

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

May 10, 2011

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, May 10, 2011 at 4:00 P.M. in the City of Warsaw Council Chambers at City Hall. The following persons were noted as present or absent:

PRESENT: Board Members Joseph Streeter, Sheila Burner, Michael Reed, George Clemens and Mayor Ernie Wiggins. Also present Recording Secretary Shirley Fetrow, Chief Mike Rice and Attorney David Cates

Absent: None.

Mayor Ernie Wiggins called the meeting to order. The Pledge of Allegiance and a Moment of Silence followed. A quorum was noted.

MINUTES –

Board Member Streeter made a motion to approve the April 5, 2011 Minutes; seconded by Board Member Burner. No further discussion. All were in favor. Motion carried.

RECOGNITION OF VISITORS –

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY REPORT – MARCH 2011 – Chief Rice indicated that medical assists were down approximately 13% from February, false alarms increased approximately 5% due to construction and dust in alarm systems, and Wayne Township responses were down about 5% which is all within normal fluctuation. (Documentation attached to Minutes).

EXPENDITURES REPORT – MARCH 2011 – No discussion took place. (Documentation attached to Minutes).

NATIONAL LEVEL EXERCISE VIP INVITATION - Chief Rice indicated that members from the fire department will be traveling to Muscatatuck for a 3-day mock disaster drill. Wednesday, May 18th is National Press Day and Territory Board members are invited to attend. (Documentation attached to Minutes).

KOSCIUSKO REMC OPERATION ROUND UP GRANT – Chief Rice stated that the Operation Round Up Grant permission to apply request went to the Board of Works on April 15, 2011. The fire department has applied for this grant in the past to help support Family Safety Day. Chief Rice asked permission for the Territory Board to allow the department to apply. This is a non-matching grant. Board Member Streeter made a motion to grant permission to apply; seconded by Mayor Wiggins. No further discussion. All were in favor. (Documentation attached to Minutes).

K21 HEALTH FOUNDATION SPONSORSHIP – Chief Rice stated that the K21 Health Foundation will be a sponsor this year for Family Safety Day. They will provide funds in the amount of \$3,000 to help support the event. (Documentation attached to Minutes).

UPDATE ON NEW FIRE STATION – Chief Rice indicated that the purchase agreement has been signed by all parties. Chief Rice received the soil boring tests and has forwarded the results to Martin Riley Architects who is performing the site analysis. Chief Rice stated he has been working with Dale Custer, Superior Excavating, on an easement for a sanitary sewer from our property across his property to the City's sewer system. A preliminary agreement has been

met. Jeremy Skinner from the Building & Planning Department and Attorney Cates will be reviewing the agreement.

NEW BUSINESS –

FIREHOUSE SOFTWARE SUPPORT – MAINTENANCE AGREEMENT RENEWAL - Chief Rice stated this is an agreement for technical support for the Firehouse Software program the department uses to submit run reports to the State. Board Member Clemens made a motion to approve entering into the Firehouse Software Support Agreement; seconded by Board Member Burner. No further discussion. All were in favor. (Documentation attached to Minutes).

PERMISSION TO OBTAIN QUOTES – Mayor Wiggins indicated that the permission to obtain quotes will be tabled until the next meeting. (Documentation attached to Minutes).

TRAVEL REQUESTS –

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

JOB POSTING – FIRE INSPECTOR – Chief Rice stated that Michael Wilson’s last day will be May 31, 2011. A reception will take place at Station #2 from 12:00 noon to 3:00 p.m. Mayor Wiggins wished Michael well and thanked him for his service. (Documentation attached to Minutes).

SQUAD 4 – Chief Rice stated that two years ago the fire department purchased two fire trucks, Squad 4 and Engine 3. Squad 4 was a newly designed truck, and there have been numerous problems ranging from the suspension, body movement, rear axle movement, and front end alignment. Chief Rice stated that last fall the truck went back to the manufacturer; everything was stripped off the bottom side of the frame rails and was rebuilt front to back. To date everything has been covered under warranty; however, it’s to a point that something needs to be done. Chief Rice stated he has been working with Pierce, the truck manufacturer, to make it right. Recently Chief Rice has met with three representatives from Pierce, and anticipates Pierce will want to trade Squad 4 for a new truck. Chief Rice will keep the Board informed on what materializes.

A list of guests attending today’s meeting is attached.

There being no further business, Board Member Burner made a motion to adjourn; seconded by Mayor Wiggins. All were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

George Clemens, Board Member

Michael Reed, Board Member

Joseph Streeter, Board Member

Ernest Wiggins, Board Member