3,800.00 from A&Z Engineering for right-of-way purposes along Husky Trail for approval. Included was LPA Voucher #14 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State from the 80/20 grant. Motion made by Mr. Grose to approve Pay Application #14 and LPA Voucher #14, seconded by Mr. Clemens, carried by unanimous vote. (Information attached).

PAY APPLICATION #29/HUSKY TRAIL PROJECT/BUILDING & PLAN-

Mr. Skinner presented an invoice from A&Z Engineering requesting a payment of \$3,996.50 for Pay Application #29 for work done on the Husky Trail Project. Also included was LPA Voucher #29 for Preliminary Engineering (PE) costs to the Indiana Department of Transportation (INDOT), requesting 80% reimbursement. Motion made by Mr. Clemens to approve Pay Application #29 and LPA Voucher (PE) #29, seconded by Mr. Grose, carried by unanimous vote. (Information attached).

PARK CONTRACTS-

Park Recreation Director Sheila Wieringa presented the following contract:

1. Latte' Lounge, catering beverages for Coffee & Canvas June 21, 2016 and September 16, 2016, \$350.00 total.

Motion made by Mr. Grose to approve the above contract, seconded by Mr. Clemens, carried by unanimous vote. (Documentation attached to minutes).

NEW HIRES/PAYROLL CHANGES-

The Human Resources Department presented a New Hire/Change in Payroll Report for approval: Street-one (1); Fire-one (1). Motion made by Mr. Clemens to approve the report, seconded by Mr. Grose, carried by unanimous vote. (Copy attached).

TRAVEL REQUESTS-

A list setting forth six (6) travel requests: Fire-five (5); Police-one (1), was presented for approval. Motion made by Mr. Clemens to approve the travel requests, seconded by Mr. Grose, carried by unanimous vote. (Info. attached to minutes).

SPECIAL CLAIMS-

Clerk's Office submitted a special claim for approval for payment totaling \$16,537.43. Motion was made by Mr. Clemens to approve the claim for payment, seconded by Mr. Grose, motion carried by unanimous vote. (List attached to minutes).

CLAIM DOCKETS-

The following claim dockets were presented for approval:

Regular Docket - \$163,231.76

EOM Docket - \$1,567,704.24

Police & Fire Pension Docket - \$40,509.01

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer