

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

March 3, 2020

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, March 3, 2020 at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Mike Klondaris, Gordon Nash and Brandon Schmitt. Also present Fire Territory Attorney Andrew Grossnickle, Fire Chief Michael Wilson and Recording Secretary Shirley Fetrow

ABSENT: Board Member Jeanie Stackhouse

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Mayor Thallemer noted a quorum.

MINUTES –

After no additions or corrections were noted, Mayor Thallemer entertained a motion to approve the February 4, 2020 Minutes. Board Member Klondaris made a motion to approve as written; seconded by Board Member Nash. No further discussion. All members present were in favor.

RECOGNITION OF VISITORS –

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORT – JANUARY 2020 – Chief Wilson summarized the monthly Fire Territory response report for January 2020. Chief Wilson noted that the Lutheran EMS report will be emailed to the Fire Territory Board Members within the next two days. This delay is due to personnel vacations. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – JANUARY 2020 – Chief Wilson summarized the Operating Fund (Fund 103) monthly expenditure report for January 2020. Mayor Thallemer entertained a motion to accept the January expenses. Board Member Klondaris made a motion to accept; seconded by Board Member Schmitt. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Chief Wilson summarized the Equipment Replacement Fund (Fund 410) monthly expenditure report for January 2020. Mayor Thallemer entertained a motion to approve the January expenditures. Board Member Schmitt made a motion to approve; seconded by Board Member Klondaris. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Chief Wilson summarized the monthly expenditure for the City Capital Projects Fund (Fund 406). Mayor Thallemer entertained a motion to approve the January expenditure report. Board Member Nash made a motion to approve; seconded by Board member Schmitt. No further discussion. All members present were in favor. (Documentation attached to Minutes).

UNFINISHED BUSINESS –

NEW BUSINESS –

SANDS OFFICE EQUIPMENT ANNUAL MAINTENANCE AGREEMENTS – Chief Wilson presented the annual copier maintenance agreements for Station 1 and Station 2 with Sands Office Equipment. Chief Wilson noted these Agreements are in conjunction with other departments within the City. Chief Wilson is very satisfied with their service and asked permission to renew this Agreement. After no questions were raised, Mayor Thallemer entertained a motion to approve the maintenance agreements. Board Member Klondaris made the motion; seconded by Board Member Schmitt. No further discussion. All members present were in favor. (Documentation attached to Minutes).

TRAVEL REQUESTS – Chief Wilson presented one travel request for Fire Marshal Fretz. This travel request was approved at the Board of Works on February 21, 2020. Mayor Thallemer entertained a motion to approve the travel request. Board Member Klondaris made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

Ordinance 2020-03-02 – Chief Wilson distributed a copy of Ordinance 2020-03-02, an ordinance reestablishing the Fire Equipment Replacement Fund rate. This ordinance was approved at the March 2, 2020 Common Council meeting. Mayor Thallemer stated that at the Common Council meeting the Council finalized both the reestablishment of the maximum CCD rate as well as the maximum Fire Equipment Replacement Fund rate (\$.0333). Mayor Thallemer noted that the Fire Territory gained \$37,000 in revenue by reestablishing the rate. (Documentation attached to Minutes).

TORNADO READINESS – Mayor Thallemer indicated the City of Warsaw has made significant progress in updating the tornado sirens with the fifth siren installed last year by Zimmer Biomet. The intent is to install one additional siren each year over the next four years.

Mayor Thallemer also encourages all citizens to go online and sign up for the City of Warsaw's mobile app, Civic Ready. The app pushes timely notifications for many things, including weather emergencies. The app is monitored and maintained through the Mayor's Office.

CORONAVIRUS - Mayor Thallemer stated the City of Warsaw is keeping abreast of the Coronavirus. EMS Coordinator Chris Fencil indicated he gets approximately four emails daily from the State of Indiana, CDC and Kosciusko County Health Department constantly keeping the department informed.

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

A list of today's guests is attached.

ADJOURNMENT –

Mayor Thallemer entertained a motion to adjourn. Board Member Schmitt made the motion to adjourn; seconded by Board Member Nash. No further discussion. All members present were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Jeanie Stackhouse, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Brandon Schmitt, Board Member

Dr. Joseph Thallemer, Board Member