

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY
October 13, 2009
4:00 P.M.
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, October 13, 2009 at 4:00 P.M. in the City of Warsaw Council Chambers at City Hall. The following persons were noted as present or absent:

PRESENT: Board Members Michael Reed, Sheila Burner, Joseph Streeter, George Clemens and Ernest Wiggins. Also present Recording Secretary Shirley Fetrow, Fire Chief Mike Rice, Division Chief/Training Officer Rob Barker, Fire Marshal Michael Wilson and City Council Member Kyle Babcock

ABSENT: None.

Mayor Wiggins called the meeting to order. The Pledge of Allegiance and a Moment of Silence followed. A quorum was noted with all five Board members present.

MINUTES -

Joe Streeter made a motion to approve the September 8th, 2009 Minutes; seconded by Sheila Burner. No further discussion. All were in favor. Motion carried.

REPORTS / ORAL & WRITTEN COMMUNICATIONS -

FIRE DEPARTMENT MONTHLY REPORT FOR SEPTEMBER, 2009 -

Chief Rice presented the fire department's run report for September. Chief Rice indicated that medical runs dropped from 80 calls in August, 2008 to 41 calls in August, 2009. The fire department and EMS have developed a protocol for fire department responses to medical runs. The reduction in runs can be attributed to this protocol as well as an improved working relationship with Central Dispatch. (Report attached to Minutes).

WAYNE TOWNSHIP NEW TANKER IN SERVICE -

The new tanker is in service. After delivery, it had a minor electrical wiring glitch in the computer system; however, after a short trip to Chicago it is back in service. To date, department members have trained approximately 112 hours on the truck.

NEW FIRE TRAINING FACILITY SIGNED AGREEMENT -

Eight bid packets were picked up with only American Fire Training Systems submitting a bid. Chief Rice indicated that due to the uniqueness in design, and the limited number of companies that build this type of simulator, bids were limited. The Board of Works approved the bid, construction began approximately two weeks ago, and it should be delivered the first or second week in December. The Board of Works and Mr. Valentine made adjustments to the payment schedule. Payments will be made in one-third increments. (Agreement attached to Minutes).

PLAY IT SAFE FAMILY SAFETY DAY THANK YOU LETTER -

Chief Rice provided to Board members a thank you letter from Doris Lemert, Kosciusko County REMC that was submitted to the Times Union. KREMC and the Warsaw Fire Department sponsored the event. (Letter attached to Minutes)

R. W. BASSETT & ASSOC. CONSULTING SERVICES UPDATE -

The study is nearing completion. It will provide information on station locations and placement of trucks within those stations.

NEWS RELEASE FOR FIRE PREVENTION WEEK -

Chief Rice provided a copy of the news release "Stay Fire Smart, Don't Get Burned" that was submitted to the Times Union. (Documentation attached to Minutes).

ACKNOWLEDGEMENT OF DONATIONS –

Bob and Bruce Ferguson made a monetary donation to the Wayne Township Fire Department for information and consultation provided to them from the fire department during demolition of their duck buildings. (Letter attached to Minutes).

Deb and Larry Stout donated a 1978 mobile home to the Warsaw Fire Department training center. The trailer will be used for training new firefighters on building construction and search and rescue. (Documentation attached to Minutes).

TRAINING DIVISION UPDATE –

Division Chief/Training Officer Rob Barker reported that fire department members trained 6,639 hours year to date. Upcoming training includes foam training provided by Pierce Manufacturing, the State of Indiana will be providing a train-the-trainer program for a live fire simulator coming to District 2/Warsaw Fire Department. Additional training with equipment on the new tanker will take place, and the department will be participating with KCH’s disaster drill. Lieutenant Bolinger will be attending an extrication train-the-trainer class, and the Warsaw Fire Department and county fire departments have joined together to provide a Firefighter I/II class.

UNFINISHED BUSINESS -

FIRE TERRITORY FINANCE OPTIONS –

Chief Rice indicated that he has been in contact with Paige Gregory, H. J. Umbaugh & Associates. She is very near in completing the financial options for the Territory for 2010, and will be providing a report in the near future. Discussion followed.

NEW BUSINESS –

TRANSFER ORDINANCE 2009-10-2 -

The Ordinance will be presented at the City of Warsaw Council meeting on October 13th. Funds are required in order to finish the fire training facility purchased through grant monies. Available funds in the Fire Cumulative Fund need to be re-appropriated from Machinery and Equipment to Buildings. (Ordinance attached to Minutes).

MARTIN RILEY FEASIBILITY STUDY AGREEMENT –

The fire department has been approached by Dr. Robert Fuson on the possibility of purchasing the Nissan building on North Detroit Street for a new fire station. This feasibility study would address the cost of acquiring and renovating the Nissan facility vs. the cost of building a new fire station. Dr. Fuson has agreed to pay half of the \$6,000 fee. Discussion followed. Chief Rice will contact Martin Riley’s to discuss the ownership of documents as stated under the Terms and Conditions. A motion was made by Mike Reed to accept the Agreement contingent upon the City having control of the prepared documents; seconded by Joe Streeter. No further discussion. All were in favor. (Documentation attached to Minutes).

FIRE DEPARTMENT TRAINING / TRAVEL REQUESTS –

Chief Rice presented travel requests that have been submitted to the City of Warsaw’s Board of Works. (Documentation attached to Minutes).

ADJOURN –

There being no further business to come before the Board, Motion was made by Joe Streeter to adjourn, seconded by George Clemens.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

George Clemens, Board Member

Michael Reed, Board Member

Joseph Streeter, Board Member

Ernest Wiggins, Board Member