

City of Warsaw Traffic Safety Commission

Wednesday, January 6, 2016

1:00 p.m.

A scheduled meeting of the Warsaw Traffic Safety Commission was held Wednesday, January 6, 2016, at 1:00 p.m. at the Warsaw Police Department Training Center.

Voting members in attendance were: Joel Beam, Cindy Dobbins, Connie Fribley, Kip Shuter, and Jack Wilhite.

Voting members not in attendance were: Dirk Felger, and Steve Foster.

Ex-Officio members in attendance were: Jeff Beeler, James Emans, Jeremy Skinner, and Mayor Thallemer.

Also in attendance was David Slone (Times-Union), Deb Patterson (Ink Free News).

A quorum was present.

Kip Shuter called the meeting to order.

Minutes of the November 4, 2015, traffic commission meeting were approved. Joel Beam made motion, seconded by Cindy Dobbins.

Commission was introduced to new members Connie Fribley and Jack Wilhite. Connie Fribley will serve as a citizen representative to the board, replacing Dan Robinson. Jack Wilhite is the new city council representative, replacing Mike Klondaris.

Mayor Thallemer gave the oath of office to the voting members present.

Steve Foster was re-elected as commission secretary.

UNFINISHED BUSINESS:

- 1. Road Construction Project Updates:** City Engineer, James Emans, advised that the Market Street and Mariner Drive Projects are complete. City Planner, Jeremy Skinner, informed the commission that it is intended to bid out the Husky Trail project late this year or at the beginning of next year, depending on land acquisition.
- 2. Park Ridge Parking Update:** Kip Shuter brought the new members up to speed on the Park Ridge no parking and speed limit reduction request from Aaron Gaff, president of the home owners association. Shuter noted that he received the November 2015 traffic counts from MACOG. The average speed of vehicles was 30.23 m.p.h., and the 85th percentile speed was 35.13 m.p.h.. State law for parking in a curve can be applied to the parking near the intersection of Park Ridge and Nuthatch (297 Park Ridge Dr.), but more consideration needs applied to the parking situation at the top of the hillcrest (180 Park Ridge Dr.). Road width within the entire subdivision is minimal with the width too thin for legal size on-street parking. Item was tabled.

NEW BUSINESS:

- 1. Commission Membership Ordinance Change:** Kip Shuter presented a draft of an ordinance that expands the voting membership of the traffic commission from seven (7) members to nine (9) members. The ordinance simply moves the City Planner and Street Superintendent from ex-officio members to voting members. The change also allows for the City Planner to

be the plan commission representative to the traffic commission. Kip Shuter made the motion to forward the ordinance change to city council, seconded by Connie Fribley. Motion carried unanimously.

2. **City Hall Parking Lot Ordinance:** Kip Shuter presented a draft of an ordinance regulating parking in the City Hall lot. The ordinance provides for permit only parking except for the row closest to Center Street, which would be two hour free parking for the public utilizing downtown. The hours of restriction would apply from 7:00 a.m. to 4:00 p.m. weekdays. Mayor Thallemer advised that this follows the intended use for the lot when it was developed. Cindy Dobbins motioned to forward the ordinance to city council, seconded by Joel Beam. Motion passed unanimously.
3. **Downtown Resident Parking:** Kip Shuter asked the commission to begin considering how the city can provide for downtown resident parking. Items discussed and to be considered were; distance away, number of vehicles, availability of spots downtown during the day, snow removal, cost, organization, restrictions, viability, perception, specific zones, landlords, tenants, owners that current provide spaces, and residency requirements, among other things. The commission was asked to provide any input to Kip Shuter and the commission will re-visit at a later date.

The next regular scheduled meeting is February 3, 2016 at 1:00 p.m.

Kip Shuter adjourned the meeting.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Kip L. Shuter". The signature is stylized and written in cursive.

Kip L. Shuter