

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

September 3, 2024

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, September 3, 2024, at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Jeff Grose, Fire Chief Joel Shilling, Fire Territory Attorney Andrew Grossnickle and Board Members Gordon Nash, David Allbritten, Mike Klondaris, Jeanie Stackhouse, and Recording Secretary Heather Vogts

ABSENT:

Mayor Grose called the meeting to order. A Moment of Silence followed the Pledge of Allegiance. Roll call was taken by Mayor Grose.

MINUTES –

Board Member Allbritten made a motion to approve the August 6, 2024, minutes; seconded by Board Member Nash. All Members present were in favor. (Documentation attached to minutes).

RECOGNITION OF VISITORS – Mayor Grose recognized and welcomed the visitors in attendance.

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

1. *MONTHLY RESPONSE REPORTS-*

- A. Alicia Mediano summarized Lutheran EMS' July 2024 response report. (Documentation attached to minutes).

- B. Fire Chief Shilling reviewed and summarized the Monthly Fire Activity Report for July 2024. (Documentation attached to minutes). Board Member Klondaris made the motion to approve; seconded by Board Member Allbritten. No further discussion, all members present were in favor.

2. *C.A.R.E.S UPDATE NEWSLETTER-*

EMS Chief Fancil updated the Board on C.A.R.E.S. referral and interactions for August 2024. (Documentation attached to minutes). Board Member Nash made the motion to approve; seconded by Board Member Albritten. No further discussion, all members present were in favor.

3. *WWFT Monthly Expenditure Reports-*

- A. Fire Chief Shilling presented the Operating Fund (Fund 2243) July 2024 report. (Documentation attached to minutes).

- B. Fire Chief Shilling summarized the Equipment Replacement Fund (Fund 4410) July 2024 report. Mayor Grose entertained a motion to approve the July 2024 expenditure report, both the Operating and Equipment Replacement Fund. Board Member Allbritten made the motion to approve; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to minutes).

UNFINISHED BUSINESS –

NEW BUSINESS –

1. *Family Safety Day*

Chief Shilling advised that Family Safety Day committee member and board secretary Heather Vogts should present this information.

Heather advised Family Safety Day is scheduled for Saturday, September 14th, from 11-3 p.m. in Central Park. The event is completely free and has about 45 vendors available to the community for resources. Due to the increase of sponsorship this year, Family Safety Day can provide free Kona Ice to each attendee.

Chief Shilling thanked the Warsaw Parks Department for their support of the event by allowing the Warsaw-Wayne Fire Territory to utilize both Central Park and the Zimmer Biomet Center Lake Pavilion.

2. *Koorsen Inspection Service Agreement for Station 15*

Chief Shilling informed the board this is the inspection agreement with Koorsen to inspect the sprinkler system at Station 15. The contract was approved by the Board of Works on 8/16/24.

Mayor Grose entertained a motion to approve the Koorsen Inspection Agreement for Station 15. Board Member Allbritten made the motion to accept; seconded by Board Member Nash.

3. *Cummins Sales & Service Planned Maintenance Agreement*

Chief Shilling reviewed the Cummins Agreement, which is bundled with the Warsaw Police Department, to help both departments save money. The Chief further advised the WPD will pay for their portion of the contract while the WWFD will pay for the remainder of the contract. This specific contract is for maintenance of our station generators. These generators are used in case we were to lose power. The contract was approved by the Board of Works on 8/16/24.

Mayor Grose entertained a motion to approve the Cummins Sales & Service Planned Maintenance Agreement. Board Member Klondaris made the motion to accept; seconded by Board Member Allbritten.

4. *Howell Rescue Systems Maintenance & Service Contract*

Chief Shilling advised the Howell Contract is for 3 years to help service the department's extrication equipment. This agreement helps with preventative maintenance of the equipment. The Chief stated having this contract will help future budgets for maintenance of equipment. The contract was approved by the Board of Works on 8/16/24.

Mayor Grose entertained a motion to approve the Howell Rescue Systems Maintenance & Service Contract. Board Member Nash made the motion to accept; seconded by Board Member Stackhouse.

TRAVEL REQUESTS –

1. Fire Chief Shilling highlighted the travel requests submitted for approval. After no questions were raised, Mayor Grose entertained a motion to approve. Board Member Allbritten made the motion to approve the travel requests; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD --

EMS Chief Chris Fancil advised that as part of the RCORP Grant, for the CARES Program, we are taking part in a Substance/Opioid Abuse Response Program on Thursday at the Warsaw Performing Arts Center. The program starts at 5 p.m.

MEETING REVIEW –

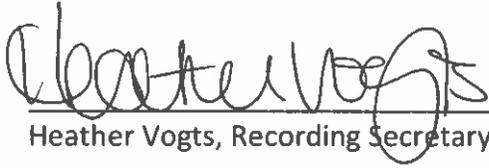
NO ITEMS CARRIED FORWARD

A list of today's guests is attached.

ADJOURNMENT –

Mayor Grose entertained a motion to adjourn. Board Member Nash made a motion; seconded by Board Member Allbritten. All members present were in favor.

ATTEST:


Heather Vogts, Recording Secretary


Mike Klondaris, Board Member

David Allbritten, Board Member


Jeanie Stackhouse, Board Member


Gordon Nash, Board Member


Mayor Jeff Grose, Board Member