

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

March 1, 2022

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, March 1, 2022 at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Board Members Brandon Schmitt, Jeanie Stackhouse, Gordon Nash, Incoming Fire Chief Garrett Holderman, Outgoing Fire Chief Michael Wilson, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow

ABSENT: Mayor Joseph Thallemer, Board Member Mike Klondaris

Board Member Stackhouse called the meeting to order. A Moment of Silence followed the Pledge of Allegiance. Board Member Stackhouse noted a quorum. Fire Territory Attorney Grossnickle reminded Board Members a unanimous vote is required to pass.

**MINUTES –**

After no additions or corrections were noted, Board Member Schmitt made a motion to approve the February 1, 2022 Minutes as written; seconded by Board Member Nash. No further discussion. All Members present were in favor. Passed 3-0. (Documentation attached to Minutes).

**RECOGNITION OF VISITORS –**

**REPORTS / ORAL & WRITTEN COMMUNICATIONS –**

**MONTHLY RESPONSE REPORTS – JANUARY 2022**

Alicia Elder, Lutheran EMS, introduced Mark Peple who will be involved with Lutheran's education program. Alicia summarized Lutheran's December 2021 and January 2022 response reports. Chief Michael Wilson summarized the fire department's January 2022 response report. (Documentation attached to Minutes).

**MONTHLY EXPENDITURE REPORTS – JANUARY 2022** – After no questions were raised in regards to Operating Fund (Fund 2243), Board Member Stackhouse entertained a motion to approve the expenditures. Board Member Nash made a motion to approve; seconded by Board Member Schmitt. No further discussion. All members present were in favor. Passed 3-0. (Documentation attached to Minutes).

After no questions were raised in regards to Equipment Replacement Fund (Fund 4410), Board Member Stackhouse entertained a motion to approve the expenditures. Board Member Schmitt made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. Passed 3-0. (Documentation attached to Minutes).

**UNFINISHED BUSINESS** - No unfinished business.

**NEW BUSINESS –**

**APPOINTMENT OF GARRETT HOLDERMAN AS FIRE CHIEF** – Chief Wilson read a letter from Mayor Thallemer who was unable to attend the meeting. Mayor Thallemer's letter addressed the Board Members and served as his official appointment of Garrett Holderman as Chief of the Warsaw-Wayne Fire Territory, effective immediately. Garrett replaces Mike Wilson who was appointed to temporarily fill the position by the Board at the January 2022 WWFT Board

Meeting, pending Mr. Holderman's availability. Mayor Thallemer asked, in his letter, that the Board Members endorse Garrett Holderman as Chief of the Warsaw-Wayne Fire Territory. Board Member Stackhouse asked for a vote to appoint Garrett Holderman as Chief of the Warsaw-Wayne Fire Territory. Board Member Schmitt made a motion to accept; seconded by Board Member Nash. All members present were in favor. Passed 3-0. (Documentation attached to Minutes).

**CUMMINS SALES AND SERVICE – PERMISSION TO RENEW AGREEMENT** – Chief Wilson brought before the Board the annual generator Maintenance Agreement between the Warsaw-Wayne Fire Territory, Warsaw Police Department and Cummins Sales and Service. The fire department's share is \$1,896.30, police department's share is \$607.06 for a total of \$2,503.36. Chief Wilson asked for approval to accept the Agreement. Board Member Schmitt made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. Passed 3-0. (Documentation attached to Minutes).

**TRAVEL REQUESTS** – After no questions were raised regarding the submitted travel requests, Board Member Stackhouse entertained a motion to approve as presented. Board Member Nash made a motion; seconded by Board Member Schmitt. No further discussion. All members present were in favor. Passed 3-0. (Documentation attached to Minutes).

**OTHER MATTERS THAT MAY COME BEFORE THE BOARD –**

Chief Wilson noted to Board Member and Wayne Township Trustee Stackhouse that the Common Council, Ordinance #2022-03-02, during their Regular Session February 22, 2022 presented for approval the Ordinance to reestablish the Fire Territory Equipment Replacement Fund rate to \$.0333 for the 2022 pay 2023 taxing cycle. The current rate is \$.0309. The public hearing and second reading is scheduled for the March 7, 2022 Common Council session.

Chief Wilson advised the Board Members the Haz-Mat Tech Training, provided through a LEPC Grant, will begin on March 7<sup>th</sup> ending on March 18<sup>th</sup>.

**MEETING REVIEW –**

NO ITEMS CARRIED FORWARD

A list of today's guests is attached.

**ADJOURNMENT –**

Board Member Stackhouse entertained a motion to adjourn. Board Member Schmitt a motion; seconded by Board Member Nash. All members present were in favor.

**ATTEST:**

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Shirley Fetrow, Recording Secretary

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Jeanie Stackhouse, Board Member

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Mike Klondaris, Board Member

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Gordon Nash, Board Member

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Brandon Schmitt, Board Member

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Dr. Joseph Thallemer, Board Member