

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

August 1, 2023

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, August 1, 2023 at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Gordon Nash, Jeanie Stackhouse, Mike Klondaris and David Allbritten, Fire Chief Brian Mayo, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow

ABSENT: None

Prior to calling the meeting to order, Mayor Thallemer acknowledged Board Member Brandon Schmitt's resignation as a Warsaw-Wayne Fire Territory Board Member effective July 31, 2023. Mayor Thallemer thanked Brandon for his service as a Board Member. Brandon will be returning to the Warsaw-Wayne Fire Territory as a Firefighter.

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance. Mayor Thallemer noted a quorum.

Mayor Thallemer entertained a motion to accept Board Member Schmitt's resignation from the Warsaw-Wayne Fire Protection Territory Board. Board Member Nash made a motion to accept; seconded by Board Member Stackhouse. No further discussion. All members present were in favor.

**OATH OF OFFICE – DAVID ALLBRITTEN** – Mayor Thallemer indicated the State statute states one member of the Board be appointed by concurrence of the Provider Unit (City of Warsaw) and the Participating Unit (Wayne Township) and the member shall not be a member of the Provider Unit or Participating Unit but the member shall be a tax payer of the Territory. Mayor Thallemer and Board Member Stackhouse brought before the Board approval for David Allbritten to replace Brandon Schmitt. Mayor Thallemer opened the floor for a motion to accept or discuss the appointment. After no discussion, Mayor Thallemer entertained a motion to accept David Allbritten as the fifth member of the Warsaw-Wayne Fire Territory Board replacing Brandon Schmitt. Board Member Stackhouse made a motion to accept; seconded by Board Member Klondaris. No further discussion. All members present were in favor.

Fire Territory Attorney Andrew Grossnickle performed the Oath of Office. (Documentation attached to Minutes).

**MINUTES –**

After no additions or corrections were noted, Board Member Nash made a motion to approve the July 5, 2023 Minutes; seconded by Board Member Klondaris. No further discussion. All Members present were in favor. (Documentation attached to Minutes).

**RECOGNITION OF VISITORS –**

**REPORTS / ORAL & WRITTEN COMMUNICATIONS –**

**MONTHLY RESPONSE REPORTS – JUNE 2023**

Alicia Mediano summarized Lutheran EMS's June 2023 response report. Chief Mayo summarized the fire department's June 2023 response report. (Documentation attached to Minutes).

EMS Chief Chris Fancil provided an update on the CARES Program referencing the August "CARES UPDATE" Newsletter. (Documentation attached to Minutes).

Chief Fancil informed the Board that Tanya Jackson has been hired as the CARES Responder/Navigator effective August 14, 2023. Tanya will be employed under the RCORP Grant through the Bowen Center and work for the Warsaw-Wayne Fire Territory. Tanya's focus will be on the substance abuse area.

**MONTHLY EXPENDITURE REPORTS – JUNE 2023** – Chief Mayo summarized the Operating Fund (Fund 2243) June 2023 report. After a brief discussion, Mayor Thallemer entertained a motion to approve the expenditures. Board Member Klondaris made a motion to approve; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Chief Mayo summarized the Equipment Replacement Fund (Fund 4410) June 2023 report. After a brief discussion, Mayor Thallemer entertained a motion to approve the expenditures. Board Member Klondaris made a motion to approve; seconded by Board Member Allbritten. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**UNFINISHED BUSINESS** - No unfinished business.

**NEW BUSINESS** –

**CUMMINS SALES AND SERVICE PLANNED MAINTENANCE AGREEMENT** – Chief Mayo presented the Agreement for Board approval. This Agreement is for the annual generator preventative equipment maintenance for the Fire Territory and Police Department. Mayor Thallemer entertained a motion to approve the Agreement. Board Member Klondaris made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**TRAVEL REQUESTS** – Chief Mayo briefly reviewed the travel requests as presented. After no questions were raised, Mayor Thallemer entertained a motion to approve the travel requests. Board Member Klondaris made a motion to approve; seconded by Board Member Allbritten. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**OTHER MATTERS THAT MAY COME BEFORE THE BOARD** –

**MEETING REVIEW** –

NO ITEMS CARRIED FORWARD

A list of today's guests is attached.

**ADJOURNMENT** –

Mayor Thallemer entertained a motion to adjourn. Board Member Stackhouse a motion; seconded by Board Member Nash. All members present were in favor.

**ATTEST:**

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Shirley Fetrow, Recording Secretary

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Jeanie Stackhouse, Board Member

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Mike Klondaris, Board Member

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Gordon Nash, Board Member

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David Allbritten, Board Member

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Dr. Joseph Thallemer, Board Member