

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

March 2, 2021

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, March 2, 2021 at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Brandon Schmitt, Gordon Nash, Jeanie Stackhouse, Fire Chief Michael Wilson, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow. Board Member Mike Klondaris was in attendance virtually.

ABSENT: None

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Mayor Thallemer noted a quorum. Mayor Thallemer stated that Board Member Klondaris is joining the meeting virtually with all other members present in the City Hall Council Chambers. With Board Member Klondaris joining the meeting virtually, roll call votes will be taken.

MINUTES –

After no additions or corrections were noted, Mayor Thallemer entertained a motion to approve the February 2, 2021 Minutes. Board Member Nash made a motion to approve as written; seconded by Board Member Stackhouse. No further discussion. By roll call vote, the motion passed 5-0. (Documentation attached to Minutes).

RECOGNITION OF VISITORS –

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORT – JANUARY 2021 – Chief Wilson summarized the monthly Fire Territory response report for January 2021. Tony Doyle provided Lutheran EMS's response report for January 2021. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – JANUARY 2021 – After a brief discussion, Mayor Thallemer entertained a motion to approve the Operating Fund (Fund 103) January expenses. Board Member Stackhouse made a motion to approve; seconded by Board Member Nash. No further discussion. By roll call vote, the motion passed 5-0. (Documentation attached to Minutes).

After no questions were raised, Mayor Thallemer entertained a motion to approve the Equipment Replacement Fund (410) January expenses. Board Member Schmitt made a motion to approve; seconded by Board Member Stackhouse. No further discussion. By roll call vote, the motion passed 5-0. (Documentation attached to Minutes).

DIVE RESCUE INTERNATIONAL TRAINING – WWFT AS HOST AGENCY – DATES AND LOCATIONS

- Lieutenant Drew Shilling provided further information on the Dive Rescue training and WWFT as host agency that was presented to the Fire Territory Board at February's meeting. The classes will take place from August 4, 2021 to August 16, 2021 at various locations in Warsaw. Lieutenant Shilling noted the classes follow current Covid-19 guidelines. Mayor Thallemer entertained a motion to approve the Warsaw-Wayne Fire Territory hosting Dive Rescue International training in August. Board Member Brandon Schmitt made a motion to approve; seconded by Board Member Nash. No further discussion. By roll call vote, the motion passed 5-0. (Documentation attached to Minutes).

WARSAW COMMUNITY SCHOOLS / PUBLIC EDUCATION – Chief Wilson shared with the Fire Territory Board that the Fire Prevention Bureau is back in the schools providing fire safety information to children Kindergarten through Grade 6 in the Warsaw Community Schools. In addition, Firefighters Max Kinsey and Joel Shilling are working as Fire Instructors at the high school providing instruction for the State of Indiana’s Level Firefighter 1 and Firefighter 2 Certifications. (Documentation attached to Minutes).

RIDE-ALONG FIREFIGHTER PROGRAM – Chief Wilson asked the Fire Territory Board for permission to re-establish the Ride-Along Firefighter Program. This program was used prior to starting the Part-Time Firefighter program approximately two years ago.

Fire Territory Attorney Andrew Grossnickle recommended adding Wayne Township to the Release and Waiver of Claim, as it specifically references the City of Warsaw. Mayor Thallemer recommended to Chief Wilson that the Ride-Along Program packet also be reviewed by the City of Warsaw Attorney. Chief Wilson stated he will forward the Ride-Along Program to the City of Warsaw Attorney and add Wayne Township to the Release and Waiver of Claim for their approvals.

Mayor Thallemer entertained a motion to approve the Ride-Along Program after a review by the City Attorney and Board of Works approval. Board Member Schmitt made a motion to approve; seconded by Board Member Stackhouse. No further questions or discussion. By roll call vote, the motion passed 5-0. (Documentation attached to Minutes).

UNFINISHED BUSINESS –

NEW BUSINESS –

CITIZENS’ FIRE AND RESCUE ACADEMY – Chief Wilson stated that he and Assistant Chief Aaron Bolinger have put together a program designed to provide civilians the opportunity to experience the working environment of the Warsaw-Wayne Fire Territory. A preliminary 11-week schedule was presented for approval. The classes will follow current Covid-19 guidelines. Mayor Thallemer entertained a motion to approve. Board Member Nash made a motion; seconded by Board Member Schmitt. No further discussion or questions. By roll call vote, the motion passed 5-0. (Documentation attached to Minutes).

WWFT PUBLIC SAFETY HOUSE – PERMISSION TO PROCEED – Firefighter Max Kinsey spoke on behalf of the Fire Prevention Bureau in obtaining permission to proceed with actively working with community representatives and leaders to build a Survive Alive House similar to the Fort Wayne Fire Department’s fire safety home located in their Safety Village. Mayor Thallemer requested further information as far as a budget, location, labor and goal, to name a few, before presenting to the Board of Works. Chief Wilson indicated a budget will be provided along with potential locations. Mayor Thallemer asked for a vote to take the next step and return to the Fire Territory Board with the requested information. Board Member Stackhouse made a motion; seconded by Board Member Schmitt. No further questions. By roll call vote, the motion passed 5-0. (Documentation attached to Minutes).

BEERS MALLERS BACKS AND SALIN – AGREEMENT/EMPLOYMENT LETTER 2021 – Fire Territory Attorney Andrew Grossnickle indicated the Agreement Terms are the same as in 2020; flat fee rate for meeting attendance and hourly rate. After no questions or concerns were raised, Mayor Thallemer entertained a motion to approve. Board Member Schmitt made a motion; seconded by Board Member Klondaris. No further discussion. By roll call vote, the motion passed 5-0. (Documentation attached to Minutes).

CUMMINS SALES AND SERVICE – PLANNED MAINTENANCE AGREEMENT – Chief Wilson indicated this maintenance agreement is for the generators at the three fire stations and one at the police department. There was a \$71.80 increase from the 2019/2020 Agreement. After no questions were raised, Mayor Thallemer entertained a motion to approve the Agreement. Board Member Klondaris made a motion to approve; seconded by Board Member Schmitt. No further discussion. By roll call vote, the motion passed 5-0. (Documentation attached to Minutes).

TRAVEL REQUESTS –

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

A list of today's guests is attached.

ADJOURNMENT –

Mayor Thallemer entertained a motion to adjourn. Board Member Nash made the motion to adjourn; seconded by Board Member Stackhouse.

ATTEST:

Shirley Fetrow, Recording Secretary

Jeanie Stackhouse, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Brandon Schmitt, Board Member

Dr. Joseph Thallemer, Board Member