

BOARD OF PUBLIC WORKS & SAFETY  
FEBRUARY 06, 2009  
10:30 A.M.  
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, February 06, 2009 at 10:30 A.M. in the Council Chambers at City Hall. Board Member Charles Smith presided and the following persons were noted as present or absent:

**PRESENT:** Board members Charles Smith and Joe Thallemer. Also present Clerk-Treasurer Elaine Call, City Attorney Michael Valentine, Street Superintendent Lacy Francis, WWTP Utility Manager Brian Davison, Police Chief Perry Hunter, Fire Chief Mike Rice, Park Superintendent Jon Garber, Assistant Fire Chief Robert Barker, Human Resource Director Jennifer Whitaker, and Warsaw Times Union reporter Jennifer Peryam.

**ABSENT:** Mayor Ernest B. Wiggins.

The meeting was called to order by Charles Smith followed by the Pledge of Allegiance.

**MINUTES –**

The minutes from the January 22, 2009 Regular Session were presented for approval. Board member Smith made a motion to accept the minutes as presented, seconded by Thallemer, motion carried by unanimous vote.

**NEW BUSINESS –**

**ESROW AGREEMENT/GERIG-OTTENWELLER/GRABILL BANK –**

Gerig-Ottenweller requested an escrow account be set up at Grabill Bank, Fort Wayne, IN for the retainage on WWTP Contract #16 Lab Building. The agreement was presented for approval. Motion made by Smith to approve the agreement, seconded by Thallemer, carried by unanimous vote. (Copy attached to minutes).

**ACE PEST CONTROL AGREEMENT/STREET –**

Warsaw Street Department requested approval of an agreement with Ace Pest Control, Inc. for extermination services at an annual cost of \$528. Motion made by Thallemer to approve the agreement, seconded by Smith, carried by unanimous vote. (Copy attached to minutes).

**WAYNE TOWNSHIP AGREEMENT/FIRE TRUCK INSURANCE –**

An agreement between the City of Warsaw and Wayne Township to insure trucks owned by Wayne Township under the City's auto policy was presented for approval. The cost to insure the trucks is \$566. Wayne Township will agree to reimburse the City for this expense. Motion made by Smith to approve the agreement, seconded by Thallemer, carried by unanimous vote. (Copy attached to minutes).

**CHANGE ORDERS TO AGREEMENT TO PURCHASE FIRE TRUCKS –**

Fire Chief Mike Rice requested approval of change orders on the Fire Truck Purchase Agreement with Pierce Manufacturing, more specifically set forth within the change orders. Motion made by Thallemer to approve the change orders, seconded by Smith, carried by unanimous vote.

**PARK ACTIVITY CONTRACTS –**

Park Superintendent Jon Garber presented the following 2009 Event Contracts:

1. John Baker – Friday Evening Concert.
2. Sam Tash - Friday Evening Concert.
3. Tim Andersen – Friday Evening Concert.
4. Junk Yard Band – Friday Evening Concert.
5. Seven (7) Contracts with Talking Stick Communications – advertising.
6. Ramada Plaza Hotel – Classic Rock Concert.
7. Burkhart Advertising – Classic Rock Concert.
8. Pam Dickson Family Carnival and Celebracion Latina.

Motion made by Smith to approve the Park contracts, seconded by Thallemer, motion carried by unanimous vote. (Documentation attached to minutes).

**PARK APPLICATION/GRANT FROM KOS. COUNTY CONVENTION RECREATION AND VISITORS COMMISSION –**

Park Superintendent Jon Garber requested to apply for a grant from the Kosciusko County Convention Recreation and Visitors Commission in the amount of \$32,000. He reported that these funds would be used to support renovation of Kiddieland at Center Lake Park. Motion made by Thallemer to accept the grant, seconded by Smith, carried by unanimous vote. (Copy of letter attached to minutes).

**NEW HIRES/REHIRES/CHANGES –**

Human Resource Director Jennifer Whitaker provided for approval three (3) employee payroll changes, more specifically set forth on the list. (Gerry Moser – Nancy Hobbs – Travis Richardson). Motion made by Smith to approve the payroll changes, seconded by Thallemer, and carried by unanimous vote. (List attached to minutes).

**TRAVEL REQUESTS –**

A list setting forth fifteen (15) travel requests (Mike Rice x 2, Boyd Brubaker, Kreg Warren x 2, Fred Parrett, Rob Barker x 2, Wayne Wilkie, Steve Adang, Lacy Francis, Josh Engler, Brooks Huffer, Nate Iden, Kerry Stogsdill) were submitted for approval. Motion made by Board member Thallemer to approve all travel requests, seconded by Smith, carried by unanimous vote. (Info attached to minutes).

**SPECIAL CLAIMS –**

Clerk's office submitted a listing of special claims for approval of payment totaling \$1,000,512.65. Motion was made by Smith to approve the special claims, seconded by Thallemer, motion carried by unanimous vote. (List attached to minutes).

**CLAIM DOCKETS–**

The following claim dockets were presented for approval.

Regular Docket - \$158,050.61

EOM Docket – \$2,214,813.29.

Police & Fire Pension Docket – \$49,454.61.

Parker St Project Docket - \$10,410.00.

Motion made by Thallemer to approve all claims for payment, seconded by Smith, motion carried by unanimous vote.

**ADJOURN –**

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

**ATTEST:**

Elaine Call, Clerk-Treasurer