

BOARD OF PUBLIC WORKS & SAFETY

APRIL 17, 2009

10:30 A.M.

REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, April 17, 2009 at 10:30 A.M. in the Council Chambers at City Hall. Board Member Charles Smith presided and the following persons were noted as present or absent:

PRESENT: Board members Joe Thallemer and Charles Smith. Also present Clerk-Treasurer Elaine Call, City Attorney Michael Valentine, City Planner Jeremy Skinner, Superintendent of Public Works Lacy Francis, WWTP Utility Manager Brian Davison, Assistant Fire Chief Robert Barker, Police Chief Perry Hunter, H R Director Jennifer Whitaker, Rob Gast, owner of Trailhouse Bicycle Shop, and Warsaw Times Union reporter Jennifer Peryam.

ABSENT: Mayor Ernest B. Wiggins.

The meeting was called to order by Charles Smith followed by the Pledge of Allegiance.

MINUTES –

The minutes from the April 3, 2009 Regular Session were presented for approval. Thallemer made a motion to accept the minutes as presented, seconded by Smith, motion carried by unanimous vote.

NEW BUSINESS –

STREET CLOSURE REQUEST/FREESTYLE BMX-ROB GAST –

Rob Gast appeared before the Board requesting closure of Center Street between Indiana and Buffalo Street on Friday, May 1st between 5:00 p.m. till 7:00p.m., for a Freestyle BMX Event. Motion made by Smith to approve the request, seconded by Thallemer, carried by unanimous vote.

INDOT SWEEPING AGREEMENT –

The Sweeping Agreement with the Indiana Department of Transportation, wherein the state agrees to pay the City for maintenance of their roads within the City, specifically sweeping and keeping them clean was presented for approval. They will pay at a rate of \$300 per curb mile for a total of \$1,200. This contract is for forty-eight 48 months. Motion made by Thallemer to approve the agreement, seconded by Smith, carried by unanimous vote. (Copy attached to minutes).

SEMMATERIALS – PURCHASE OF AE-90 FOR PATCHING MACHINE/STREET –

Street Superintendent Lacy Francis requested approval of an agreement with SemMaterials, Tulsa, Oklahoma for the purchase of the product AE-90 material for the patching machine. The product cost is \$1.70 per gallon. Motion made by Smith to approve the agreement, seconded by Thallemer, carried by unanimous vote. (Copy attached to minutes).

SIGN GRANT THROUGH 3M COMPANY/STREET –

Superintendent of Public Works Lacy Francis requested to apply for a “Sign Grant” through 3M Company. He explained that there are new federal standards for traffic signs and this grant could possibly reduce the costs. He will price out other companies. Motion made by Smith to approve the application, seconded by Thallemer, carried by unanimous vote. (Copy attached to minutes).

WWTP CONTRACT #16/LAB BUILDING/APPLICATION FOR PAYMENT #4/GERIG-OTTENWELLER CONTRACTING –

WWTP Utility Manager Brian Davison requested approval of Application for Payment #4 from Gerig-Ottenweller Contracting on Contract #16/Lab Building. The payment request is for \$65,700. Motion made by Thallemer to approve the payment, seconded by Smith, carried by unanimous vote. (Copy attached to minutes).

KOS. COUNTY 21ST CENTURY FOUNDATION GRANT/EXTENSION/LCG –

City Planner Jeremy Skinner requested an extension for Grant #2006-3-06 for the Chinworth portion of the Lake City Greenway Project a grant through the K-21st Foundation. He stated that currently the City is at the mercy of the State of Indiana Department of Transportation waiting on INDOT to close out the project so that the City can draw down the funds. Motion made by Smith to approve the request for extension, seconded by Thallemer, carried by unanimous vote. (Documentation attached to minutes).

US INFRASTRUCTURE CONTRACT/ARGONNE, PARKER ST. PROJECT/REQUEST FOR RELEASE OF CONTINGENCY –

US Infrastructure, Inc. requested further release of contingency funds in the amount of \$7,000 taking the contingency to \$37,000 for Design and Engineering Services related to the Argonne Road and Parker Street Corridor Project. City Planner Jeremy Skinner recommended approval for the release of the funds. Motion made by Smith to approve the request, seconded by Thallemer, carried by unanimous vote. (Copy of letter attached to minutes).

K-21 FOUNDATION/GRANT /FIRE DEPARTMENT –

Assistant Fire Chief Robert Barker requested permission for the Fire Department to reapply for a grant through the K-21 Foundation for the purchase of a fire training tower. The project cost is \$201,000 with one-half of the funding through the K-21 Foundation and the other one-half funded through the Indiana Department of Homeland Security. Motion made by Thallemer to approve the application, seconded by Smith, carried by unanimous vote. (Copy of letter attached to minutes).

NEW HIRES/REHIRES/CHANGES –

Human Resource Director Jennifer Whitaker provided for approval one (1) new hire: Jeffrey Helfers, Cemetery, more specifically set forth on the list attached to minutes. Motion made by Thallemer to approve the new hire, seconded by Smith, carried by unanimous vote. (List attached to minutes).

TRAVEL REQUESTS –

A list setting forth ten (10) travel requests : WWTP Duane Griner & Richard Bunch; Elaine Call, Milissa Griffith, Carol Raisler, Connie Dawson & Nancy Hobbs, Clerk's Office; Mike Cox, Police Department; Jennifer Whitaker, H/R, were submitted for approval. Motion made by Thallemer to approve all travel requests, seconded by Smith, carried by unanimous vote. (Info attached to minutes).

SPECIAL CLAIMS –

Clerk's office submitted a listing of special claims for approval of payment totaling \$94,463.71. Motion was made by Smith to approve the claims for payment, seconded by Thallemer, motion carried by unanimous vote. (List attached to minutes).

CLAIM DOCKETS–

The following claim dockets were presented for approval. Regular Docket - \$1,239,071.51. Motion made by Thallemer to approve all claims for payment, seconded by Smith, motion carried by unanimous vote.

IN LIEU OF ANNEXATION/MIGUEL MUNIZ-

City Planner Jeremy Skinner presented for approval an In Lieu of Annexation Agreement between the City of Warsaw and Miguel Muniz, 1834 Hepler Dr. Warsaw, Indiana. This agreement will allow Mr. Muniz to have city sewer services. Mr. Muniz agrees to pay \$65.20 per month for residential sanitary sewer rate, which is double the normal rate for persons residing inside the City limits. Motion made by Smith to approve the agreement, seconded by Thallemer, carried by unanimous vote. (Copy of agreement attached to minutes).

GRANT APPLICATION-K-21 FOUNDATION/POLICE DEPARTMENT –

The Warsaw Police Department requested permission to apply for a grant through the K-21 Foundation in the amount of \$10,036.50 for funds to allow the D.A.R.E. program to purchase graduate materials/supplies/t-shirts and student workbooks. Motion made by Thallemer to approve the request, seconded by Smith, carried by unanimous vote. (Documentation attached to minutes).

ADJOURN –

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Elaine Call, Clerk-Treasurer

