

## Warsaw Traffic Safety Commission

Wednesday, November 5, 2014

1:00 p.m.

A regularly scheduled meeting of the Warsaw Traffic Safety Commission was held Wednesday, November 5, 2014, at 1:00 p.m. at Warsaw PD. **Voting members in attendance were: Joel Beam, Cindy Dobbins, Mike Klondaris, and Kip Shuter.** Absent voting members: **Steve Foster, Dan Robinson, and Greg Schroeder.** Ex-Officio members in attendance: Mayor Thallemer, Jeremy Skinner, and Jeff Beeler. Reporter Deb Patterson was also present.

Kip Shuter called the meeting to order.

Minutes of the August 6, 2014 Traffic Commission meeting were approved. Cindy Dobbins made motion, seconded by Joel Beam.

Greg Schroeder has been removed as the school system representative to the traffic commission.

### UNFINISHED BUSINESS:

- 1. Updates** – Kip Shuter reported that no progress had been made on the truck route. Commission did discuss trucks downtown on Market Street. Kip Shuter reported that most major maps and GPS units still show Market Street between Detroit and Buffalo Streets as SR15. Jeremy Skinner will see if contact can be made to get that corrected. Kip Shuter will check with INDOT for truck signage. Kip Shuter also reported that a new sign for SR15 southbound will be installed by INDOT for thru trucks to use the left lane after a complaint to the mayor's office.
- 2. Traffic Contract with Canterbury** - Kip Shuter presented the final contract draft and approved by the city attorney. The commission had no issues so Mike Klondaris made a motion to present the contract to the BOW for approval. Second by Cindy Dobbins.
- 3. No Parking 100 Block of S. High Street** – Kip Shuter reported a follow up to the August meeting and found that the street width is not wide enough to allow parking on either side. A review of city code found that no further ordinance action is required. Kip Shuter will direct the GIS coordinator to update the downtown parking map.

### NEW BUSINESS:

- 1. No Parking 300 Block of E. Main Street** – Kip Shuter reported that he received complaints of vehicles parking east of High Street on the south side of Main Street after the new parking spaces had been installed in the 200 block. He reported that it was never intended to have parking east of High street due to the start of the left and right turn lanes at Detroit Street. The city code was reviewed and again, no further ordinance action required other than to update the downtown parking map.
- 2. Parking Colfax North of Center** – Kip Shuter reported that he received a complaint from the resident on the NW corner of Colfax and Center about parking on both sides of Colfax making the width too narrow for 2-way traffic. The parking also causes issues with vehicles turning in and out of the Ace Hardware lot and often times causing traffic to back up on Colfax and Center Street. Curb to curb width is 33.5 feet. Kip Shuter measured between 2 vehicles parked on east side and the width from mirror to mirror is only 18.5 feet. Legal parking spaces would reduce the usable width to 15.5 feet which is under the 18 feet minimum city code for 2-way traffic. After discussion, Kip Shuter motioned to remove parking on the east side Colfax to a point north (view obstruction site distance) of the north cut at Ace Hardware. The motion also includes removing parking on the west side of Colfax per MUTCD standards for 30 feet prior to the stop sign. Also included, due to the conflict that the south cut causes, is to ask Ace Hardware if they would consider modifying their traffic flow to

allow the south cut to be entrance and eastbound traffic only, and the north cut to be exit and westbound traffic only. Second by Joel Beam.

- 3. Mutual Bank Ingress/Egress on Lake Street** – Cindy Dobbins provided a summary of email complaints from Mutual Bank employees who are experiencing view obstructions and site distance issues from the north at the bank cut on Lake Street south of Market Street. The issue has just recently intensified since the angle parking on the west side has become unlimited and more vehicles are parking there all day. Lake Street was just recently resurfaced and the angle stalls do not appear to be of standard size per the GIS. Item tabled to check parking stall standards.

Mike Klondaris motioned to adjourn the meeting. The next regular meeting is scheduled for December 3, 2014 at 1:00 p.m., but Kip Shuter noted that he will be gone that day.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Kip L. Shuter". The signature is stylized with a large "K" and "S".

Kip L. Shuter