

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY
August 7, 2012
4:00 P.M.
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, August 7, 2012 at 4:00 P.M. in the City of Warsaw Council Chambers at City Hall. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Joseph Streeter, Michael Reed, Diane Quance and Sheila Burner. Also present Attorney David Cates, Fire Chief Mike Brubaker and Recording Secretary Shirley Fetrow

Absent: None

Mayor Thallemer called the meeting to order. The Pledge of Allegiance and a Moment of Silence followed.

MINUTES -

Board Member Quance made a motion to approve the July 3, 2012 Minutes as presented; seconded by Board Member Reed. All members were in favor.

RECOGNITION OF VISITORS -

REPORTS / ORAL & WRITTEN COMMUNICATIONS -

MONTHLY REPORT - JUNE 2012 - Chief Brubaker summarized the monthly report for June 2012. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS - JUNE AND JULY 2012 - Chief Brubaker indicated the ladder truck has incurred expenses due to yearly maintenance and needed repairs found during the yearly maintenance. Chief Brubaker also indicated that expenses were incurred for a manpower review report which will be part of a 5-year plan he is compiling. Mayor Thallemer stated he has asked Chief Brubaker to prepare a 5-year staffing and equipment plan with the intention of staffing and equipping a third station. Chief Brubaker also gave a brief recap on other expenses incurred in June and July. (Documentation attached to Minutes).

RADIO ANTENNA TOWER AT STATION ONE - Chief Brubaker stated that work has begun on the replacement of the radio antenna tower. The concrete has been poured. Once it has cured for two weeks the tower will be put in place.

CHIEF RICK LASKY SEMINAR/WORKSHOP - AUGUST 4TH - Chief Brubaker noted that the seminar/workshop was a success and provided an excellent day of training.

UNFINISHED BUSINESS -

Board Member Quance asked Chief Brubaker for an update on a previous discussion **pertaining to the move towards using the city's health insurance for yearly occupational physicals**. Chief Brubaker stated that he has been working with HR Director Jennifer Whitaker and feels a good solution will be obtained that will benefit everyone involved. Chief Brubaker indicated he does not want to make a hasty decision that may be detrimental in the future. He is not arguing against the change and understands that **cost is a factor**. Mayor Thallemer indicated that **it's a matter of trying to fit the wellness within the confines of our insurance program**. Mayor Thallemer understands that what our insurance program defines as a wellness physical is not exactly what Chief Brubaker had in mind, but if there is a commonality and means to use the benefit along with current testing procedures then that will be utilized. Chief Brubaker reiterated that **we need to make sure all of our bases are covered and we're not in violation getting into a gray area to where we would come back and say we should have done it differently**.

NEW BUSINESS -

NEW HIRE - FIREFIGHTER BRANDON ALLEN - Chief Brubaker stated that Brandon Allen has been approved through the State Pension and will report for duty on August 20th. Brandon will be a great addition to the department. Mayor Thallemer entertained a motion to acknowledge New Hire Brandon Allen. A motion was made by Board Member Streeter; seconded by Board Member Burner. All members were in favor. (Documentation attached to Minutes).

6-MONTH REVIEW - FIREFIGHTER JUSTIN MILLER - Justin Miller has completed 6 months of employment. Chief Brubaker feels that Justin is an excellent addition to the department. Mayor Thallemer entertained a motion to approve Justin's 6-month review and increase in pay. A motion was made by Board Member Reed; seconded by Board Member Streeter. All members were in favor. (Documentation attached to Minutes).

CARMEN CHAPMAN FACE PAINTING CONTRACT - Chief Brubaker stated this contract is for face painting for Family Safety Day at a cost of \$450.00. The Family Safety Day budget supports this expense. Board Member Streeter made a motion to accept the contract; seconded by Board Member Reed. All members were in favor. (Documentation attached to Minutes).

ACCEPTANCE OF KOSCIUSKO COUNTY COMMUNITY FOUNDATION GRANT - Board Member Reed made a motion to accept the \$2,000 grant awarded by the Kosciusko County Community Foundation; seconded by Board Member Quance. All members were in favor. (Documentation attached to Minutes).

YMCA TRADEMARK SUB-LICENSE AGREEMENT - Chief Brubaker explained that this agreement allows the Warsaw-Wayne Fire Territory to use the YMCA trademark for advertising purposes for Family Safety Day. The Board of Works accepted the agreement on July 20, 2012. Mayor Thallemer entertained a motion to acknowledge the agreement. Board Member Reed made the motion to acknowledge; seconded by Board Member Burner. All members were in favor. (Documentation attached to Minutes).

TRAVEL REQUESTS -

Chief Brubaker gave a brief description of the classes that Aaron Bolinger and Andrew Callaway have attended as well as a brief description of the class that Justin Miller will be attending at the end of the month. Mayor Thallemer entertained a motion to approve the travel requests. So moved by Board Member Streeter; seconded by Board Member Quance. All members were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD -

MEETING REVIEW -

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

No guests were in attendance.

ADJOURNMENT -

There being no further business, Board Member Streeter made a motion to adjourn; seconded by Board Member Quance. All members were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

Diane Quance, Board Member

Michael Reed, Board Member

Joseph Streeter, Board Member

Dr. Joseph Thallemer, Board Member