

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY
February 6, 2024
4:00 P.M.
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, February 6, 2024, at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Jeff Grose, Board Members David Allbritten, Gordon Nash, Mike Klondaris and Jeanie Stackhouse, Fire Chief Brian Mayo, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow

ABSENT: None

Mayor Jeff Grose called the meeting to order. A Moment of Silence followed the Pledge of Allegiance. Roll call was taken by Mayor Grose with all members present.

OATH OF OFFICE – Fire Territory Attorney Andrew Grossnickle administered the Oath of Office to Board Member David Allbritten. (Documentation attached to Minutes).

MINUTES –

Board Member Klondaris made a motion to approve the January 2, 2024, Minutes; seconded by Board Member Nash. All Members present were in favor. (Documentation attached to Minutes).

RECOGNITION OF VISITORS – Mayor Grose recognized and welcomed the visitors in attendance.

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORTS – DECEMBER 2023 – Alicia Mediano summarized Lutheran EMS's December 2023 response report. Alicia introduced two of their Educators. Fire Chief Mayo summarized the fire department's December 2023 response report. (Documentation attached to Minutes).

Community Health Coordinator Mikaela Bixler provided an update on the CARES Program referencing the February 2024 "CARES UPDATE" Newsletter which highlights January's 2024 responses. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – DECEMBER 2023 – Fire Chief Mayo presented the Operating Fund (Fund 2243) December 2023 report. Mayor Grose entertained a motion to approve the December 2023 expenditure report. Board Member Allbritten made the motion to approve; seconded by Board Member Klondaris. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Fire Chief Mayo summarized the Equipment Replacement Fund (Fund 4410) December 2023 report. Mayor Grose entertained a motion to approve the December 2023 expenditure report. Board Member Allbritten made the motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

UNFINISHED BUSINESS - No unfinished business.

NEW BUSINESS –

PROPOSALS AND APPROVAL TO ENTER INTO AGREEMENT WITH COMMUNITY LEASING

PARTNERS – Fire Chief Mayo noted that a formal request to seek co-op purchasing from Community Leasing Partners was presented and approved at the January 5, 2024, Board of Works meeting. After a brief discussion, Mayor Grose entertained a motion to enter into the Agreement. Board Member Allbritten made the motion; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

APPROVAL TO ENTER INTO LEASE PURCHASE AGREEMENT WITH COMMUNITY LEASING

PARTNERS – Secondly, Fire Chief Mayo noted that the lease purchase agreement with Community Leasing Partners was presented and approved at the February 2, 2024, Board of Works meeting. Community Leasing Partners had the best overall interest rate and terms for the ladder truck purchase. After a brief discussion, Mayor Grose entertained a motion to enter into the Agreement. Board Member Klondaris made the motion; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

LEVY INCREASE PROPOSAL DISCUSSION – Fire Chief Mayo reminded Board Members that Paige from Baker Tilley will be at the Common Council meeting on February 20, 2024, to present specifics about a levy increase proposal for the fire territory. Deadline for submission to the DLGF is March 31, 2024, for the increase to take effect in 2025. Fire Chief Mayo indicated the Fire Territory has not had a levy increase in its existence.

TRAVEL REQUESTS – Fire Chief Mayo highlighted the travel requests submitted for approval. After no questions were raised, Mayor Grose entertained a motion to approve. Board Member Allbritten made the motion to approve the travel requests; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

A list of today’s guests is attached.

ADJOURNMENT –

Mayor Grose entertained a motion to adjourn. Board Member Nash made a motion; seconded by Board Member Stackhouse. All members present were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Jeanie Stackhouse, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

David Allbritten, Board Member

Mayor Jeff Grose, Board Member