

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

July 2, 2019

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, July 2, 2019 at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Mike Klondaris, Brandon Schmitt, Gordon Nash and Jeanie Stackhouse. Also present Fire Chief Michael Wilson, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow

ABSENT: None

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Mayor Thallemer noted a quorum.

MINUTES –

After no additions or corrections were noted, Mayor Thallemer entertained a motion to approve the June 4, 2019 Minutes as written. Board Member Nash made a motion to approve; seconded by Board Member Stackhouse. No further discussion. All members present were in favor.

RECOGNITION OF VISITORS –

Mayor Thallemer welcomed the visitors in attendance.

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORT – MAY 2019 – Chief Wilson summarized the monthly response report for May 2019. In this report, Chief Wilson also included a monthly response report provided by Lutheran EMS. Mayor Thallemer stated he was interested in seeing how effective Station 3 is and the type of calls dispatched out of that station. Chief Wilson will check with Scott Sigerfoos, Lutheran EMS, if this information could be provided. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – MAY 2019 – Chief Wilson summarized the Operating Fund (Fund 103) monthly expenditure report for May 2019. Mayor Thallemer entertained a motion to approve the expenditures. Board Member Schmitt made a motion to approve; seconded by Board Member Klondaris. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Chief Wilson summarized the Equipment Replacement Fund (Fund 410) monthly expenditure report for May 2019. Board Member Klondaris made a motion to approve the expenditures; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Chief Wilson provided an update on the punch list for Station 3. He indicated the electrical portion is almost complete, there is a plan for the elevations and landscaping, all the caulking has been done on the stone work, a design engineer has been in to look at the drain system and they are sending someone in to look at the concrete in the apparatus bay. No money was expended out of the fund; however, Mayor Thallemer entertained a motion to approve. Board Member Nash made a motion to approve; seconded by Board Member Klondaris. No further discussion. All members present were in favor. (Documentation attached to Minutes).

TRUCK MILEAGE UPDATE – Chief Wilson provided a truck mileage sheet updating the trucks' mileage for the past six months as well as indicating the station locations of the trucks. (Documentation attached to Minutes).

UNFINISHED BUSINESS –

NEW BUSINESS –

2020 SMEAL/SPARTAN CUSTOM RESCUE-ENGINE – FINAL APPROVAL TO PURCHASE – Chief Wilson brought before the Board the final approval to purchase the new Smeal/Spartan CORE Custom Rescue-Engine designed to replace the current 2008 Pierce Squad 13-4. This apparatus was awarded contract through Sourcewell, an approved agency of which the City of Warsaw has participated with in the purchase of vehicles and equipment prior. The budgeted amount approved in the 2019 budget was \$750,000. The standard base cost plus specified options and changes, less the Sourcewell Agency discount brought the contract price to \$665,506.00; an amendment was made to the contract for an independent front suspension in the amount of \$15,868.00 less a chassis progress payment discount of \$8,600.00 bringing the total contracted price to \$672,774.00. Captain Mike Brubaker, representing the Equipment Replacement Committee, stated the payments for the chassis and box will both go to the Smeal, LLC. Once the chassis is done, it will be inspected, paid for and then go from Michigan to Smeal at which time the box will be built on it. When completed and inspected, the remaining balance will be paid. Captain Brubaker briefly went over the submitted paperwork including the bid proposal and highlighting information on Sourcewell, Smeal and Spartan. Expected delivery is 390 – 420 calendar days after date of receipt and approval of all submitted documents associated with order placement. Mayor Thallemer entertained a motion to approve the purchase. Board Member Schmitt made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

TRAVEL REQUESTS – Chief Wilson gave a brief overview of the Hydrant to Nozzles class Jason Neher has submitted for approval. Mayor Thallemer noted no hotel cost was included for the overnight stay. After a brief discussion, Mayor Thallemer entertained a motion to approve the travel request which would include the amended amount for lodging. Board Member Klondaris made a motion to approve; seconded by Board Member Schmitt. No further discussion. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

BABY BOX UPDATE - Chief Wilson stated the contractor installing the baby box will be at Station 2 on July 4th to look at the placement location with a target installation date of July 7th.

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

A list of today's guests is attached.

ADJOURNMENT –

Mayor Thallemer entertained a motion to adjourn. Board Member Klondaris made the motion to adjourn; seconded by Board Member Stackhouse. No further discussion. All members present were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Jeanie Stackhouse, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Brandon Schmitt, Board Member

Dr. Joseph Thallemer, Board Member