

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

August 3, 2021

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, August 3, 2021 at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Mike Klondaris, Brandon Schmitt, Gordon Nash, Jeanie Stackhouse, Fire Chief Michael Wilson, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow

ABSENT: None

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Mayor Thallemer noted a quorum.

MINUTES –

After no additions or corrections were noted, Board Member Klondaris made a motion to approve the July 6, 2021 Minutes as written; seconded by Mayor Joseph Thallemer. No further discussion. All Members present were in favor. (Documentation attached to Minutes).

RECOGNITION OF VISITORS – Mayor Thallemer welcomed the visitors.

Mayor Thallemer brought before the Fire Territory Board the professionalism and training fire department members demonstrated at a recent house fire in which a community member's life was saved.

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORT – JUNE 2021 – Assistant Chief Aaron Bolinger and Fire Chief Michael Wilson summarized the monthly Fire Territory response report for June 2021. Alicia Elders summarized Lutheran EMS's monthly report for June 2021. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – JUNE 2021 – Chief Wilson provided a brief overview of the June expenses for the Operating Fund (Fund 103). Mayor Thallemer entertained a motion to approve the Operating Fund (Fund 103) June expenses. Board Member Nash made a motion to approve; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Chief Wilson provided a brief overview of the June expenses for the Equipment Replacement Fund (Fund 410). Mayor Thallemer entertained a motion to approve the Equipment Replacement Fund (410) June expenses. Board Member Stackhouse made a motion to approve; seconded by Board Member Schmitt. No further discussion. All members present were in favor. (Documentation attached to Minutes).

UNFINISHED BUSINESS - No unfinished business.

NEW BUSINESS –

K21 HEALTH FOUNDATION GRANT AGREEMENT – APPROVAL TO ACCEPT – EMS Division Chief Chris Fancil previously received permission from the Fire Territory Board and Board of Works to

apply for a K21 Health Foundation Grant on behalf of the Kosciusko County Firemen's Association. This grant application was for the purchase of warranties for the county-wide Autopulse units. After meeting with the K21 Health Foundation, the City of Warsaw/Warsaw-Wayne Fire Territory was granted \$30,000 to cover replacement costs for the Autopulse units, batteries and chargers for fire departments in Kosciusko County. This is in lieu of purchasing the warranties. The K21 Health Foundation will make payment directly to the vendors. Board Member Nash made a motion to accept the grant; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. Mayor Thallemer, along with the Fire Territory Board members, noted their appreciation for and the generosity received by the K21 Foundation. (Documentation attached to Minutes).

KOSCIUSKO AMBULANCE SERVICE LEASE AGREEMENT – APPROVAL TO RENEW LEASE

AGREEMENT – Chief Wilson presented, for approval, the Station 3 renewal lease agreement between Kosciusko Ambulance Service (Lutheran EMS) and the City of Warsaw. An Addendum To Medical Office Space Lease has been added. Fire Territory Attorney Andrew Grossnickle noted that the tenant is responsible for cleaning of their area; janitorial services were included in the original lease. In the Addendum janitorial services are not included and they will be responsible at their own expense and cost to keeping their area clean and removing refuse and trash. Chief Wilson noted that the cleaning supplies are provided by the Fire Territory. Board Member Klondaris made a motion to approve the Lease Agreement between the Kosciusko Ambulance Service and City of Warsaw; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

APPROVAL OF 2022 BUDGETS –

Operating Fund 103 – Chief Wilson presented for approval the 2022 Operating Fund 103 budget. Chief Wilson made note of the following: (1) includes four new hire firefighters (one replacement on B Shift due to promotion of Assistant Chief and one additional per shift to cover the CARES Program). The increase in personnel is assisted by funding from the ARP Grant Program in accordance with City Council approval, (2) a 12% increase in health insurance premiums, (3) 26.38% increase in Personal Services, (4) 4.04% increase in Supplies, (5)-5.23% decrease in Other Services and Charges and (6) no change in Capital Outlays. The overall Operating Fund increase for 2022 is 23.22% increase. Mayor Thallemer entertained a motion for approval of Operating Fund 103 as a recommendation to the Warsaw City Council, host unit of the Warsaw-Wayne Fire Territory. Board Member Klondaris made a motion to pass the budget onto the Warsaw City Council; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Equipment Replacement Fund 410 – Chief Wilson presented for approval the 2022 Equipment Replacement Fund 410 budget. Chief Wilson made note of the following: (1) -71.52% decrease in Other Services and Charges, (2) -28.34% decrease in Capital Outlays. The overall Equipment Replacement Fund 410 budget decrease for 2022 is -59.51%. Board Member Klondaris made a motion to approve the Equipment Replacement Fund 401 for 2022; seconded by Board Member Schmitt. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Fire Pension Fund 801 – Chief Wilson presented for approval the 2022 Fire Pension Fund 810 budget. Chief Wilson briefly explained the Personal Services, Supplies, and Other Services and Charges appropriations. Mayor Thallemer reminded the Fire Territory Board that the State Pension Relief Fund does offset the majority of the costs. Mayor Thallemer entertained a motion to approve the 2022 Fire Pension Fund 801 budget. Board Member Schmitt made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Fire Territory Hazardous Materials Response Fund – Chief Wilson stated the revenue for the Hazardous Materials Response Fund comes from charges billed to carriers that have hazardous materials spills. This Fund is not tax based. The budget is for \$3,800 to be used for hand tools, absorbent material, meters and gear. Mayor Thallemer entertained a motion to approve the 2022 Fire Territory Hazardous Materials Response Fund budget. Board Member Nash made a motion to approve; seconded by Board Member Stackhouse. All members present were in favor. No further discussion. (Documentation attached to Minutes).

TRAVEL REQUESTS – No questions were raised on the travel requests. Mayor Thallemer entertained a motion to approve all travel requests. Board Member Nash made a motion to approve; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

A list of today’s guests is attached.

ADJOURNMENT –

Mayor Thallemer entertained a motion to adjourn. Board Member Schmitt made the motion to adjourn; seconded by Board Member Nash.

ATTEST:

Shirley Fetrow, Recording Secretary

Jeanie Stackhouse, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Brandon Schmitt, Board Member

Dr. Joseph Thallemer, Board Member