

BOARD OF WARSAW-WAYNE TOWNSHIP FIRE PROTECTION TERRITORY

May 1, 2018

4:00 P.M.

REGULAR SESSION

The Board of Warsaw-Wayne Township Fire Protection Territory met on Tuesday, May 1, 2018 at 4:00 P.M. in the Council Chamber at City Hall. The following persons were noted as present or absent:

PRESENT: Mayor Joseph Thallemer, Board Members Mike Klondaris, Sheila Burner, Gordon Nash and Joe Streeter. Also present Fire Chief Michael Wilson, Fire Territory Attorney Andrew Grossnickle and Recording Secretary Shirley Fetrow

ABSENT: None

Mayor Thallemer called the meeting to order. A Moment of Silence followed the Pledge of Allegiance.

Mayor Thallemer noted a quorum.

MINUTES –

After no additions or corrections were noted, Board Member Streeter made a motion to approve the March 27, 2018 Minutes as written; seconded by Board Member Burner. No further discussion. All members present were in favor.

RECOGNITION OF VISITORS –

REPORTS / ORAL & WRITTEN COMMUNICATIONS –

MONTHLY RESPONSE REPORT – MARCH 2018 – Chief Wilson summarized the monthly response report for March 2018. (Documentation attached to Minutes).

MONTHLY EXPENDITURE REPORTS – MARCH 2018 – Chief Wilson summarized the monthly Operating Fund (Fund 103), Equipment Replacement Fund (Fund 410) and City Capital Projects Fund (Fund 406) expenditure reports for March.

Mayor Thallemer entertained a motion to approve the March expenditure report for the Operating Fund. Board Member Nash made a motion to approve; seconded by Board Member Klondaris. All members present were in favor. (Documentation attached to Minutes).

Mayor Thallemer entertained a motion to approve the March expenditure report for the Equipment Replacement Fund. Board Member Klondaris made a motion to approve; seconded by Board Member Burner. All members present were in favor. (Documentation attached to Minutes).

Mayor Thallemer entertained a motion to approve the March expenditure report for the City Capital Projects Fund. Board Member Streeter made a motion to approve; seconded by Board Member Klondaris. All members present were in favor. (Documentation attached to Minutes).

RESCUE POLARIS APPARATUS – Chief Wilson stated the department is looking into using a Polaris for emergency responses. These responses would include emergency calls for off-road hunting incidents; assist the Dive Team with transporting gear from roadways to ponds, rivers and lake areas; assist the TRT Team with trench collapses and off-road cell tower rescues; for use within Central Park during community concerts and downtown large-scale events as well as events at the fairgrounds; and assisting with events and festivals such as 5-K runs. Chief Wilson provided a picture showing a stretcher-type box and a place for firefighting equipment. The unit will carry four to five people. Chief Wilson indicated that by building the box ourselves we

would save approximately one-third the cost. Mayor Thallemer indicated a motion is not needed but asked for a consensus from the Fire Territory Board to proceed. By verbal responses, it was unanimous by the Fire Territory Board Members to proceed with the purchase. (Documentation attached to Minutes).

UNFINISHED BUSINESS –

NEW BUSINESS –

MOSAIC BUILDING SOLUTIONS APPLICATION NO. 8 – PERMISSION TO PAY – Mayor Thallemer indicated Application No. 8 totaled \$246,167.85 and has been certified by MartinRiley Architects indicating the authenticity of the charges and the work has been completed. Mayor Thallemer entertained a motion to recommend the pay application to the Board of Works. Board Member Burner made a motion to pay; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

Chief Wilson updated the Board Members on the progress of Station 3.

COMCAST BUSINESS – SERVICE ORDER AGREEMENT FOR STATION 3 – As Mayor Thallemer stated, the City of Warsaw has moved to all fiber through Metronet; however, fiber does not reach out as far south as Station 3. Therefore, Comcast service will be necessary for telephone, internet and TV service. The monthly cost will be \$382.30 per month with a one-time installation fee of \$59.90. The Agreement is for a 3-year term. Mayor Thallemer entertained a motion to approve the Agreement. Board Member Streeter made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

WARSAW VOLUNTEER FIRE DEPARTMENT 2018 CONTRACT AMENDMENT – Chief Wilson reminded the Board Members that the department is moving to part-time firefighters. This Agreement is for a 6-month term for \$5,000 commencing July 1, 2018 and ending December 31, 2018. Chief Wilson noted that in BoardPac the Agreement is incorrect under Section 2, 2.2 which shows the sum of \$15,000. The correct Agreement for \$5,000 was distributed to the Board Members. Mayor Thallemer made a motion to approve the Agreement in the amount of \$5,000. Board Member Burner made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

TRAVEL REQUESTS –

Chief Wilson summarized the travel requests as listed on the WWFT Travel Requests spreadsheet. Mayor Thallemer entertained a motion to approve the travel requests. Board Member Klondaris made a motion to approve; seconded by Board Member Nash. No further discussion. All members present were in favor. (Documentation attached to Minutes).

OTHER MATTERS THAT MAY COME BEFORE THE BOARD –

MEETING REVIEW –

NO ITEMS CARRIED FORWARD

NO VISITORS' QUESTIONS AND COMMENTS

A list of today's guests is attached.

ADJOURNMENT –

Mayor Thallemer entertained a motion to adjourn. Board Member Streeter made the motion to adjourn; seconded by Board Member Burner. All members present were in favor.

ATTEST:

Shirley Fetrow, Recording Secretary

Sheila Burner, Board Member

Mike Klondaris, Board Member

Gordon Nash, Board Member

Joseph Streeter, Board Member

Dr. Joseph Thallemer, Board Member