

BOARD OF PUBLIC WORKS & SAFETY
APRIL 15, 2016
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday April 15, 2016 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board Members Jeff Grose and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, WWTU Manager Brian Davison Street Superintendent Jeff Beeler, City Planner Jeremy Skinner, Police Chief Scott Whitaker, Deputy Police Chief Bryan Sherwin, Police Lieutenant Kip Shuter, Park Recreation Director Sheila Wieringa, Fire Territory Chief Mike Wilson, City Engineer James Emans, Airport Manager Nick King, Jerry Frush, InkFree News reporter Deb Patterson, and Times-Union reporter Jennifer Peryam.

ABSENT: Board member George Clemens.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the April 1, 2016 Regular Session were presented for approval. Mr. Grose made a motion to accept the minutes as presented, seconded by Mayor Thallemer, motion carried by unanimous vote.

REPORTS/ORAL & WRITTEN COMMUNICATION-

None presented.

OLD BUSINESS-

BID AWARD/WINONA AVENUE SANITARY PIPE RELOCATION/WWTU-

During a previous meeting, WWTU Manager Brian Davison advised the Board that he would be soliciting bids for a sewer relocation project. Sealed bids were solicited from three (3) contractors to relocate sewer pipes along and around the intersection of Winona Avenue and S. Lake Street. Only one bid was received, from Beer & Slabaugh, Inc. for \$108,145.00. Bids were due and opened on April 11, 2016 at 10:30 a.m. and City Engineer James Emans reviewed the proposal noting that it was complete and responsive. He recommends the bid be awarded to Beer & Slabaugh. Motion made by Mr. Grose, to approve the bid at \$108,145.00, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

NEW BUSINESS-

KOSCIUSKO COUNTY FARMERS' MARKET/STREET CLOSURE-

Police Captain Kip Shuter requested that the 100 Block of West Center Street be closed weekly for the Farmers' Market. The closure will take place every Saturday starting May 7 and run thru October 29, 2016 from 7a.m. – 2p.m. Motion made by Mr. Grose to approve the weekly closure, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached to minutes).

TAXI CAB PERMIT/RIDE ON THE ROCKS-

Captain Shuter presented an application for one (1) taxicab permit for Ride on the Rocks for approval. The taxi passed inspection and Deputy Chief Bryan Sherwin has recommended approval of the permit. Mr. Rock, owner of Ride on the Rocks, previously held a permit under the name Rock's Yellow Cab. The names of the company and the vehicle listed on the application have changed. Motion was made by Mr. Grose to approve the permit, seconded by Mayor Thallemer, carried by unanimous vote. (Copies attached to minutes).

BULLETPROOF VEST PROGRAM GRANT APPLICATION/POLICE-

Captain Shuter requested permission to apply for a grant through the Bureau of Justice Assistance – Bulletproof Vest Program. The grant reimburses 50% of the total cost of bulletproof vests for law enforcement officers. Motion made by Mr. Grose to approve the application, seconded by Mayor Thallemer carried by unanimous vote. (Copy attached to minutes).

LASSUS BROTHERS OIL, INC./FUEL PURCHASE-

Police Chief Scott Whitaker asked for approval to lock in fuel prices for 2018 with Lassus Brothers Oil. He was quoted a price of \$1.8200 for 87 octane unleaded fuel only. He will bring in an agreement at a later date for the Board to sign. Motion made by Mr. Grose to approve the quoted price, seconded by Mayor Thallemer, carried by unanimous vote.

BROADVOICE PHONE SERVICE/CEMETERY-

An agreement with Broadvoice for phone service at the Cemetery was presented for approval. Cost of the service is \$217.29 for the first months and \$117.29 per month after. Motion made by Mr. Grose to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote. (Contract worksheet attached to minutes).

PARK CONTRACTS-

Park Recreation Director Sheila Wieringa requested approval of the following activity contracts:

1. Central Park Concert Series:
 - a. Bel Airs, 8/19/16, \$775.00
 - b. Lemon Brothers, 6/24/16, \$1,000.00
 - c. Marty Miles Band, 7/29/16, \$525.00
 - d. Meet the Beatles, 7/15/16, \$1,800.00
 - e. Mike Milligan & Steamshovel, 8/12/16, \$1,500.00

Motion made by Mr. Grose to approve the contracts, seconded by Mayor Thallemer, carried by unanimous vote. (Documentation attached to minutes).

2. Chicago Dog House, catering for Mommy-Son event 5/6/16, \$225.00, additional hotdogs may be purchased at a rate of \$50 per 25 to meet additional registration, TBD 5/4/16.

Motion made by Mr. Grose to approve the contracts, seconded by Mayor Thallemer, carried by unanimous vote. (Documentation attached to minutes).

AIRPORT INDUSTRIAL PARK SERVICE STUDY/WESSLER ENGINEERING, INC./B&P-

City Planner Jeremy Skinner presented an agreement with Wessler Engineering, Inc. to do a service study within the Airport Industrial Park. Wessler will evaluate improvements for providing sanitary sewer service, drainage and storm sewers, and street improvements. Cost of the study will be \$37,000.00. Motion made by Mr. Grose to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote. (Contract worksheet attached to minutes).

PAYMENT REQUEST/BUFFALO STREET REDEVELOP. PROJECT/REDEVELOP. AUTHORITY/ B&P-

Mr. Skinner presented a payment request to Huntington National Bank in the amount of \$22,490.50 to American Structurepoint, Inc. for various services concerning the Buffalo Street Redevelopment Project. This is the fifth payment request presented to the Board from bond funds received and held at Huntington Bank for the Redevelopment Authority Lease Rental Revenue Bonds 2015. Motion made by Mr. Grose to approve the request, seconded by Mayor Thallemer, carried by unanimous vote. (Information attached).

A&Z ENGINEERING/HUSKY TRAIL CE SERVICES/B&P-

Mr. Skinner presented a consulting contract with A&Z Engineering, LLC for construction engineering (CE), inspection, and administration services to reconstruct Husky Trail from Mariners Drive to Sophia Lane. Various projects will be completed that are all listed in the contract. Cost of the services will not exceed \$297,587.60. Motion made by Mr. Grose to approve the contract, seconded by Mayor Thallemer, carried by unanimous vote. (Contract worksheet attached to minutes).

BUFFALO STREET LIFTSTATION/AMERICAN STRUCTUREPOINT, INC./B&P-

Mr. Skinner presented an amendment to an agreement with American Structurepoint, Inc. dated August 7, 2015 for the Buffalo Street reconstruction project. The amendment adds additional services, which are defined in the amendment, as well as adding an additional cost of \$50,025.00. Motion made by Mr. Grose to approve the amended agreement, seconded by Mayor Thallemer, carried by unanimous vote. (Contract worksheet attached to minutes).

MAIN STREET SEWER REPLACEMENT/ATLAS EXCAVATING/WWTU-

Wastewater Treatment Utility Manager Brian Davison presented a contract with Atlas Excavating. Atlas was previously awarded the bid of \$533,113.00 to replace the sewer lines along Main Street and the contract needs to be signed. The Board duly noted the request for signatures.

SANITARY SEWER SERVICE EXTENSION STUDY/WWTU-

Mr. Davison presented an agreement with Wessler Engineering, Inc. to conduct a sanitary sewer service extension study around various underserved areas of the City. The cost of the study will be \$15,800.00. Motion made by Mr. Grose to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote. (Contract worksheet attached to minutes).

1st SOURCE BANK AGREEMENT/EXTENDED TERMS-

An agreement with 1st Source Bank to extend the terms of an agreement dated March 1999 was presented for approval. The agreement includes matters relating to an interest bearing checking account, availability of funds, and the calculation and payment of interest and fees. This agreement will be effective on May 1, 2016 through April 30, 2017. Motion made by Mr. Grose to approve the agreement, seconded by Mayor Thallemer, motion carried by unanimous vote. (Copy attached to minutes).

CLAIMS-

The following claim docket was presented for approval.

Regular Docket - \$2,343,960.09

Motion was made by Mr. Grose to approve all claims for payment, seconded by Mayor Thallemer, carried by unanimous vote.

OTHER MATTERS-

Police Chief Scott Whitaker reminded the Board that an open house will be held from 2:30-4:30 today at the Police Department for Officer Joe Hawn who will be leaving the department to take the position of Town Marshal at Winona Lake.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer