

**COMMON COUNCIL
REGULAR SESSION
DECEMBER 15, 2014
7:00 P.M.**

The Common Council of the City of Warsaw met in a Regular Session on Monday, December 15, 2014 at 7:00 P.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Council members Charles Smith, Jeff Grose, Elaine Call, Cindy Dobbins, Mike Klondaris, Jerry Frush, and Diane Quance. Also present Mayor Thallemer, Clerk-Treasurer Lynne Christiansen, City Attorney Michael Valentine, City Planner Jeremy Skinner, Storm Water Coordinator Theresa Sailor, City Engineer James Emans, HR Director Jennifer Whitaker, WWTU Manager Brian Davison, Street Superintendent Jeff Beeler, Fire Territory Chief Mike Brubaker, other local citizens as noted on the attached attendance sheet, InkFree News reporter Deb Patterson, and Times-Union reporter Jennifer Peryam.

ABSENT: None

The meeting was called to order by Mayor Thallemer followed by the Invocation and the Pledge of Allegiance.

MINUTES-

The minutes from the December 01, 2014 Regular Session were presented for approval. Motion made by Councilor Smith to approve the minutes as presented, seconded by Councilor Call, carried by unanimous vote.

RECOGNITION OF VISITORS-

Mayor Thallemer welcomed all of those in attendance and reminded them to sign the attendance register.

REPORTS-

The following reports and communications were presented:

- (1) 2015 City Holidays, Council and BOW meeting dates.
- (2) November financial report and HEA1001-2008 Homestead Credit fund balance memo.
- (3) Stormwater Utility Southside drainage study presentation.

(Copies attached).

UNFINISHED BUSINESS-

ORDINANCE AMENDING APPENDIX B OF THE CITY CODE/BUILDING & PLAN-

City Planner Jeremy Skinner and Assistant Planner Tim Dombrosky presented Ordinance #2014-12-03 for its second reading, which amends Appendix B of the City Code. Article 3.5-Vision Clearance is amended in the Ordinance as well as Article 13.5-Fences and Article 12.0.4.1-Accessory Structures all more specifically stated in the ordinance. Councilor Quance said that from talking with her constituents she objected to Section 13.5.2.2, a.3 ("Fences placed in front yard must be decorative and may not be privacy or chain link"). She would like it less restrictive since the maintenance of fences is stated earlier in the Amendment and would like to see a.3 eliminated. Councilor Grose advised that during discussion of the Amendment at the Plan Commission meetings, it was noted that very few front yard fences exist in the City. The Plan Commission included the elimination of certain types of fences in the front yard unless there was a special circumstance that would allow a Citizen to appear before the Board of Zoning Appeals and ask for an exception. After discussion a motion was made by Councilor Call to approve the ordinance on second reading, seconded by Councilor Smith, with Councilor Klondaris voting aye and Councilors Grose, Quance, Dobbins, and Frush voting nay. (Copy attached to minutes).

1782 NOTICE-

Mayor Thallemer advised the Council that the City had received the 1782 Notice Budget Year 2015 on Thursday December 11th. Several items need to be addressed on the Notice and the City has until December 22, 2014 to respond. The Council will meet on Friday December 19th at 4:00 to discuss the Notice and make any changes.

NEW BUSINESS-

PERSONNEL POLICY HANDBOOK -

Ordinance #201 4-12-7 an ordinance adopting the City of Warsaw Employee Personnel Policy Handbook was presented for approval. Some of the items mentioned in the handbook take effect on January 1, 2015. After discussion a motion was made by Councilor Quance to approve Ordinance #2014-12-07, seconded by Councilmember Dobbins, and carried by unanimous vote. Motion then made by Councilor Quance to suspend the rules and pass the

Ordinance on second and final reading, seconded by Councilor Frush, carried by unanimous vote. (Copy attached to minutes).

ORDINANCE AMENDING PERSONNEL POLICY HANDBOOK :

Director of Human Resources, Jennifer Whitaker, presented Ordinance #2014-12-06. The Ordinance amends items in Appendix 5 of the City's Personnel Policy Handbook that addresses the Travel Policy including the use of City vehicles. After discussion a motion was made by Councilor Smith to approve Ordinance #2014-12-07, seconded by Councilor Dobbins, and carried by unanimous vote. Motion then made by Councilor Grose to suspend the rules and pass the Ordinance on second and final reading, seconded by Councilor Frush, carried by unanimous vote. (Copy attached to minutes).

COMPREHENSIVE PLAN- "EAST MARKET STREET "-REVIEW/WALK&RIDE PLAN MAP-

City Planner Jeremy Skinner presented Part 5 of the Comprehensive Plan. Part 5 was established to provide a place for neighborhood, corridor, or sub-district plans. Two areas mentioned are the East Market Street Neighborhood Plan and the Center Street Grade Separation Plan. Also included was a "Bike/Ped Plan" map. The Council will review Part 5 for later approval.

ORDINANCE/ACCEPTANCE OF CITY MAINTENANCE/STREET-

Street Superintendent Jeff Beeler presented **Ordinance #2014-12-08**. The State wants confirmation of the roads and that the City is maintaining the roads. Fourteen (14) zones were listed naming streets and mileage in each zone for a total of 6.269 miles. After discussion a motion was made by Councilor Grose to approve Ordinance #2014-12-08, seconded by Councilor Smith, and carried by unanimous vote. Motion then made by Councilor Quance to suspend the rules and pass the Ordinance on second and final reading, seconded by Councilor Dobbins, carried by unanimous vote. (Copy attached to minutes).

ORDINANCE/TRANSFER FUNDS/WARSAW-WAYNE FIRE TERRITORY-

Fire Territory Chief Mike Brubaker presented **Ordinance #2014-12-01**. The ordinance transfers 5% of the levy from the Territory Operating Fund to the Territory Equipment Fund totaling \$ 107,400.00. This ordinance is in accordance with the adopted Interlocal Cooperation Agreement and I.C. 36-8-19-8 (e). Motion made by Councilor Quance to approve the transfer, seconded by Councilor Dobbins, carried by unanimous vote. Motion made by Councilor Quance to suspend the rules and pass the ordinance on second and final reading, seconded by Councilor Dobbins, carried by unanimous vote. (Copy attached to minutes).

PERMISSION TO DISPOSE OF PROPERTY :

Mr. Skinner requested permission to dispose of property owned by the city with a legal description of Lot 283 Hood & Britton Addition and located at the southeast corner of Lake and Jefferson Streets. After approval of the Council, he will start the process per statutory requirements. Motion made by Councilor Grose to grant the request, seconded by Councilor Frush, carried by unanimous vote. (Copy attached to minutes).

OTHER MATTERS-

-Councilor Grose advised that thirty-two (32) deer have been taken so far in the annual deer reduction effort.

ADJOURNED-

There being no further business to come before the Council by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer