

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

December 7, 2021

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, December 7, 2021 at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Mike Klondaris, Brandon Schmitt, Jeanie Stackhouse, Gordon Nash, Fire Chief Michael Wilson, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow

ABSENT: None

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Mayor Thallemer noted a quorum. All members were present.

MINUTES –

After no additions or corrections were noted, Board Member Klondaris made a motion to approve the October 5, 2021 Minutes as written; seconded by Board Member Stackhouse. (The meeting scheduled for November 2, 2021 was canceled due to lack of business). No further discussion. All Members present were in favor. (Documentation attached to Minutes).

RECOGNITION OF VISITORS –

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORTS – SEPTEMBER AND OCTOBER 2021 – Chief Wilson summarized the monthly response reports for September and October 2021. Alicia Elder, Lutheran EMS, introduced their new Regional Director, Rob Smith, and summarized Lutheran EMS's monthly reports for September and October 2021. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – OPERATING FUND 103 – Mayor Thallemer entertained questions in reference to the September monthly expenditure report for Operating Fund (Fund 103). After no questions were raised, Mayor Thallemer entertained a motion to approve. Board Member Schmitt made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Chief Wilson summarized the October monthly expenditure report for Operating Fund (Fund 103). Mayor Thallemer entertained a motion to approve. Board Member Schmitt made a motion; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – EQUIPMENT REPLACEMENT FUND 410 – Chief Wilson summarized the September monthly expenditure report for Equipment Replacement Fund (Fund 410). Mayor Thallemer entertained a motion to approve. Board Member Klondaris made a motion; seconded by Board Member Schmitt. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Chief Wilson summarized the October monthly expenditure report for Equipment Replacement Fund (Fund 410). Mayor Thallemer entertained a motion to approve. Board Member Nash made a motion; seconded by Board Member Schmitt. No further discussion. All members present were in favor. (Documentation attached to Minutes).

UNFINISHED BUSINESS - No unfinished business.

NEW BUSINESS –

IPEP GRANT – PERMISSION TO ACCEPT GRANT – Chief Wilson reminded Board Members that permission was previously granted to apply for an IPEP Safety Grant. This grant was awarded in the amount of \$1,650.00; Chief Wilson asked for permission to accept the grant. Chief Wilson indicated that due to time restraints permission to accept the grant was presented to the Board of Works on December 3, 2021. Board Member Klondaris made a motion to accept the grant; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

KOSCIUSKO COUNTY AMERICAN RESCUE PLAN ACT – Mayor Thallemer indicated the County has been working to upgrade emergency communications for the past few years. The Kosciusko County American Rescue Plan Act would provide radio upgrades for all emergency services in Kosciusko County. Warsaw-Wayne Fire Territory would receive \$69,513.60 and the Warsaw Police Department would receive \$83,124.12. This grant is available through the Kosciusko ARPA Committee, the County Commissioners and the Kosciusko County Council. Chief Wilson indicated that due to time restraints permission to apply was presented to the Board of Works on December 3, 2021. Mayor Thallemer entertained a motion for the Fire Territory Board to give permission to apply, and acknowledge publicly, the Kosciusko County American Rescue Plan Act application. Board Member Schmitt made a motion for permission to apply; seconded by Board Member Klondaris. No further discussion. All members present were in favor. (Documentation attached to Minutes).

PROVIDER UNIT AND PARTICIPATING UNIT EXECUTIVE BOARD APPOINTMENTS – Mayor Thallemer indicated he will continue as a Member of the Warsaw-Wayne Fire Territory Board for 2022 along with City Councilman and Board Member Klondaris, both representing the Provider Unit (City of Warsaw). Wayne Township Trustee and Board Member Jeanie Stackhouse will continue as a Member of the Warsaw-Wayne Fire Territory Board for 2022 along with Board Member Gordon Nash, both representing the Participating Unit (Wayne Township). Mayor Thallemer indicated Board Member Brandon Schmitt will continue as a Member of the Warsaw-Wayne Fire Territory Board for 2022 as agreed upon by the Board Members of the Provider Unit and Participating Unit.

Mayor Thallemer stated each year at the December meeting, the appointment of the Fire Chief is required. Chief Wilson will be retiring June 1, 2022 and his replacement is currently going through the hiring process. According to Mayor Thallemer, the intention is to name the new Fire Chief the first part of 2022. Chief Wilson will stay on the department and assist with the transition until his retirement. Chief Wilson made a recommendation to appoint the new Fire Chief at the January 10, 2022 meeting. Fire Territory Attorney Andrew Grossnickle gave approval of the recommendation.

TRAVEL REQUESTS – Mayor Thallemer and Chief Wilson summarized the two travel requests presented for approval. Mayor Thallemer entertained a motion to approve the two travel requests as presented. Board Member Stackhouse made a motion to approve; seconded by Board Member Nash. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

Chief Wilson will be out of the office on the first Tuesday in January (January 4, 2022). The January Board Meeting will be held on Monday, January 10, 2022, 4:00 PM, City Council Chambers.

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

A list of today's guests is attached.

ADJOURNMENT –

Mayor Thallemer entertained a motion to adjourn. Board Member Schmitt made the motion; seconded by Board Member Nash. All members present were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Jeanie Stackhouse, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Brandon Schmitt, Board Member

Dr. Joseph Thallemer, Board Member