

City of Warsaw Traffic Safety Commission

Wednesday, February 3, 2016

1:00 p.m.

A scheduled meeting of the Warsaw Traffic Safety Commission was held Wednesday, February 3, 2016, at 1:00 p.m. at the Warsaw Police Department Training Center.

Voting members in attendance were: Joel Beam, Jeff Beeler, Cindy Dobbins, Dirk Felger, Connie Fribley, Kip Shuter, and Jack Wilhite.

Voting members not in attendance were: Steve Foster, and Jeremy Skinner.

Ex-Officio members in attendance were: James Emans, Mayor Joe Thallemer, and Chief Scott Whitaker.

Also in attendance was David Slone (Times-Union), Deb Patterson (Ink Free News), Dana Hewitt (WPD Parking Control), and Aaron Gaff (Park Ridge Homeowners Association).

A quorum was present.

Kip Shuter called the meeting to order.

Minutes of the January 6, 2016, traffic commission meeting were approved. Joel Beam made motion, seconded by Cindy Dobbins.

Mayor Thallemer gave the oath of office to new voting members present, Jeff Beeler and Dirk Felger.

UNFINISHED BUSINESS:

- 1. Park Ridge Parking Update:** Aaron Gaff reported that the parking issues have been resolved direct with the homeowners and the association. The homeowner at the Park Ridge and Nuthatch intersection has reduced by one car, so they will not need to park in the street anymore. The resident at the top of the hill on Park Ridge will park further to the east to keep the visibility and width open. Mr. Gaff however did request the commission look at the speed limit issue and sign location issue. Kip Shuter presented a USLIMITS report for Park Ridge Drive for 25 mile per hour. Police Chief Scott Whitaker reported that WPD will soon have a new radar sign that will also collect data. After discussion, Kip Shuter motioned to move the sign at the entrance further west to make it more noticeable. The motion also included adding speed limit signage at each end of the park and using radar signs and data collection to monitor the speeds. Second by Joel Beam. Mr. Gaff was pleased with the action. Motion approved unanimously.
- 2. Downtown Resident Parking:** The commission was presented with a list of downtown apartments & occupants/vehicles from Cindy Dobbins who compiled the info (see attached). Total number of vehicles is 28, at this time. Also presented was an updated number of open spaces in the city lot compiled by Dana Hewitt (see attached). He reported that 37 of the 50 reserved spaces are rented. 23 unlimited spaces were recently opened up. A map of downtown apartments was also presented by James Emans, to show concentration location (see map). After discussion, it was recommended that the parking subcommittees be reactivated to provide recommendations to the city.

NEW BUSINESS:

1. **Paperless Electronic Meetings:** Kip Shuter reported that many city commissions and boards have moved to paperless meetings by utilizing either PDF documents or BoardPac. He inquired of the board who would be interested and the commission unanimously asked to move this direction with meetings.
2. **2015 Annual Traffic Report:** Kip Shuter provided the board with the 2015 Annual Traffic Report (see attached).
3. **Colfax Street Parking Restriction:** For safe travel of the public and heavy trucks, Kip Shuter motioned to present a resolution to the Board of Public Works to temporarily restrict parking on the west side of Colfax Street between Center and Main Streets. Also for both sides of Colfax Street between Main and Clark Streets until December 31, 2016, due to the Lincoln School construction project. Also to serve the Main Street project later this year. Second by Cindy Dobbins. Motion passed unanimously.

The next regular scheduled meeting is March 2, 2016 at 1:00 p.m.

Kip Shuter adjourned the meeting.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Kip L. Shuter". The signature is stylized with a large "K" and "S".

Kip L. Shuter