

BOARD OF PUBLIC WORKS & SAFETY
APRIL 03, 2009
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, April 03, 2009 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Ernest B. Wiggins presided and the following persons were noted as present or absent:

PRESENT: Board members Joe Thallemer, Charles Smith and Mayor Ernest Wiggins. Also present Clerk-Treasurer Elaine Call, City Attorney Michael Valentine, City Planner Jeremy Skinner, Superintendent of Public Works Lacy Francis, WWTP Utility Manager Brian Davison, Police Captain Scott Whitaker, Police Officer Kip Shuter, City Fire Chief Mike Rice, Assistant Fire Chief Robert Barker, Park Activity Director Janelle Wilson, Libbie J. Tom from Warsaw Housing Authority, Councilman Kyle Babcock, and Warsaw Times Union reporter Jennifer Peryam.

ABSENT: None.

The meeting was called to order by Mayor Wiggins followed by the Pledge of Allegiance.

MINUTES –

The minutes from the March 20, 2009 Regular Session were presented for approval. Thallemer made a motion to accept the minutes as presented, seconded by Smith, motion carried by unanimous vote.

NEW BUSINESS –

SALT BIDS AWARD –

Public Works Superintendent Lacy Francis recommended that the salt bid from Cargill Salt Company be accepted as the low bidder. A recap of the bidders follows:

- (1) Morton - \$87.07 per ton.
- (2) Detroit Salt – Declined to bid.
- (3) North American Salt Co. - \$76.11 per ton.
- (4) Cargill Salt Co. - \$64.28 per ton.

Motion made by Smith to accept the bid from Cargill Salt Co. as recommended, seconded by Mayor Wiggins, carried by unanimous vote.

WARSAW HOUSING AUTHORITY – RELEASE OF LIENS/ MORTGAGES–

Libbie Tom from Warsaw Housing Authority requested release of liens on mortgages held by the City on the following owners of property:

1. Janet M. Tharp – Document #99-02-1274.
2. Shirley J. Sparkman – Document #98-11-1217.
3. Douglas Overmeyer – Document #99-03-1471.
4. Rita K. Busz – Document #98-05-1059.
5. Evelyn Borders – Document #98-10-0313.
6. Evelyn Borders – Document #99-03-0382.
7. Mary Borders and Patricia S. Young – Document #200600009755.

She reported all owners have satisfied the 10 year affordability period for the forgivable portion of the rehab loans. Motion made by Thallemer to approve the release of mortgages, seconded by Smith carried by unanimous vote. (Documentation attached to minutes).

CUB MOBILE RACE/STREET CLOSURE REQUEST –

Police Officer Kip Shuter reported that the organizers for the 10th Annual Cub Mobile Race were requesting closure of streets as set forth on diagram provided. Discussion followed. Mayor Wiggins instructed Officer Shuter to work out the details. Motion made by Mayor Wiggins to approve the street closures, seconded by Smith, carried by unanimous vote. (Copy attached to minutes).

TERESA I. SHUE//TAXI CAB PERMIT –

Teresa Shue provided an application for one (1) taxicab permit. Police Captain Scott Whitaker stated the taxi passed inspection and the Police Department was recommending approval of the

permit. Motion was made by Smith to approve the permit the applications, seconded by Mayor Wiggins, motion carried by unanimous vote. (Copies attached to minutes).

WWTP MAINTENANCE CONTRACT/GARDNER DENVER –

WWTP Utility Manager Brian Davison presented for approval a three (3) year preventative maintenance agreement for Plant Blowers with Gardner Denver Blower Division, annual cost of \$4,924.55. Motion made by Smith to approve the contract, seconded by Mayor Wiggins, carried by unanimous vote. (Copy attached to minutes).

MOTORCYCLE CLOTHING/POLICE –

Police Captain Scott Whitaker requested to purchase equipment (clothing) for the officers on motorcycle patrol, list of equipment more specifically set forth on the letter of request. Motion made by Thallemer to approve the request, seconded by Mayor Wiggins, carried by unanimous vote. (Copy of letter attached to minutes).

US DEPT OF JUSTICE GRANT/POLICE –

Officer Kip Shuter requested permission to apply for a grant through the American Recovery and Reinvestment Act of 2009 with the US Department of Justice in the amount of \$11,338.00. The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the primary provider of federal criminal justice funding to state and local jurisdictions. These monies if awarded would be utilized to purchase Tasers for officers. Motion made by Mayor Wiggins to approve applying for this grant, seconded by Smith, carried by unanimous vote. (Copy attached to minutes).

POLICE GRANT/BULLETPROOF VEST PROGRAM GRANT –

Officer Kip Shuter requested permission to accept the award of a grant through the Bureau of Justice Assistance – Bulletproof Vest Program in the amount of \$7,716.50. The grant pays 50% of the total cost and the Police Budget has appropriation t in the 2009 budget to purchase vests. Motion made by Smith to accept the award, seconded by Thallemer, carried by unanimous vote. (Letter attached to minutes).

GRANT/ INDIANA HOMELAND SECURITY FOUNDATION/FIRE –DIVE EQUIPMENT –

Fire Chief Mike Rice requested permission to apply for the 2009 Indiana Homeland Security Foundation Grant through the “Secure Indiana” license plate sales that fund the Indiana Homeland Security Foundation. The request would be for \$3,900 to purchase two sets of Scuba Diving Gear. Motion made by Thallemer to approve the request, seconded by Smith, carried by unanimous vote. (Copy attached to minutes).

GRANTS/KOSCIUSKO COUNTY COMMUNITY FOUNDATION & KOSCIUSKO REMC/FIRE –

Fire Chief Mike Rice requested permission to apply for the following grants:

- (1) Kosciusko County Community Foundation Grant – requesting \$2,000 for funds to support the annual Play It Safe Family Day slated for September 19, 2009.
- (2) Kosciusko REMC Operation Round Up Grant – requesting to apply for \$3,000 to support the annual Play It Safe Family Day.

Motion made by Smith to approve applying for the two (2) grants, seconded by Thallemer, carried by unanimous vote. (Copies attached to minutes).

UNDERWRITERS LABORATORIES, INC. CONTRACT/FIRE –

An agreement was presented with Underwriters Laboratories, Inc for maintenance and service testing of ground ladders and aerial for the Fire Department. This is required to be in compliance with the National Fire Protection Association Standard 1932. The fee for this service is \$2,300. Motion made by Mayor Wiggins to approve the contract, seconded by Smith, carried by unanimous vote. (Copies attached to minutes).

WARSAW COMMUNITY SCHOOLS RAIN LOCATION AGREEMENT/PARK –

Park Activity Director Janelle Wilson requested approval of an agreement with the Warsaw Community Schools for a rain location alternative for the Friday Evening Performing Art Series at \$400 each time it is necessary to move the event. Motion made by Thallemer to approve the agreement, seconded by Smith, carried by unanimous vote. (Copy attached to minutes).

PARK ACTIVITY CONTRACTS –

Park Activity Director Janelle Wilson presented the following 2009 Event Contracts:

1. Chicago Rhythm & Blues Kings.
2. Tyrone Causey (Blues & BBQ's).
3. I'll Learn to Fly Productions. (Friday Evening Concert).
4. Allan Miller (Country Concert).

Motion made by Smith to approve the Park contracts, seconded by Mayor Wiggins, motion carried by unanimous vote. (Documentation attached to minutes).

INDIANAPOLIS COLTS TO VISIT WARSAW –

Park Activity Director Janelle Wilson announced that the Indianapolis Colts players and cheerleaders will be visiting the City on June 25th to sign autographs, sell memorabilia and meet residents.

INDIANA FIBER NETWORK/LETTER OF CREDIT –

City Planner Jeremy Skinner presented for acceptance a \$150,000 Irrevocable Letter of Credit on behalf of Indiana Fiber Network through Star Financial Bank, Anderson, IN. Indiana Fiber Network is requesting to run fiber optics within the City's right-of-way, as shown on map attached to minutes. Motion made by Smith to accept the one year bonding, seconded by Thallemer, carried by unanimous vote. (Documentation attached to minutes).

NEW HIRES/REHIRES/CHANGES –

Human Resource Director Jennifer Whitaker provided for approval Fourteen (14) employee payroll changes and new hires, more specifically set forth on the list attached to minutes. Motion made by Mayor Wiggins to approve all new hire, seconded by Smith, carried by unanimous vote.

TRAVEL REQUESTS –

A list setting forth four (4) travel requests (WWTP Duane Griner/Larry Hyden/Brian Davison/Richard Bunch) were submitted for approval. Motion made by Smith to approve all travel requests, seconded by Mayor Wiggins, carried by unanimous vote. (Info attached to minutes).

SPECIAL CLAIMS –

Clerk's office submitted a listing of special claims for approval of payment totaling \$24,674.63. Motion was made by Smith to approve the special claims for payment, seconded by Thallemer, motion carried by unanimous vote. (List attached to minutes).

CLAIM DOCKETS–

The following claim dockets were presented for approval.

Regular Docket - \$188,012.10.

End of Month Docket - \$6,234.671.64.

Fire & Police Pension Docket - \$49,454.61.

Motion made by Mayor Wiggins to approve all claims for payment, seconded by Thallemer, motion carried by unanimous vote.

ADJOURN –

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Elaine Call, Clerk-Treasurer