

BOARD OF PUBLIC WORKS & SAFETY
FEBRUARY 19, 2016
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, February 19, 2016 at 10:30 a.m. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, Fire Territory Chief Mike Wilson, City Planner Jeremy Skinner, Park Recreation Director Sheila Wieringa, Police Lieutenant Kip Shuter, Street Superintendent Jeff Beeler, WWTU Manager Brian Davison, H/R Director Jennifer Whitaker, Jerry Frush, Paula Bowman, Jason Brown, reporter Deb Patterson from InkFree News, and reporter David Slone from the Times-Union.

ABSENT: Board member George Clemens, and City Attorney Mike Valentine.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the February 5, 2016 Regular Session were presented for approval. Mr. Grose made a motion to accept the minutes as presented, seconded by Mayor Thallemer motion carried by unanimous vote.

NEW BUSINESS-

CARDINAL TRACKING/POLICE-

Police Lieutenant Kip Shuter presented a contract with Cardinal Tracking, Inc. for a Service Agreement for Software License and Customer Support for Parking Control (TickeTrak). This is a one-year agreement at a cost of \$1,942.20. Motion made by Mr. Grose to accept the contract, seconded by Mayor Thallemer, carried by unanimous vote. (Contract worksheet attached to minutes).

PARK CONTRACTS-

Park Recreation Director Sheila Wieringa requested approval of the following activity contract:

1. Inclement Weather Location Rental:
 - a. Lakeview Middle School Auditorium-\$400.00 per event

Motion made by Mr. Grose to approve the contract, seconded by Mayor Thallemer, carried by unanimous vote. (Documentation attached to minutes).

TRAVEL REQUESTS-

A list setting forth twenty (20) travel requests: Police-7; Street-10; B&P-1; WWTU-1; Fire-1, and more specifically set forth on the list, was presented for approval. Motion made by Mr. Grose to approve the travel requests, seconded by Mayor Thallemer, carried by unanimous vote. (List attached to minutes).

CLAIM DOCKETS-

The following claim dockets were presented for approval:

Regular Docket - \$1,652,286.72

Motion made by Mr. Grose to approve the claims for payment, seconded by Mayor Thallemer, motion carried by unanimous vote.

OTHER MATTERS-

WALK-IN/ROAD CLOSURE/ST. PATRICK'S DAY EVENT-

Jason Brown from 110 Craft Meatery requested closure of the 100 block of North Buffalo Street, along with the east-west alley between the 100 block of North Buffalo and the 100 block of North Indiana Streets. Several businesses will collaborate and sponsor an event to be held on Saint Patrick's Day, March 17, 2016. He is requesting the closures from 11 am to 12 am (midnight). Motion made by Mr. Grose approving the closures, seconded by Mayor Thallemer, carried by unanimous vote. This item was a walk-in and not listed on the agenda. (Information attached to minutes).

-Mayor Thallemer advised those in attendance that the legislature is discussing more road funding for counties, cities, and towns. He also reported that the "trash" program is moving ahead. The new side-load truck will be on display during First Friday's, and that curbside pick-up using the new truck and bins is tentatively set to begin May 9, 2016.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer