

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

May 7, 2019

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, May 7, 2019 at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Brandon Schmitt, Mike Klondaris, Gordon Nash and Jeanie Stackhouse. Also present Fire Chief Michael Wilson, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow

ABSENT: None

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Fire Chief Wilson noted that the county fire departments were having a gathering on the evening of May 7th at Station 3 in honor of Winona Lake's Fire Chief, Mitch Titus, who recently passed away. Visitation will take place on Wednesday with the funeral services on Thursday.

Mayor Thallemer noted a quorum.

MINUTES –

After no additions or corrections were noted, Board Member Stackhouse made a motion to approve the April 2, 2019, Minutes as written; seconded by Board Member Nash. No further discussion. All members present were in favor.

RECOGNITION OF VISITORS –

Mayor Thallemer recognized Clerk-Treasurer Lynne Christiansen and Times Union Reporter David Slone in attendance.

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORT – MARCH 2019 – Chief Wilson summarized the monthly response report for March 2019. Mayor Thallemer asked Chief Wilson if he could provide, on the monthly response reports, the number of ambulance calls from Station 3. Chief Wilson will ask Lutheran EMS for a monthly run volume. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – MARCH 2019 – After no questions were raised, Mayor Thallemer entertained a motion to approve the Operating Fund (Fund 103) expenditures for March. Board Member Nash made a motion to approve; seconded by Board Member Stackhouse. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Chief Wilson summarized the Equipment Replacement Fund (Fund 410) expenditure report for March 2019. Mayor Thallemer entertained a motion to approve. Board Member Klondaris made a motion to approve; seconded by Board Member Schmitt. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Chief Wilson summarized the City Capital Projects Fund (Fund 406) for March 2019. Mayor Thallemer entertained a motion to approve. Board Member Klondaris made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

MOSAIC BUILDING SOLUTIONS, LLC – NOTICE OF DEFAULT LETTER - Fire Territory Attorney Grossnickle indicated a demand letter was made upon Mosaic in reference to some of the work that has not been completed at Station 3. Mr. Grossnickle stated Mosaic responded by way of e-mail to the letter approximately 8 days later apologizing for the delay and, weather pending, having the balance of the work completed within the next 3 weeks. Chief Wilson noted that the issue with the windows has been resolved but the rest remain to be done. Martin Riley Architects will be contacting Mosaic to follow up. Chief Wilson noted that Mosaic understands other actions are forthcoming if the issues are not completed in a timely manner. (Documentation attached to Minutes).

UNFINISHED BUSINESS –

NEW BUSINESS –

FIRST DUE SIZE-UP AGREEMENT FOR SERVICES – PERMISSION TO ENTER INTO AGREEMENT –

Chief Wilson stated that First Due Size-Up is a cloud-based program that allows the department to pre-plan businesses and facilities. The program works with central dispatch, Beacon (mapping) and Active 911 detailing fire inspections and prevention data. This program would be available for all responding department apparatus. After Chief Wilson explained the program in further detail and asked for permission to present the Agreement to the Board of Works, Board Member Klondaris made a motion to move forward; seconded by Board Member Schmitt. Board Member Klondaris requested an online demonstration once the program is up and running. No further questions or discussion. All members present were in favor. (Documentation attached to Minutes).

TRAVEL REQUESTS – No questions were raised regarding the travel requests. Mayor Thallemer entertained a motion to approve the travel requests. Board Member Klondaris made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

BABY BOX – Chief Wilson noted he has been contacted by the contractor and installation should begin in approximately 3 weeks.

NARCAN – Chief Wilson stated the first shipment of Narcan has been received.

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

A list of today's guests is attached.

ADJOURNMENT –

Mayor Thallemer entertained a motion to adjourn. Board Member Klondaris made the motion to adjourn; seconded by Board Member Nash. No further discussion. All members present were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Jeanie Stackhouse, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Brandon Schmitt, Board Member

Dr. Joseph Thallemer, Board Member