

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

October 6, 2015

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, October 6, 2015 at 4:00 P.M. in the City of Warsaw Council Chambers at City Hall. The following persons were noted as present or absent:

PRESENT: Board Members Diane Quance, Sheila Burner, Gordon Nash and Joe Streeter.
Also present Fire Chief Michael Wilson, Fire Territory Attorney Andrew Grossnickle, and Recording Secretary Shirley Fetrow

Absent: Mayor Joe Thallemer

Board Member Quance called the meeting to order. The Pledge of Allegiance and a Moment of Silence followed. Board Member Quance noted a quorum.

MINUTES— Board Member Quance indicated that Recording Secretary Fetrow transcribed the sections of the August 4th Minutes that pertained to whether or not a discussion took place regarding a specific request to have an additional siren appropriated in next year's budget. Board Member Quance noted that the transcription did not indicate a discussion took place, and the August 4, 2015 Minutes are resubmitted as originally presented for approval. Board Member Quance noted that a conversation had taken place outside of the August 4th meeting between her and former Fire Chief Mike Brubaker regarding an additional siren. Board Member Quance entertained a motion to approve the August 4, 2015 Minutes. Board Member Burner made a motion to approve; seconded by Board Member Streeter. All members present were in favor. (Documentation attached to Minutes).

After no additions or corrections were noted, Board Member Quance entertained a motion to approve the September 1, 2015 Minutes. Board Member Streeter made a motion to approve; seconded by Board Member Burner. All members present were in favor. (Documentation attached to Minutes).

RECOGNITION OF VISITORS – Board Member Quance acknowledged Firefighter Andrew Callaway in attendance.

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY ACTIVITY REPORT – AUGUST 2015 – Chief Wilson summarized the monthly activity report for August. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORT – AUGUST 2015 – Chief Wilson summarized the monthly expenditure reports for August. (Documentation attached to Minutes).

STRUCTURAL COLLAPSE TECHNICIAN COURSE RECAP – POWERPOINT PRESENTATION - Chief Wilson introduced Firefighter Andrew Callaway, a member of the fire territory's technical rescue team. Firefighter Callaway presented a PowerPoint presentation on the 10-day Structural Collapse Technician Course that he, along with several other members on the department, recently attended. Firefighter Callaway explained that the training will be utilized in construction accidents, vehicles into buildings, tornados, earthquakes and terrorism. He indicated the class was broken down into four sections – building engineering, shoring, breaching/breaking/burning, and lifting/moving. Firefighter Callaway thanked the Board Members for allowing the department to participate in the class.

STRUCTURAL COLLAPSE TECHNICIAN COURSE INSTRUCTORS' RECOGNITION – Chief Wilson provided letters of recognition he received from Michial Compton, Elkhart Fire Chief. Chief Compton attended the Structural Collapse Technician Course along with Battalion Chief Aaron

Bolinger and Firefighter Andrew Callaway. Both BC Bolinger and FF Callaway were instructors at the course and were recognized by Chief Compton for their outstanding expertise and knowledge. (Documentation attached to Minutes).

WARSAW CHEMICAL CO. PAYMENT FOR FEBRUARY 6, 2015 INCIDENT – Chief Wilson indicated Warsaw Chemical has made a partial payment on the invoice submitted for the February 6, 2015 incident. Additional charges submitted for the Wastewater Utility Department are in process. Charges for the Warsaw Police Department overtime and Multi-Township overtime have been denied. (Documentation attached to Minutes).

CFS INSPECTIONS – LADDER TRUCK ANNUAL REPORT OF INSPECTION – Chief Wilson indicated the ladder truck had its annual inspection and passed with “flying colors”. The company representative was impressed with the maintenance and housekeeping of the truck. (Documentation attached to Minutes).

CUMMINS CROSSPOINT – SEMI-ANNUAL GENERATOR MAINTENANCE INFORMATION – Chief Wilson indicated that the station generators have been serviced and noted that the Cummins Crosspoint representative recommended that the generator at Station 1, due to its age, be considered for replacement in the next couple of years. Chief Wilson noted he will obtain cost replacement estimates next year and present the estimates to the Territory Board for inclusion in the 2017 budget.

UNFINISHED BUSINESS –

NEW BUSINESS –

TRAVEL REQUESTS –

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

Board Member Quance thanked Recording Secretary Fetrow for her work with Family Safety Day, and thanked the fire department members for their community presence.

Chief Wilson explained that when an apparatus sits in the station it has an exhaust system attached to it. When the equipment is started and leaves the building the exhaust hose follows a track and detaches once the truck is out the door. This system removes from the building all diesel fumes generated from the trucks. Chief Wilson indicated that a vehicle placement change was made at Station 2 rotating the Battalion Chief’s vehicle in front of the ladder truck in order for all vehicles to exit the front of the stations. In order to make this change the ladder truck was moved to the back of the station. To stay compliant with OSHA, the exhaust tracking system and hose needs to be extended at a cost of approximately \$9,000. This work will be done by the installer of the exhaust system.

Board Member Quance brought before the Board Members that due to the November elections, the November 3rd Fire Territory Board meeting location will need to be changed. Board Member Quance asked the members if the meeting could be held at City Hall, second floor conference room. All members were in favor of the new location. Recording Secretary Fetrow will contact Staci at the Mayor’s office to reserve the room. The meeting time will remain at 4:00 p.m.

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

NO VISITORS’ QUESTIONS AND COMMENTS

A list of today's guests is attached.

ADJOURNMENT –

There being no further business, Board Member Quance entertained a motion to adjourn. Board Member Nash made a motion to adjourn; seconded by Board Member Streeter. No further discussion. All members present were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

Diane Quance, Board Member

Gordon Nash, Board Member

Joseph Streeter, Board Member

Dr. Joseph Thallemer, Board Member