

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

January 10, 2022

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Monday, January 10, 2022 at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Mike Klondaris, Brandon Schmitt, Jeanie Stackhouse, Gordon Nash, Fire Chief Michael Wilson, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow

ABSENT: None

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Mayor Thallemer noted a quorum. All members were present.

OATH OF OFFICE – Fire Territory Attorney Andrew Grossnickle completed the administration of the Oath of Office to Mayor Joseph Thallemer, Board Members Jeanie Stackhouse, Gordon Nash, Mike Klondaris and Brandon Schmitt. (Documentation attached to Minutes).

MINUTES –

After no additions or corrections were noted, Mayor Thallemer entertained a motion to approved the December 7, 2021 Minutes. Board Member Nash made a motion to approve; seconded by Board Member Schmitt. No further discussion. All Members present were in favor. (Documentation attached to Minutes).

RECOGNITION OF VISITORS – Mayor Thallemer welcomed the visitors in attendance.

After recognition of the visitors, the first three items under New Business were administered by Mayor Thallemer prior to his early departure. Board Member Stackhouse conducted the remainder of the meeting.

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORT – NOVEMBER 2021 – Chief Wilson summarized the monthly response report for November 2021. Alicia Elder, Lutheran EMS, summarized Lutheran EMS's monthly report for November 2021. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORT – OPERATING FUND 103 – No questions were raised nor discussion held for the November 2021 monthly expenditure report for the Operating Fund (Fund 103). (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORT – EQUIPMENT REPLACEMENT FUND 410 – Chief Wilson summarized the November 2021 monthly expenditure report for the Equipment Replacement Fund (Fund 410).

Board Member Klondaris made a motion to approve the November 2021 Operating Fund 103 and Equipment Replacement Fund 410; seconded by Board Member Schmitt. No further discussion. All members present were in favor. (Documentation attached to Minutes).

HAZARDOUS MATERIALS TECHNICIAN TRAINING PROPOSAL THROUGH THE KOSCIUSKO COUNTY LOCAL EMERGENCY PLANNING COMMITTEE - (The Proposal was inadvertently excluded on the "Agenda" but can be reviewed under "Documents" titled "Hazardous Materials

Technician Training Proposal”). Chief Wilson indicated the Proposal was submitted by Ed Rock, Kosciusko County EMA Director, and was awarded for an 80-hour Hazardous Materials Technician Course. According to Chief Wilson, twenty-four fire department members will be taking the course in March, and all instruction costs will be paid for through the grant. (Documentation attached to Minutes).

UNFINISHED BUSINESS - No unfinished business.

NEW BUSINESS –

CONFIRMATION OF APPOINTMENT OF FIRE CHIEF MICHAEL WILSON UNTIL SUCCESSOR IS APPOINTED – Mayor Thallemer indicated Chief Wilson’s successor has been selected and is currently completing pension paperwork. His hire target date is mid-February. Mayor Thallemer stated it is important to keep Chief Wilson in the Fire Chief position until his successor begins his employment, and entertained a motion to approve Fire Chief Wilson for 2022. Board Member Stackhouse made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. Mayor Thallemer noted, at the appropriate time, a formal announcement will be made and a vote will take place to approve his successor.

APPOINTMENT OF RECORDING SECRETARY – Mayor Thallemer entertained a motion for Shirley Fetrow to continue as Recording Secretary for 2022. Board Member Schmitt made a motion; seconded by Board Member Stackhouse. No further discussion. All members present were in favor.

APPOINTMENT OF FIRE TERRITORY ATTORNEY – Mayor Thallemer entertained a motion for Andrew Grossnickle to continue as the Fire Territory Attorney for 2022. Board Member Schmitt made a motion; seconded by Board Member Klondaris. No further discussion. All members present were in favor.

ZOLL MEDICAL CORPORATION – PREVENTIVE MAINTENANCE CONTRACT – EMS Chief Fancil noted the preventive maintenance contract is a yearly renewal. This contract maintains the department’s four (4) cardiac monitors. EMS Chief Fancil asked for permission to approve the contract. Board Member Schmitt made a motion to approve; seconded by Board Member Nash. All members present were in favor. (Documentation attached to Minutes).

INDIANA DEPARTMENT OF HEALTH – 2022 NALOXONE RESCUE KIT GRANT – EMS Chief Fancil stated this grant is for the Naloxone (Narcan) Rescue Kits funded through the Indiana Department of Health. The department has received this grant for the past four years. There is no cost to the department. Chief Wilson noted, due to a time restraint, the Grant was submitted and approved at the January 7, 2022 Board of Works. Chief Wilson made a recommendation to vote on receiving the Narcan grant. Board Member Schmitt made a motion to approve; seconded by Board Member Nash. All members present were in favor. (Documentation attached to Minutes).

KOSCIUSKO COUNTY CONSORTIUM / KOSCIUSKO COUNTY OPIOID RESPONSE PROJECT – PERMISSION TO PARTICIPATE – EMS Chief Fancil explained this project is a Federal grant through the Rural Communities Opioid Response Program (RCORP). Bowen Center has offered to be the fiscal agent in which they would apply for and receive the funding. The grant is \$1,000,000 over a three-year period. There is no cost to the City of Warsaw/Fire Territory. The Fire Territory would be one of the signers offering advice and direction on where the money could do the most good. The Fire Territory would also be a recipient of a portion of the money to be used for the CARES Program. According to EMS Chief Fancil, due to a time restraint, the Grant was presented to, and approved at, the January 7, 2022 Board of Works. Board Member Klondaris made a motion to approve; seconded by Board Member Nash. All members present were in favor. (Documentation attached to Minutes).

TRAVEL REQUESTS – Chief Wilson gave a brief overview of the travel requests submitted for approval. After no discussion, Board Member Klondaris made a motion to approve; seconded

by Board Member Schmitt. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

A list of today's guests is attached.

ADJOURNMENT –

Board Member Stackhouse entertained a motion to adjourn. Board Member Klondaris made a motion to adjourn; seconded by Board Member Nash. All members present were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Jeanie Stackhouse, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Brandon Schmitt, Board Member

Dr. Joseph Thallemer, Board Member