

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

January 5, 2021

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, January 5, 2021 at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Mike Klondaris, Jeanie Stackhouse, and Brandon Schmitt. Also present Recording Secretary Shirley Fetrow

ABSENT: Board Member Gordon Nash, Fire Chief Michael Wilson and Fire Territory Attorney Andrew Grossnickle

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Mayor Thallemer noted a quorum.

OATH OF OFFICE – Mayor Thallemer completed the administration of the Oath of Office to Board Members Jeanie Stackhouse, Mike Klondaris and Brandon Schmitt. Board Member Gordon Nash was absent. (Documentation attached to Minutes).

MINUTES –

After no additions or corrections were noted, Mayor Thallemer entertained a motion to approve the December 1, 2020 Minutes. Board Member Klondaris made a motion to approve as written; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Mayor Thallemer indicated that since Fire Territory Attorney Andrew Grossnickle was absent and unable to swear him in, technically he cannot be a voting member at today's meeting.

RECOGNITION OF VISITORS –

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORT – NOVEMBER 2020 – Assistant Chief Aaron Bolinger summarized the monthly Fire Territory response report for November 2020. Scott Sigerfoos provided Lutheran EMS's response reports for November 2020 and December 2020. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – NOVEMBER 2020 – After a brief discussion, Mayor Thallemer entertained a motion to approve the Operating Fund (Fund 103) November expenses. Board Member Schmitt made a motion to approve; seconded by Board Member Klondaris. No further discussion. All members present were in favor. Mayor Thallemer abstained from voting. Motion carried 3-0. (Documentation attached to Minutes).

After a brief discussion, Mayor Thallemer entertained a motion to approve the Equipment Replacement Fund (410) November expenses. Board Member Schmitt made a motion to approve; seconded by Board Member Klondaris. No further discussion. All members present were in favor. Mayor Thallemer abstained from voting. Motion carried 3-0. (Documentation attached to Minutes).

ISO PUBLIC PROTECTION CLASSIFICATION – Assistant Chief Bolinger noted that the fire department’s ISO protection classification presented does not explain what four fire chiefs over the past 20 years have done for the community. Assistant Chief Bolinger stated the ISO classification under Fire Chief Matt Warren was rated a Class 7 and the latest classification is now a Class 2. The vision of the fire chiefs over the past 20 years setting the path with training, equipment, testing of fire hose, the engines, ladders and the staffing that has been provided has come together to validate the Class 2 rating. Assistant Chief Bolinger spoke on better tracking of response times for all apparatus, establishing a department inspection program to assist Fire Marshal Fretz, updates to the county-wide radio program and uniformity of available manpower. These changes will help with the NFPA 1710 scoring and possible further reduction of the classification rating. (Documentation attached to Minutes).

UNFINISHED BUSINESS –

NEW BUSINESS –

APPOINTMENT OF RECORDING SECRETARY – Mayor Thallemer asked for any nominations from the floor for Recording Secretary for 2021. Board Member Klondaris nominated Shirley Fetrow to remain as Recording Secretary; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. Mayor Thallemer abstained from voting. Motion carried 3-0.

APPOINTMENT OF FIRE TERRITORY ATTORNEY – Mayor Thallemer asked for any nominations from the floor for the Fire Territory Attorney. Board Member Klondaris nominated Andrew Grossnickle to remain as the Fire Territory Attorney for 2021; seconded by Board Member Schmitt. No further discussion. All members present were in favor. Mayor Thallemer abstained from voting. Motion carried 3-0.

APPOINTMENT OF FIRE CHIEF - Mayor Thallemer indicated the Fire Territory Board is required to appointment a Fire Chief each year. This appointment is normally made in December of each year for the upcoming year; however, it was inadvertently passed over at last month’s meeting. Mayor Thallemer asked for any nominations from the floor for Fire Chief. Board Member Stackhouse nominated Michael Wilson to remain as the Fire Chief for 2021; seconded by Board Member Klondaris. No further discussion. All members present were in favor. Mayor Thallemer abstained from voting. Motion carried 3-0.

ZOLL EXPERTCARE PREVENTIVE MAINTENANCE CONTRACT – EMS Chief Fancil spoke on the importance of maintaining the monitors and the increase in liability if not maintained properly. EMS Chief Fancil asked for permission to contract with the Zoll Medical Corporation for professional preventative maintenance. The contract would cover four monitors at a cost of \$255.00/monitor for a yearly cost of \$1,020. Mayor Thallemer entertained a motion to approve. Board Member Klondaris made a motion to approve; seconded by Board Member Schmitt. No further discussion. All members present were in favor. Mayor Thallemer abstained from voting. Motion carried 3-0. (Documentation attached to Minutes).

AFFILIATION AGREEMENT / PARKVIEW HEALTH SYSTEMS – EMS Chief Fancil explained to the Fire Territory Board the department is currently providing Advanced EMT certification classes for several members on the department. For any EMS class, clinical hours are required in a hospital. The department already has an agreement with KCH, the sponsoring hospital. In addition, the department would like to partner with Parkview Warsaw as well. EMS Chief Fancil noted it is a three-year contract. There is no cost involved. Mayor Thallemer entertained a motion to approve the Agreement. Board Member Stackhouse made a motion to approve; seconded by Board Member Schmitt. No further discussion. All members present were in favor. Mayor Thallemer abstained from voting. Motion carried 3-0. (Documentation attached to Minutes).

TRAVEL REQUESTS –

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

A list of today's guests is attached.

ADJOURNMENT –

Mayor Thallemer entertained a motion to adjourn. Board Member Schmitt made the motion to adjourn; seconded by Board Member Stackhouse.

ATTEST:

Shirley Fetrow, Recording Secretary

Jeanie Stackhouse, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Brandon Schmitt, Board Member

Dr. Joseph Thallemer, Board Member