

MINUTES

PARK BOARD MEETING December 11, 2012

PETE THORN YOUTH CENTER 5:15

The Warsaw Parks & Recreation Board met for its monthly meeting on December 11, 2012 at 5:15 PM at the Pete Thorn Youth Center. Attendance was noted as follows:

PRESENT: Board Members Bill Baldwin, Steve Haines, John Sadler & Michelle Boxell, Council Member Jerry Frush. Also present: Park Superintendent Larry Plummer, Jr., Maintenance Director Shaun Gardner, Recreation Director Staci Young & Secretary Sheila Wieringa.

ABSENT: Board Member Dan Robinson

GUESTS: None

CALL TO ORDER: Board President Baldwin called the meeting to order.

APPROVAL OF MINUTES: The November 20, 2012 minutes were approved on a motion by Board Member Haines, seconded by Board Member Boxell, all in favor.

UNFINISHED BUSINESS:

Park Supt. Plummer reported there is no pending business to come before the Board.

NEW BUSINESS:

2013 Park Board Officers were nominated and approved as follows: Bill Baldwin was nominated as Board President by Board Member Sadler, seconded by Board Member Haines, all in favor. Steve Haines was nominated as Board Vice President by Board Member Sadler, seconded by Board Member Boxell, all in favor.

Recreation Director Young gave and activities report, noting the following:

Zumba Session II was held October 23-November 8 with 15 registered participants. This is an increased number from Session I, having 12 registered participants.

Friday, December 7 was the kickoff for the Holiday Light Display at Central Park. It was celebrated with the "Light up the Night" event. There were an estimated 800-900 people in attendance. Santa and Mrs. Claus arrived for the event on a fire truck, there were reindeer & four school choirs performing throughout the night.

"Christmas Countdown" will be held this Friday, December 14 from 6-8 p.m. This event is free and will include Santa, goodie bags for the kids with a craft, hot chocolate & cookies. It is a way for children to enjoy a fun, indoor Christmas Celebration.

"Letters from Santa" forms are currently being accepted through December 14 at 4 p.m. Participation is currently around 70 letters, which is up from last year, which yielded a total of 43 letters.

Sponsorship packets were distributed to the Board. They have recently been sent out to prospective sponsors in the area.

Maintenance Director Gardner reported the original shingle roof on the Central Park Restrooms is being replaced with a steel roof and should be completed this week.

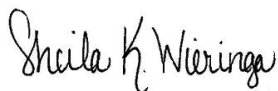
In other business, Park Supt. Plummer read aloud a resignation letter provided by Board Member Sadler. Motion to accept his resignation was made by Board Member Haines, seconded by Board Member Boxell. Park Supt. Plummer then presented him with a plaque for his years of service to the Board. Please see attached.

Maintenance Director Gardner reported to the Board that the department is currently refurbishing picnic tables for next year.

Park Supt. Plummer reported that a final draft of the Tree Ordinance is ready to be presented to the City Council. Council Member Frush requested a copy of that final draft be sent to the Park Board members.

There being no further matters to come before the board, the meeting was adjourned on a motion by Board Member Boxell, seconded by Board Member Haines, all in favor.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sheila K. Wieringa".

Sheila Wieringa
Secretary