

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

January 3, 2023

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, January 3, 2023 at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Mike Klondaris, Gordon Nash, Jeanie Stackhouse and Brandon Schmitt, Fire Chief Garrett Holderman, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow

ABSENT: None

Mayor Thallemer called the meeting to order. A moment of silence followed the Pledge of Allegiance.

Mayor Thallemer acknowledged a quorum. All members were present.

OATH OF OFFICE – Fire Territory Attorney Andrew Grossnickle administered the Oath of Office to Mayor Joseph Thallemer, Board Members Jeanie Stackhouse, Gordon Nash, Mike Klondaris and Brandon Schmitt. (Documentation attached to Minutes).

MINUTES –

After no additions or corrections were noted, Mayor Thallemer entertained a motion to approve the December 6, 2022 Minutes as written. Board Member Stackhouse made the motion; seconded by Board Member Klondaris. No further discussion. All Members present were in favor. (Documentation attached to Minutes).

RECOGNITION OF VISITORS –

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORTS – OCTOBER 2022 – Lutheran EMS did not have a representative available for the meeting. Their monthly response report for November 2022 was included in the packet. Chief Holderman summarized the Fire Territory’s November 2022 monthly response report. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – NOVEMBER 2022 – Chief Holderman summarized the Operating Fund (Fund 2243) report for November 2022. After no questions were raised, Board Member Schmitt made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Chief Holderman summarized the Equipment Replacement Fund (Fund 4410) report for November, 2022. After no questions were raised, Board Member Schmitt made a motion to approve; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

UNFINISHED BUSINESS - No unfinished business.

NEW BUSINESS –

APPOINTMENT OF RECORDING SECRETARY – Mayor Thallemer indicated that Shirley Fetrow continues to serve as the Fire Territory’s Recording Secretary. Mayor Thallemer asked the

Board Members if there were any additional nominations and if not, asked that the nominations be closed and for their approval to appoint Shirley Fetrow as the Recording Secretary. Board Member Klondaris made the motion; seconded by Board Member Nash. All members present were in favor.

APPOINTMENT OF FIRE TERRITORY ATTORNEY – Mayor Thallemer stated to the Board Members they have the opportunity to voice their support for Fire Territory Attorney Andrew Grossnickle by appointing him for another year. After no comments or questions were raised, Mayor Thallemer entertained a motion. Board Member Schmitt made a motion to approve; seconded by Board Member Nash. All members present were in favor.

2023 REAL ESTATE LEASE – 119 W. CENTER STREET, SUITE B – Mayor Thallemer informed the Fire Territory Board that the Board of Works approved the lease agreement at the December 16, 2022 BOW meeting. Fire Chief Holderman noted the lease, located at 119 W. Center Street, Suite B, is between Mr. Michael Welborn, Warsaw-Wayne Fire Territory and the City of Warsaw for a period of one year with an option to renew in October for the 2024 year. The lease payment will be \$1,000 per month for an annual amount of no more or less than \$12,000. Mayor Thallemer entertained a motion to approve. Board Member Nash made a motion; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

TRAVEL REQUESTS –

MIKAELA BIXLER – QPR TRAINER AND ASSISTING INDIVIDUALS IN CRISIS / GROUP CRISIS INTERVENTION –

EMS Chief Chris Fancil indicated the QPR (Question, Persuade and Refer) class is a trainer class in which Mikaela can then teach the class to fire department personnel as well as police department personnel. Board Member Klondaris made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

EMS Chief Fancil stated to the Board Members that the fire department is part of the Critical Incident Stress Management (CISM) group for Kosciusko County that assists First Responders dealing with crisis. Chief Fancil also stated these classes would benefit Mikaela in her everyday position as the Community Health Coordinator as well as assisting with the CISM Team. Mayor Thallemer entertained a motion to approve. Board Member Schmitt made a motion; seconded by Board Member Nash. No further questions. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

A list of today's guests is attached.

ADJOURNMENT –

Board Member Klondaris made a motion to adjourn; seconded by Board Member Schmitt. All members present were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Jeanie Stackhouse, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Brandon Schmitt, Board Member

Dr. Joseph Thallemer, Board Member