

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

March 5, 2024

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, March 5, 2024, at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Jeff Grose, Board Members David Allbritten, Gordon Nash, Mike Klondaris and Jeanie Stackhouse, Fire Chief Brian Mayo, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow

ABSENT: None

Mayor Jeff Grose called the meeting to order. A Moment of Silence followed the Pledge of Allegiance. Roll call was taken by Mayor Grose with all members present.

MINUTES –

Board Member Klondaris made a motion to approve the February 6, 2024, Minutes; seconded by Board Member Nash. All Members present were in favor. (Documentation attached to Minutes).

RECOGNITION OF VISITORS – Mayor Grose recognized and welcomed the visitors in attendance.

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORTS – JANUARY 2024 – Alicia Mediano summarized Lutheran EMS's January 2024 response report. Chief Mayo summarized the fire department's January 2024 response report. Mayor Grose entertained a motion to approve. Board Member Nash made a motion; seconded by Board Member Allbritten. All members present were in favor. (Documentation attached to Minutes).

EMS Chief Fencil provided an update on the CARES Program referencing the March 2024 "CARES UPDATE" Newsletter which highlights February's 2024 responses. Mayor Grose entertained a motion to accept the update. Board Member Allbritten made a motion to accept; seconded by Board Member Klondaris. All members present were in favor. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – JANUARY 2024 – Fire Chief Mayo presented the Operating Fund (Fund 2243) January 2024 report. Mayor Grose entertained a motion to approve the January 2024 expenditure report. Board Member Stackhouse made the motion to approve; seconded by Board Member Klondaris. All members present were in favor. (Documentation attached to Minutes).

Fire Chief Mayo summarized the Equipment Replacement Fund (Fund 4410) January 2024 report. Mayor Grose entertained a motion to approve the January 2024 expenditure report. Board Member Klondaris made the motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

LEVY APPEAL DISCUSSION – Chief Mayo reiterated to the Board Members that the 2025 Budget will not increase by the amount of the \$1.1 million levy increase. Board Member Klondaris

noted that the Common Council approved the levy increase unanimously at the March 4, 2024 meeting.

UNFINISHED BUSINESS - No unfinished business.

NEW BUSINESS –

BEERS MALLERS, LLP FEE AGREEMENT / EMPLOYMENT LETTER – Chief Mayo presented the 2024 Fee Agreement for approval. Fire Territory Attorney Andrew Grossnickle indicated the terms remained the same as in the past several years. After no questions were raised, Mayor Grose entertained a motion to approve the Fee Agreement. Board Member Klondaris made a motion; seconded by Board Member Allbritten. All members present were in favor. (Documentation attached to Minutes).

IDHS EMS DIVISION TRAINING EQUIPMENT GRANT – PERMISSION TO MOVE FORWARD WITH ACCEPTANCE OF GRANT – EMS Chief Fencil indicated the Fire Territory applied for and received a grant through the IDHS (Indiana Department of Homeland Security). This grant is for the purchase of a simulation manikin at a cost of \$9,118.00. The manikin will be used to better train the current staff and will be used to teach Emergency Medical Responder (EMR), EMT and Advanced EMT classes in the future. Mayor Grose noted that the Board of Works approved the grant on February 16, 2024. Mayor Grose entertained a motion to approve the grant. Board Member Nash made a motion; seconded by Board Member Stackhouse. All members present were in favor. (Documentation attached to Minutes).

RECOMMENDATION/NOMINATION TO APPOINT HEATHER VOGTS AS NEW RECORDING SECRETARY REPLACING SHIRLEY FETROW – Mayor Grose thanked Shirley for her service. Mayor Grose entertained a motion to appoint Heather Vogts as the new Recording Secretary. Board Member Klondaris made a motion; seconded by Board Member Allbritten. All members present were in favor. Heather was present at the meeting and was welcomed to the Board by Mayor Grose.

TRAVEL REQUESTS – Fire Chief Mayo highlighted the travel requests submitted for approval. After no questions were raised, Mayor Grose entertained a motion to approve. Board Member Allbritten made a motion; seconded by Board Member Klondaris. No further discussion. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

MEETING REVIEW –

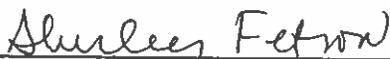
NO ITEMS CARRIED FORWARD

A list of today's guests is attached.

ADJOURNMENT –

Mayor Grose entertained a motion to adjourn. Board Member Klondaris made a motion; seconded by Board Member Nash. All members present were in favor.

ATTEST:



Shirley Fetrow, Recording Secretary

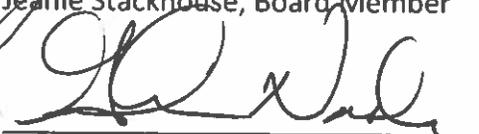
Mike Klondaris, Board Member



David Allbritten, Board Member



Jeanie Stackhouse, Board Member



Gordon Nash, Board Member

Mayor Jeff Grose, Board Member