

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY  
August 7, 2018  
4:00 P.M.  
REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, August 7, 2018 at 4:00 P.M. in the City Hall Council Chambers. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Mike Klondaris, Sheila Burner, Gordon Nash and Fire Territory Attorney Andrew Grossnickle. Also present Fire Chief Michael Wilson and Recording Secretary Shirley Fetrow

ABSENT: Board Member Joe Streeter

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Mayor Thallemer noted a quorum.

### **MINUTES –**

After no additions or corrections were noted, Board Member Klondaris made a motion to approve the July 10, 2018 Minutes as written; seconded by Board Member Burner. No further discussion. All members present were in favor.

### **RECOGNITION OF VISITORS –**

### **REPORTS / ORAL & WRITTEN COMMUNICATIONS –**

**MONTHLY RESPONSE REPORT – JUNE 2018** – Chief Wilson summarized the monthly response report for June 2018. (Documentation attached to Minutes).

**MONTHLY EXPENDITURE REPORTS – JUNE 2018** – Chief Wilson summarized the monthly Operating Fund (Fund 103) expenditure report for June. Board Member Nash made a motion to approve; seconded by Board Member Klondaris. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Chief Wilson summarized the monthly Equipment Replacement Fund (Fund 410) expenditure report for June. Board Member Klondaris made a motion to approve; seconded by Board Member Burner. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Chief Wilson summarized the monthly City Capital Projects Fund (Fund 406) expenditure report. Board Member Klondaris made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

### **UNFINISHED BUSINESS –**

**DISTRIBUTION OF APPARATUS REPLACEMENT PLAN, APPARATUS STATION ASSIGNMENT AND PERSONNEL STATION ASSIGNMENT** – Chief Wilson provided information on the reassignment of apparatus and personnel with Station 3 coming onboard in the near future. The first spreadsheet shows the apparatus at each station along with the purchase price, life expectancy, new purchase replacement date and estimated replacement cost. The second spreadsheet shows apparatus placement at Station 1, Station 2 and Station 3. The third spreadsheet shows the remaining apparatus' location at the training center and police department along with the

Fire Chief's Command vehicle and Fire Marshal's vehicle. The fourth spreadsheet shows the station personnel assignments. (Documentation attached to Minutes).

**APPROVAL OF 2019 BUDGET** – The 2019 proposed budget was presented at the July 10, 2018 Fire Territory Board meeting. Mayor Thallemer asked Board Members if there were any questions. No questions were raised. Mayor Thallemer entertained a motion to approve the proposed Operating Fund (Fund 103) 2019 budget. Board Member Nash made a motion to approve; seconded by Board Member Burner. No further discussion. All members present were in favor. Mayor Thallemer noted the budget is subject to approval by the City of Warsaw Common Council as the Provider Unit for the Fire Territory.

Mayor Thallemer entertained a motion to approve the proposed Equipment Replacement Fund (Fund 410) 2019 budget. Board Member Klondaris made a motion to approve; seconded by Board Member Burner. No further discussion. All members present were in favor.

Mayor Thallemer entertained a motion to approve the proposed Fire Pension Fund (Fund 801) 2019 budget. Board Member Klondaris made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor.

Mayor Thallemer entertained a motion to approve the proposed Hazardous Materials Response Fund (Fund 247) 2019 budget. Board Member Klondaris made a motion to approve; seconded by Board Member Burner. No further discussion. All members present were in favor.

#### **NEW BUSINESS –**

**MOSAIC BUILDING SOLUTIONS APPLICATION NO. 11 – PERMISSION TO PAY** – Mayor Thallemer noted Mosaic Building Solutions' Payment Application #11 is in the amount of \$160,171.00. This payment has been certified by Martin Riley Architects-Engineers. Chief Wilson noted a punch list has been presented to Mosaic Building Solutions by Martin Riley Architects. Mayor Thallemer entertained a motion to pay. Board Member Klondaris made a motion to pay; seconded by Board Member Burner. No further discussion. All members present were in favor. (Documentation attached to Minutes).

**NEW HIRE/CHANGE PAYROLL REPORT** – Chief Wilson indicated the payroll report was presented at the August 3, 2018 Board of Works meeting for approval. Listed in the report are new Probationary Firefighters Tyler Colt, Cody Bixler and Ryan Marshall as well as one-year anniversary position changes from Probationary Firefighter to Sworn Firefighter for Lucas Ellsworth, Zachary Rumsyre and Anthony Shilling. Probationary Firefighter Marshall will be replacing Firefighter Jeff Puckett who will be retiring on August 24th after 20 years of service. Chief Wilson asked for verification of approval for these firefighters. Board Member Nash made a motion to approve; seconded by Board Member Burner. No further discussion. All members present were in favor. (Documentation attached to Minutes).

#### **TRAVEL REQUESTS –**

Fire Chief Wilson gave a brief overview of the travel requests presented for approval. Mayor Thallemer entertained a motion to approve the travel requests. Board Member Burner made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

#### **OTHER MATTERS THAT MAY COME BEFORE THE BOARD –**

#### **MEETING REVIEW –**

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

A list of today's guests is attached.

**ADJOURNMENT –**

Board Member Klondaris made the motion to adjourn; seconded by Board Member Burner. All members present were in favor.

**ATTEST:**

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Shirley Fetrow, Recording Secretary

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Sheila Burner, Board Member

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Mike Klondaris, Board Member

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Gordon Nash, Board Member

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Joseph Streeter, Board Member

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Dr. Joseph Thallemer, Board Member