

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

February 7, 2023

11:00 AM

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, February 7, 2023 at 11:00 AM in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Gordon Nash, Jeanie Stackhouse and Brandon Schmitt, Fire Chief Garrett Holderman, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow

ABSENT: Board Member Mike Klondaris

Mayor Thallemer called the meeting to order. A moment of silence followed the Pledge of Allegiance.

Mayor Thallemer acknowledged a quorum.

MINUTES –

After no additions or corrections were noted, Mayor Thallemer entertained a motion to approve the January 3, 2023 Minutes as written. Board Member Schmitt made the motion; seconded by Board Member Nash. No further discussion. All Members present were in favor. (Documentation attached to Minutes).

RECOGNITION OF VISITORS –

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORTS – DECEMBER 2022 – Due to the time change of the meeting, Lutheran EMS did not have a representative available. Their monthly response report for December 2022 was included in the packet. Chief Holderman summarized the Fire Territory's December 2022 monthly response report. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – DECEMBER 2022 – Chief Holderman summarized the Operating Fund (Fund 2243) report for December 2022. After no questions were raised, Board Member Nash made a motion to approve; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Chief Holderman summarized the Equipment Replacement Fund (Fund 4410) report for December, 2022. After no questions were raised, Board Member Schmitt made a motion to approve; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

UNFINISHED BUSINESS - No unfinished business.

NEW BUSINESS –

BEERS MALLERS FEE AGREEMENT/EMPLOYMENT LETTER – APPROVAL TO ENTER INTO AGREEMENT – Chief Holderman presented the Beers Mallers Fee Agreement for approval. The terms for 2023 have remained the same. After no questions were raised, Mayor Thallemer entertained a motion to approve the Agreement as presented. Board Member Nash made the motion; seconded by Board Member Schmitt. No further discussion. All members present were in favor. (Documentation attached to Minutes).

CRITICAL INCIDENT STRESS MANAGEMENT TEAM – REQUEST FOR CONTINUED SUPPORT –

EMS Chief Chris Fancil stated every two years the Critical Incident Stress Foundation membership is renewed. This membership helps to keep class costs down as well as use the Foundation as an affiliate to obtain up-to-date information. Chief Fancil brought before the Board permission for the CISM Team to maintain their affiliation with the Foundation. After no questions were raised, Mayor Thallemer entertained a motion to approve the request. Board Member Schmitt made the motion; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

ZOLL MEDICAL CORPORATION PREVENTIVE MAINTENANCE CONTRACT – APPROVAL TO RENEW CONTRACT

– EMS Chief Fancil indicated the yearly preventive maintenance contract is for the heart monitors. This maintenance protects the fire department from liability in case of unit failure. The department maintains daily checks and weekly operational checks per Zoll’s recommendations. After no questions were raised, Mayor Thallemer entertained a motion to approve the maintenance contract. Board Member Stackhouse made the motion; seconded by Board Member Schmitt. No further discussion. All members present were in favor. (Documentation attached to Minutes).

KOSCIUSKO COUNTY COMMUNITY FOUNDATION C.A.R.E.S. GRANT – APPROVAL TO ENTER INTO GRANT AGREEMENT AND 1EIGHTY DIGITAL BID – PERMISSION TO PROCEED WITH WEBSITE AND PHONE APP

– EMS Chief Fancil notified Board Members of the Community Foundation Grant that was awarded to the Fire Territory in the amount of \$7,500. This grant will assist the C.A.R.E.S. Program with setting up a website resource page and a phone app to better organize available resources in the county. Chief Fancil asked permission to accept the grant and also to move forward with the website and phone app. Chief Fancil noted that a contract with 1Eighty Digital will be presented to the Fire Territory Board and Board of Works. After no questions were raised, Mayor Thallemer entertained a motion to accept the grant. Board Member Nash made the motion; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

NALOXONE GRANT – PERMISSION TO APPLY – EMS Chief Fancil stated that the Fire Territory has applied for this grant several times in the past to receive intranasal Naloxone. The grant is through the State of Indiana Health Department and IU Health. The request has been for 300 doses. The Fire Territory then becomes the distribution hub for the county’s first responder agencies. There is no financial match. Chief Fancil asked the Board for permission to, once again, apply. After no questions were raised, Mayor Thallemer entertained a motion to approve. Board Member Stackhouse made the motion; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

TRAVEL REQUESTS –

Chief Holderman provided a brief explanation of each travel request that was submitted for approval. After no questions were raised, Mayor Thallemer entertained a motion to approve all travel requests as presented. Board Member Schmitt made the motion; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

Mayor Thallemer noted that Fire Chief Garrett Holderman turned in his resignation letter on January 12th and today is his last day. The City is still in the hiring process and expects to name a new fire chief the week of February 13th. Mayor Thallemer noted he is thankful for the service Garrett has given to the department the past year. Chief Holderman praised the fire department members for their passion, humility and love they bring to their job. Chief Holderman has enjoyed his time in the community and thanked everyone for their support.

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

A list of today's guests is attached.

ADJOURNMENT –

Board Member Schmitt made a motion to adjourn; seconded by Board Member Nash. All members present were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Jeanie Stackhouse, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Brandon Schmitt, Board Member

Dr. Joseph Thallemer, Board Member