

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

June 7, 2022

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, June 7, 2022 at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Brandon Schmitt, Jeanie Stackhouse, Gordon Nash and Mike Klondaris, Fire Chief Garrett Holderman, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow

ABSENT: None

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance. Mayor Thallemer noted a quorum.

**MINUTES –**

After no additions or corrections were noted, Board Member Stackhouse made a motion to approve the May 3, 2022 Minutes; seconded by Board Member Nash. No further discussion. All Members present were in favor. (Documentation attached to Minutes).

**RECOGNITION OF VISITORS** – Mayor Thallemer welcomed the visitors.

**REPORTS / ORAL & WRITTEN COMMUNICATIONS –**

**MONTHLY RESPONSE REPORTS – APRIL 2022**

Chief Holderman summarized the fire department’s April 2022 response report. Alicia Elder, Lutheran EMS, provided their monthly response report for April. (Documentation attached to Minutes).

**MONTHLY EXPENDITURE REPORTS – APRIL 2022** – After no questions were raised in regards to Operating Fund (Fund 2243), Mayor Thallemer entertained a motion to approve the expenditures. Board Member Nash made a motion to approve; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

After no questions were raised on the Equipment Replacement Fund (Fund 4410), Mayor Thallemer entertained a motion to approve the expenditures. Board Member Klondaris made a motion to approve; seconded by Board Member Schmitt. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**UNFINISHED BUSINESS** - No unfinished business.

**NEW BUSINESS –**

**HOOSIER FIRE EQUIPMENT FIRE APPARATUS PROPOSAL – PERMISSION TO PROCEED -**

Chief Holderman presented a proposal to the Board for permission to proceed with the ordering process of a 2023 Smeal/Spartan Rescue-Pumper. The delivery date of the apparatus is approximately 390 calendar days after the effective date of the order. The purchase would be budgeted in 2023. Lieutenant Rowland, Apparatus Committee Chairman, gave a brief cost history and an explanation of the proposal. The cost of the apparatus is \$861,329.00 with a 6% increase July 1<sup>st</sup>. The proposal is offered through a bidding process through Sourcewell which, in turn, provides a discount of \$58,967.58. Fire Territory Attorney Grossnickle confirmed with

Lieutenant Rowland that the permission to proceed request, if approved, would be followed with a formal contract. Fire Territory Attorney Grossnickle will review the contract, once received, prior to approval. Board Member Klondaris made a motion to accept the proposal as presented; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**BAKER TILLY US, LLP – UPDATED SCOPE APPENDIX TO APRIL 7, 2021 ENGAGEMENT LETTER – APPROVAL TO ACCEPT** – Mayor Thallemer reminded Board Members that Baker Tilly provides financial oversight to the Fire Territory and has been a valued partner for many years. Mayor Thallemer entertained a motion to accept the updated Scope Index. After no questions were raised, Board Member Klondaris made a motion to accept; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**TRAVEL REQUESTS** – Chief Holderman presented the travel requests with a brief explanation of the Indiana Civil Unrest Functional Exercise he and Assistant Chief Bolinger will be attending in August. After no questions were raised, Mayor Thallemer entertained a motion to approve the travel requests. Board Member Schmitt made a motion to approve; seconded by Board Member Klondaris. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**OTHER MATTERS THAT MAY COME BEFORE THE BOARD –**

**MEETING REVIEW –**

NO ITEMS CARRIED FORWARD

A list of today's guests is attached.

**ADJOURNMENT –**

Mayor Thallemer entertained a motion to adjourn. Board Member Nash a motion; seconded by Board Member Schmitt. All members present were in favor.

**ATTEST:**

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Shirley Fetrow, Recording Secretary

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Jeanie Stackhouse, Board Member

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Mike Klondaris, Board Member

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Gordon Nash, Board Member

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Brandon Schmitt, Board Member

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Dr. Joseph Thallemer, Board Member