

**BOARD OF PUBLIC WORKS & SAFETY**

September 18, 2009

10:30 A.M.

**REGULAR SESSION**

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, September 18, 2009 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Ernest B. Wiggins presided and the following persons were noted as present or absent:

**PRESENT:** Board members Joe Thallemer, Charles Smith and Mayor Wiggins. Also present Clerk-Treasurer Elaine Call, City Planner Jeremy Skinner, Superintendent of Public Works Lacy Francis, WWTP Utility Manager Brian Davison, Fire Chief Mike Rice, Firefighter Rob Barker, H/R Director Jennifer Whitaker, Police Chief Perry Hunter, Police Captain Scott Whitaker, Stacey Page from News with Stacey Page.com, Warsaw Times Union reporter Jennifer Peryam from the Times Union.

**ABSENT:** None.

The meeting was called to order by Mayor Wiggins, followed by the Pledge of Allegiance.

**MINUTES –**

The minutes from the September 4, 2009 Regular Session were presented for approval. Board member Thallemer made a motion to accept the minutes as presented, seconded by Smith, motion carried by unanimous vote.

**NEW BUSINESS –**

**FIRE TRAINING FACILITY BID OPENING –**

The following bid was received and opened for the construction of a Fire Training Facility. American Fire Training Systems Inc., Lockport, Illinois – Bid amount - \$199,944.97. No other bids were received. Motion made by Smith to accept the bid subject to the review by the City Attorney and Fire Chief Mike Rice, seconded by Mayor Wiggins, carried by unanimous vote.

**HARLEY DAVIDSON LEASE/POLICE/2010 –**

The Police Department submitted a lease agreement with Harley Davidson of Valparaiso, for a one year lease of a Harley Davidson Motorcycle for a fee of \$2,000. Motion made by Smith to approve the lease, seconded by Thallemer, carried by unanimous vote.

**K-CODE GRANT/POLICE –**

Chief of Police Perry Hunter requested approval to apply for a grant through the Kosciusko Coalition on Drug Education, K-Code, through Kosciusko County in amounts more specifically set forth within the letter of request. No match is required. Motion made by Thallemer to approve the application, seconded by Mayor Wiggins, carried by unanimous vote. (Copy of letter attached to minutes).

**TEMPORARY LEFT TURN LANE/CENTER ST AT ARGONNE –**

Police Officer Kip Shuter reported that the project manager and engineers for the Argonne Road and Parker Street re-alignment project requested to prohibit a left turn onto Argonne Road from Westbound Center Street when the construction moves to phase 2 on the North Side of Center Street. Motorists wishing to go South on Argonne Road will be routed to McKinley Street where a left turn lane exists. He requested that the Council approve no left turn from westbound traffic at Center Street and Argonne Road. Motion made by Thallemer to approve the request, seconded by Smith, carried by unanimous vote. (Copy of letter attached to minutes).

**EMBARQ PHONE SYSTEM AND MAINTENANCE AGREEMENT/WWTP –**

WWTP Utility Manager Brian Davison requested approval to purchase a new phone system from EMBARQ at a cost of \$6,861.93 along with a 36-month maintenance agreement on the “Best Value Plan” more specifically set forth within the agreement. Motion made by Mayor Wiggins to approve the agreement, seconded by Thallemer, carried by unanimous vote. (Copy attached to minutes).

**WWTP CONTRACT #16/APPLICATION FOR PAYMENT #9/GERIG-OTTENWELLER –**

WWTP Utility Manager Brian Davison requested approval of Application for Payment #9 on Contract #16 from Gerig-Ottenweller Contracting. The payment request is for \$10,000. Motion made by Smith to approve the payment, seconded by Thallemer, carried by unanimous vote. (Copy of letter attached to minutes).

**TRAVEL REQUESTS –**

A list setting forth three (3) travel requests: Firefighter Aaron Bolinger, and Police Officer Phil Reed (x 2) were submitted for approval. Motion made by Smith to approve all travel requests, seconded by Mayor Wiggins, carried by unanimous vote. (Info. attached to minutes).

**NEW HIRES/REHIRES/CHANGES –**

Human Resource Director Jennifer Whitaker provided for approval Nine (9) new hires for leaf season, more specifically set forth on the lists attached to minutes. Motion made by Thallemer to approve the new hires, seconded by Mayor Wiggins, carried by unanimous vote. (List attached to minutes).

**JOHN KIMPEL & ASSOCIATES/BUILDING & PLAN –**

John Kimpel & Associates submitted for approval his 2009 rate schedule for Building & Plan Department. Motion made by Smith to approve the new rate schedule, seconded by Thallemer, carried by unanimous vote. (Copy attached to minutes).

**SPECIAL CLAIMS –**

Clerk's office submitted a listing of special claims for approval of payment totaling \$13,070.42. Motion was made by Smith to approve the claims for payment, seconded by Thallemer, motion carried by unanimous vote. (List attached to minutes).

**CLAIM DOCKETS–**

The following claim docket was presented for approval.

Regular Docket - \$1,011,828.93.

Motion made by Smith to approve all claims for payment, seconded by Mayor Wiggins, motion carried by unanimous vote.

**AMERICAN WORKING DOG K-9 OLYMPICS/POLICE –**

Police Captain Scott Whitaker provided a copy of a "Press Release", reporting on the success of the Warsaw and Winona Lake Police K-9 Officers who competed in the 10<sup>th</sup> Annual American Working Dog K-9 Olympics at Vohne Liche Kennels in Denver, Indiana, more specifically set forth within the letter.

**ADJOURN –**

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

**ATTEST:**

**Elaine Call, Clerk-Treasurer**