

**BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY**

June 4, 2024

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, June 4, 2024, at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

**PRESENT:** Mayor Jeff Grose, Fire Chief Joel Shilling, Fire Territory Attorney Andrew Grossnickle and Board Members Jeanie Stackhouse, David Allbritten, Gordon Nash, and Recording Secretary Heather Vogts

**ABSENT:** Board Member Mike Klondaris

Mayor Grose called the meeting to order. A Moment of Silence followed the Pledge of Allegiance. Roll call was taken by Mayor Grose.

**MINUTES –**

Board Member Allbritten made a motion to approve the May 8, 2024, minutes; seconded by Board Member Stackhouse. All Members present were in favor. (Documentation attached to minutes).

**RECOGNITION OF VISITORS –** Mayor Grose recognized and welcomed the visitors in attendance. Mayor Grose extended a warm welcome to new Fire Marshal Jeremy Williams, see promotion ceremonies, number 4 under Reports/Oral and Written Communications.

**REPORTS / ORAL & WRITTEN COMMUNICATIONS –**

**1. MONTHLY RESPONSE REPORTS-**

A. Alicia Mediano summarized Lutheran EMS's April 2024 response report. (Documentation attached to minutes).

B. Fire Chief Shilling reviewed and summarized The Monthly Fire Activity Report for April 2024. (Documentation attached to minutes). Board Member Stackhouse made the motion to approve; seconded by Board Member Nash. No further discussion, all members present were in favor.

**2. C.A.R.E.S UPDATE NEWSLETTER-**

EMS Chief Fancil updated the Board on C.A.R.E.S. referral and interactions for May 2024. (Documentation attached to minutes). Board Member Allbritten made the motion to approve; seconded by Board Member Nash. No further discussion, all members present were in favor.

### **3. WWFT Monthly Expenditure Reports-**

- A. Fire Chief Shilling presented the Operating Fund (Fund 2243) April 2024 report. Mayor Grose entertained a motion to approve the April 2024 expenditure report. Board Member Nash made the motion to approve; seconded by Board Member Allbritten. No further discussion. All members present were in favor. (Documentation attached to Minutes).
  
- B. Fire Chief Shilling summarized the Equipment Replacement Fund (Fund 4410) April 2024 report. Mayor Grose entertained a motion to approve the April 2024 expenditure report. Board Member Nash made the motion to approve; seconded by Board Member Allbritten. No further discussion. All members present were in favor. (Documentation attached to Minutes).

### **4. Promotional Ceremonies Invite: Fire Marshal Williams & Lt. Anthony Shilling-June 17<sup>th</sup>, 3:30 p.m., Station 15-**

Chief Shilling advised a new Fire Marshal has been appointed, Lt. Jeremy Williams. Williams has been with the Warsaw-Wayne Fire Department for 18 years. Williams introduced himself to the WWFT Board. Chief Shilling informed the Board there is an official promotion ceremony open to the public on June 17<sup>th</sup>, from 3:30 -5:30 p.m., at Station 15.

Due to the Lieutenant vacancy opening with Williams' Fire Marshal promotion, Firefighter Tony Shilling will be promoted to Lieutenant. Tony's promotion was based off a list of candidates which was made a year ago. The list of candidates is now exhausted, so a new list of candidates available for promotion will need to be created.

### **UNFINISHED BUSINESS –**

***Fire Truck Donation:*** The 1991 Pierce Fire Engine was picked up yesterday by Macy's Volunteer Fire Department. They were very grateful for the donation, as their department is struggling, and this engine can help them tremendously.

***Ladder Truck Repair:*** Chief Shilling advised on Monday the WWFT picked up the ladder truck and it's back in service, operating normally.

### **NEW BUSINESS –**

### **TRAVEL REQUESTS –**

1. Fire Chief Shilling highlighted the travel requests submitted for approval. After no questions were raised, Mayor Grose entertained a motion to approve. Board Member Allbritten made the motion to approve the travel requests; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**OTHER MATTERS THAT MAY COME BEFORE THE BOARD –**

**Fire at RR Donnelley's:** Mayor Grose asked Chief Shilling about the fire at RR Donnelley's on Tuesday. Chief Shilling advised it was a collaborative effort with Winona Lake Fire Department, Atwood Fire Department, Kosciusko County EMA, Indiana Department of Environmental Management, Kosciusko County Sheriff's Office, and the Warsaw Police Department.

**MEETING REVIEW –**

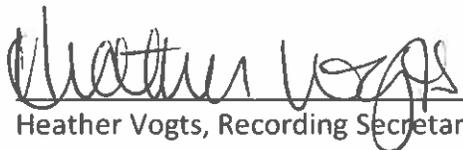
NO ITEMS CARRIED FORWARD

A list of today's guests is attached.

**ADJOURNMENT –**

Mayor Grose entertained a motion to adjourn. Board Member Nash made a motion; seconded by Board Member Allbritten. All members present were in favor.

**ATTEST:**

  
Heather Vogts, Recording Secretary

  
Mike Klondaris, Board Member

  
David Allbritten, Board Member

  
Jeanie Stackhouse, Board Member

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Gordon Nash, Board Member

  
Mayor Jeff Grose, Board Member