

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY  
January 2, 2024  
4:00 P.M.  
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, January 2, 2024, at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Jeff Grose, Board Members Gordon Nash, Mike Klondaris and Jeanie Stackhouse, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow

ABSENT: Board Member David Allbritten, Fire Chief Brian Mayo

Mayor Jeff Grose called the meeting to order. A Moment of Silence followed the Pledge of Allegiance. Roll call was taken with Board Member David Allbritten and Fire Chief Brian Mayo absent.

**OATH OF OFFICE** – Fire Territory Attorney Andrew Grossnickle administered the Oath of Office to Mayor Jeff Grose, Board Members Jeanie Stackhouse, Gordon Nash, and Mike Klondaris. Board Member David Allbritten was absent. (Documentation attached to Minutes).

**MINUTES** –

After no additions or corrections were noted, Board Member Klondaris made a motion to approve the December 5, 2023, Minutes; seconded by Board Member Stackhouse. No further discussion. All Members present were in favor. (Documentation attached to Minutes).

**RECOGNITION OF VISITORS** – Mayor Grose recognized and welcomed the visitors in attendance.

**REPORTS / ORAL & WRITTEN COMMUNICATIONS** –

**MONTHLY RESPONSE REPORTS – NOVEMBER 2023** - Mark Pepple summarized Lutheran EMS's November 2023 response report. Assistant Chief Aaron Bolinger, in the absence of Fire Chief Brian Mayo, gave a brief rundown of November's responses. (Documentation attached to Minutes).

EMS Chief Chris Fancil provided an update on the CARES Program referencing the January 2024 "CARES UPDATE" Newsletter which highlights December's 2023 responses. (Documentation attached to Minutes).

**MONTHLY EXPENDITURE REPORTS – NOVEMBER 2023** – Assistant Chief Bolinger summarized the Operating Fund (Fund 2243) November 2023 report. Board Member Klondaris made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Assistant Chief Bolinger summarized the Equipment Replacement Fund (Fund 4410) November 2023 report. Mayor Grose entertained a motion to approve. Board Member Klondaris made the motion; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**UNFINISHED BUSINESS** - No unfinished business.

**NEW BUSINESS –**

**APPOINTMENT OF RECORDING SECRETARY** – Fire Territory Attorney Grossnickle indicated a nomination and motion should be made to appoint a Fire Territory Recording Secretary for 2024. Shirley Fetrow is the current Recording Secretary. Mayor Grose entertained a motion to approve Shirley Fetrow. Board Member Stackhouse made the motion; seconded by Board Member Nash. No further discussion. All members present were in favor.

**APPOINTMENT OF FIRE TERRITORY ATTORNEY** – Mayor Grose indicated the Board should appoint a Fire Territory Attorney for 2024. Andrew Grossnickle is the current Fire Territory Attorney. Mayor Grose entertained a motion to approve Andrew Grossnickle. Board Member Nash made the motion; seconded by Board Member Klondaris. All members present were in favor.

**NEW LADDER TRUCK PURCHASE – APPROVAL TO ENTER INTO AGREEMENT** – Assistant Chief Bolinger noted the build spec for the Smeal/Spartan 100 ft. rear mount aerial platform ladder truck in the amount of \$1,812,636.00 was approved at the December 15, 2023, Board of Works meeting. This truck will replace the current 2005 Pierce Aerial Platform truck. Fire Territory Attorney Grossnickle indicated there are two components, i.e. the actual specs and financing options. Assistant Chief Bolinger stated the financing options will be presented at the January 5, 2024, Board of Works followed by being presented at the February 6, 2024, Fire Territory Board meeting. Mayor Grose entertained a motion for approval to enter into the Agreement. Board Member Klondaris made the motion; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**KOSCIUSKO COUNTY INTER-LOCAL AGREEMENT – APPROVAL TO ENTER INTO AGREEMENT** – Assistant Chief Bolinger indicated this Agreement has been in the works for the past couple of years. This would allow better communication with dispatch and allow access to the Freedom Fire Application through the Kosciusko County server. After no questions were raised, Mayor Grose entertained a motion to approve the Agreement. Board Member Nash made the motion; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**TRAVEL REQUESTS** – Assistant Chief Bolinger highlighted the travel requests submitted for approval. After no questions were raised, Mayor Grose entertained a motion to approve. Board Member Klondaris made the motion; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**OTHER MATTERS THAT MAY COME BEFORE THE BOARD –**

**ZOLL PREVENTIVE MAINTENANCE CONTRACT AGREEMENT** – EMS Chief Fancil brought before the Board a contract agreement for the Zoll heart monitors. Chief Fancil indicated there is an issue with one of the monitors that needs to be addressed as soon as possible and asked the Board to approve the Agreement in order to get the monitor back in service. The Zoll heart monitors are utilized more than any other equipment on medical calls. The total cost for four monitors is \$1,240.00. Board Member Klondaris made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**MEETING REVIEW –**

NO ITEMS CARRIED FORWARD

A list of today's guests is attached.

**ADJOURNMENT –**

Mayor Grose entertained a motion to adjourn. Board Member Nash made a motion; seconded by Board Member Stackhouse. All members present were in favor.

**ATTEST:**

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Shirley Fetrow, Recording Secretary

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Jeanie Stackhouse, Board Member

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Mike Klondaris, Board Member

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Gordon Nash, Board Member

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David Allbritten, Board Member

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Mayor Jeff Grose, Board Member