

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

November 12, 2019

4:00 P.M.

REGULAR SESSION

The Warsaw-Wayne Township Fire Protection Territory meeting originally scheduled for Tuesday, November 5, 2019 was canceled. The meeting was opened by Board Member Mike Klondaris at 4:05 PM and closed immediately thereafter due to lack of quorum. Members present were Board Member Klondaris and Fire Chief Michael Wilson. The meeting was rescheduled for Tuesday, November 12, 2019 at 4:00 PM.

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, November 12, 2019 at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Board Members Mike Klondaris, Gordon Nash, Brandon Schmitt and Jeanie Stackhouse. Also present Fire Chief Michael Wilson and Recording Secretary Shirley Fetrow

ABSENT: Mayor Joseph Thallemer, Fire Territory Attorney Andrew Grossnickle

Board Member Klondaris called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Board Member Klondaris noted a quorum.

MINUTES –

After no additions or corrections were noted, Board Member Klondaris entertained a motion to approve the September 3, 2019 Minutes as written. (The October 1, 2019 meeting was canceled due to lack of business). Board Member Nash made a motion to approve as written; seconded by Board Member Klondaris. No further discussion. All members present were in favor.

RECOGNITION OF VISITORS –

No visitors were in attendance.

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORTS – AUGUST 2019 AND SEPTEMBER 2019 – Chief Wilson summarized the monthly response reports for August 2019 and September 2019. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – AUGUST 2019 AND SEPTEMBER 2019 – Chief Wilson summarized the Operating Fund (Fund 103) monthly expenditure report for August 2019 and the Equipment Replacement Fund (Fund 410) monthly expenditure report for August 2019. Board Member Klondaris entertained a motion to accept the August expenses. Board Member Schmitt made a motion to accept; seconded by Board Member Stackhouse. There was no activity in the City Capital Projects Fund (Fund 406). No further discussion. All members present were in favor. (Documentation attached to Minutes).

Chief Wilson summarized the Operating Fund (Fund 103) monthly expenditure report for September 2019 and the Equipment Replacement Fund (Fund 410) monthly expenditure report for September 2019. Board Member Klondaris made a motion to accept the September expenses; seconded by Board Member Schmitt. There was no activity in the City Capital Projects Fund (Fund 406). No further discussion. All members present were in favor. (Documentation attached to Minutes).

UNFINISHED BUSINESS –

NEW BUSINESS –

PRO AIR, INC. 2020 CONTRACT – Chief Wilson indicated the Pro Air, Inc. contract is handled through the police department for both the Warsaw Police Department and Warsaw-Wayne Fire Territory and is presented to the Board of Works by Police Chief Scott Whitaker. The 2020 contracts were presented and approved at the October 18, 2019 Board of Works. No action was taken as the contract has been approved by the Board of Works. (Documentation attached to Minutes).

GENERATOR PURCHASE – CITY HALL – PERMISSION TO PROCEED – Chief Wilson referenced his memo attached to the agenda which explains the progression of the joint City Server System, the housing of the unit at City Hall and the role of the Warsaw-Wayne Fire Territory as the assisting responsible agency for emergency responses. Chief Wilson indicated the City of Warsaw applied for a reimbursable grant and was awarded the grant in the amount of \$50,000. Chief Wilson came before the Fire Territory Board asking permission to purchase the towable generator through the Equipment Replacement Fund at a cost of approximately \$85,000 of which \$50,000 would be reimbursed. The 2019 Equipment Replacement Fund has a line item of \$35,000 for a generator. If the purchase is approved by the Fire Territory Board, Chief Wilson will present a Transfer of Funds to the Common Council from one line item to another line item to purchase the generator. Chief Wilson noted that other departments in the City have contributed funds toward the purchase of the city-wide server system and preparation of City Hall to house the unit.

Chief Wilson asked for a motion by the Fire Territory Board Members to (1) allow the purchase of the generator through the Equipment Replacement Fund, and (2) allow Chief Wilson to present a Transfer of Funds to the Common Council to move \$50,000 from the Equipment Replacement Fund, appropriation 410-000-360.000 to appropriation 410-000-445.300. Board Member Klondaris entertained a motion to approve both the purchase of the generator and transfer of funds. Board Member Nash made a motion to approve; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

TRAVEL REQUESTS – Chief Wilson presented the travel requests. No questions were raised. No action was taken as the travel requests have been approved by Mayor Thallemer. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

A list of today's guests is attached.

ADJOURNMENT –

Board Member Klondaris entertained a motion to adjourn. Board Member Schmitt made the motion to adjourn; seconded by Board Member Stackhouse. No further discussion. All members present were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Jeanie Stackhouse, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Brandon Schmitt, Board Member

Dr. Joseph Thallemer, Board Member